City of Spring Lake Park
Boards and Commissions

Planning Commission

The Planning Commission consists of between five and seven members, serving staggered three year terms. The Planning Commission advises the City Council on land use actions for the City Council. The Planning Commission is charged with preparing and recommending a Comprehensive Plan. The Planning Commission also holds public hearings and making recommendations on land use actions such as amendments to the official zoning map, zoning ordinance text amendments, subdivision applications, conditional use permits and variance applications.

The Planning Commission generally meets on the 4th Monday of each month (except December) at 7:00pm at Spring Lake Park City Hall.

Parks and Recreation Commission

The Parks and Recreation Commission serves in an advisory capacity to the City Council and the Parks and Recreation Director. The Parks and Recreation Commission reviews the condition and adequacy of park property, considers names for city park property, proposes regulations for control of city park property, advises on the preparation of specific park plans, and makes recommendations on park improvements and recreation program enhancements.

In addition to the above duties, members also help the Recreation Department with large group/family events such as the Turkey Shoot, Santa Breakfast and Parent/Child Mini Golf Tournament. The Commission also runs the concession stands at the youth softball tournaments in July. The money raised from these events is put into a special fund used for park development, as recommended by the Commission.

The Parks and Recreation Commission generally meets on the 1st Tuesday of each month at 6:00pm at Spring Lake Park City Hall
These questions are designed to obtain information about your experience and interest in civic activities. You may return your application by mail, email or fax. Mail to: Administrator, Clerk/Treasurer’s Office, 1301 81st Avenue NE, Spring Lake Park, MN 55432; E-Mail to: jgooden@slpmn.org; or Fax to (763) 792-7257. Your application will remain on file for six months. If you have questions, please call the Administrator, Clerk/Treasurer’s Office at (763) 784-6491. Thank you for your interest!

Name: ____________________________ ☐ Adult (18+)
☐ Student (under 18)

Address: ________________________ Zip: _______

Home #: ___________________ Cell #: ___________________

Email: ________________________ Work #: ___________________

Length of residence in Spring Lake Park (in years) _____ May we call you at work? ☐ Yes ☐ No

I am interested in serving on the following commission:
(If you have an interest in more than one commission, you may rank your choices)

☐ Planning and Zoning Commission
☐ Parks and Recreation Commission

Community, Civic or Volunteer Experience: ____________________________
___________________________________________________________
___________________________________________________________

Interests and Hobbies: ____________________________
___________________________________________________________
___________________________________________________________

Occupation and Work Experience (you may attach a resume if desired): ____________________________
___________________________________________________________
___________________________________________________________

Please complete other side of application
Educational Background/Training: ____________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
What skills or personal qualities do you possess that would make you valuable as a board or
commission member? __________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
Why are you interested in volunteering? __________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Conflicts of Interest
No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by
law. (2) Use their position to secure any special privilege or exemption for themselves or others.
(3) Use their office or otherwise act in any manner which would give the appearance of or result
in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION
DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and
intended uses of the information you are providing on this application. Pursuant to Minnesota
Statutes Section 13.601, your name, city of residence, employment history, volunteer work,
awards and honors are public data and is available to anyone who requests the information. The
data that you give us about yourself is also needed to identify you and assist in determining your
suitability for the commission(s) for which you are applying. This data is not legally required,
but refusal to supply the information requested may affect the City Council’s ability to evaluate
your application. Should you be appointed to serve on a board or commission, pursuant to
Minnesota Statutes Section 13.601, your residential address and either a telephone number or
electronic mail address (or both) where you can be reached also become public information.

I have read and understand the data privacy information given above and authorize
investigation of all statements contained in this application as may be necessary to arrive at an
appointment decision. I certify that all answers given here are true, and I understand that any
false information on or omission of information from this application will be cause for rejection
of this application.

_________________________________________  ________________________
Applicant signature (electronic)                Date