

NORTH TAMPA TITANS YOUTH FOOTBALL AND CHEER, INC.
BYLAWS

ARTICLE I
NAME OF THE ORGANIZATION

The name of this organization is the North Tampa Titans Youth Football and Cheer, Inc. and it may be referred to hereafter as the "Organization." The Organization is a Florida not-for-profit corporation qualified under Section 501(c)(3) of the Internal Revenue Code. The Organization is a member of the Tampa Bay Youth Football League, Inc. (hereinafter referred to as the "League" or "TBYFL").

ARTICLE II
PURPOSE AND OBJECTIVES

Section 1. The purpose of the Organization is to provide a supervised program of competitive youth football and cheerleading, and to instill the ideals of good sportsmanship, honesty, courage, loyalty and respect in the children and adults of our community who participate in the Organization. As such, all members of the Organization shall adhere to the principle that winning is secondary to the molding of the future citizens of this community.

Section 2. To achieve this objective, the Organization will adhere to the bylaws, rules and regulations of the League and of this Organization. The Organization shall responsibly manage its resources for the exclusive benefit of the football and cheerleading teams. No member shall financially benefit from the operation of the Organization.

Section 3. The Organization shall not conduct any activities not permitted by the law of the State of Florida or of the United States. The Association shall not carry on any activity not permitted for organizations exempted from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

Section 4. It is a policy of this Organization that it is not political. Members are absolutely forbidden from acting directly or indirectly on behalf of the Organization in participating in any political campaign on behalf of (or in opposition to) any candidate for elective public office.

ARTICLE III
GENERAL MEMBERSHIP

Section 1. Eligibility. General Membership of the Organization shall be comprised of players and cheerleaders, a Board of Directors (comprised of both elected Executive Board members and appointed officers and Board members at large), assistant coaches, parents or legal guardians. Persons not having a child in the Association, but who are volunteers, may also be Members of the Organization if they are either:

- (i) specifically approved as such by the Executive Board; or
- (ii) they are elected to the General Board.

Any such volunteers shall have full voting rights.

Section 2. Voting. At the end of each season the General Membership will vote to elect the new officers of the Board of Directors. Each parent or legal guardian of a child participating in the Organization (football or cheerleading), including Board members and coaches, shall be entitled to one (1) vote, with a maximum of

three (3) votes one (1) vote per family regardless of the number of children they have participating. Board members and coaches without children participating are entitled one (1) vote. The vote shall be determined by a simple majority (over 50%) unless other specified prior to voting. Absentee voting is not permitted. Players and cheerleaders have no voting rights. In the event of a first place tie during elections, a run off must take place between the two individuals who received tying votes to decide the winner of the race. Members shall be asked to vote again to decide the tie vote. A winner will be decided by simple majority.

Section 3. Responsibilities. Members will support the Organization's teams and squads through fundraising activities, attendance at games, and other functions voted upon and approved by the Board. Members qualified to vote shall elect officers to the Executive Board of Directors to manage the affairs of the Organization. Elections shall be held in December of each year for the upcoming year based upon the positions available in any given year.

Section 4. Rules and Regulations. Each member of the Organization (including parents or guardians, coaches, players, cheerleaders and Board members) shall, no later than the first regularly-scheduled practice, read and indicate by signature they have read, understand and agree to comply with, the rules and regulations of the Organization (the "Code of Conduct"). A copy of the Organization's Code of Conduct shall be provided to each member's family by the time of equipment and uniform handout.

Section 5. Suspension or Termination. The Board of Directors, by two thirds (2/3) vote of duly constituted quorum, shall have the authority to discipline, suspend or terminate the membership of any member when that member knowingly and willfully violates the rules and regulations of the Organization, or otherwise conducts himself or herself in a manner, considered detrimental to best interest of the Organization. Complaints or reports of such violations or conduct shall be reported in writing to the chairperson of the Grievance Committee for investigation. The Chairperson of the Grievance Committee shall notify the accused member of the specific nature of the conduct in question. The accused member and all other involved parties shall then be given an opportunity to appear before the Grievance Committee to testify about the conduct in question. The Grievance Committee shall make recommendations to the Board based on its findings. The Board of Directors will then take action based on the recommendation of the Grievance Committee and the written testimony of all involved parties. All Board members shall treat the accused member with respect and dignity throughout this process.

Section 6. Duration. Membership shall be annual and shall cover a period from January 1 to December 31 which shall constitute a fiscal year for the purposes of this Association. The Secretary shall maintain a current list of all Members.

ARTICLE IV **BOARD OF DIRECTORS**

Section 1. Membership on the Board. The Board of Directors shall consist of elected officers, appointed officers, and Board members at large. All Board members shall participate in duties delegated by the Executive Board of Directors. Head Coaches (football and cheer) will be among the Board members at large. Each Board member will be entitled to one (1) vote. There shall be a minimum of three (3) and a maximum of twenty (20) members on the Board of Directors at any one time. All present and prospective Board members are subject to annual law enforcement background examinations. Membership on the Board is contingent on the results of the background examination, as well as a majority vote of a duly constituted quorum. North Tampa Titans Youth Football and Cheer, Inc. reserves the right to deny appointment of anyone to the Board of Directors based on the results of the annual background examination.

Section 2. Election of Officers. The election of any officers for the coming year will be in December of the current year at a date selected by the Board. The election shall be conducted by written ballot, and monitored by an election committee approved by the Board. The election ballot shall contain each of the elected positions and the corresponding names of the individuals who have been nominated for those positions. The individual receiving a simple majority of the vote of the general members of the Organization present at the election shall fill the position. A member must be on the Board of Directors for a period of not less than 6 months prior to accepting a nomination for an elected position.

Section 3. Term of Office. The elected officers of the Board of shall serve terms as follows:

- a) The President will serve a two-year term and be elected in an even-numbered year;
- b) The Vice President of Finance will serve a two-year term and be elected in an odd-numbered year;
- c) The Treasurer will serve a two-year term and be elected in an even-numbered year;
- d) The Vice President of Operations will serve a two-year term and be elected in an even-numbered year;
- e) The Secretary will serve a two-year term and be elected in an odd-numbered year;
- f) The Athletic Director will serve a two-year terms and be elected in an even-numbered year; and
- g) The Cheer Coordinator will serve a two-year term and be elected in an odd-numbered year.

Section 4. Resignation and Replacement of Board Members. The resignation of any Board member shall be in writing and presented to the Executive Board of Directors. In the event a member of the Executive Board or General Board is unable to perform the duties of his or her office for any reason (illness, death, resignation, removal etc.), the Executive Board shall be empowered to appoint a replacement by majority vote who shall serve out the term of that Executive Board or General Board member, as the case may be.

Section 5. Meetings. The Board of Directors shall meet monthly. Special meetings may be called as needed by the President or two-thirds (2/3) majority of the Board members. Any member of the Board of directors who is absent for three (3) consecutive meetings, or one-third (1/3) of the total number of meetings for the year, may be removed from the Board of Directors, subject to a vote by simple majority of the Board of Directors.

Section 6. Removal. The Executive Board shall have the authority to suspend, discharge, remove or impose any discipline they deem necessary upon any Board member, Member, Coach, or other person whose conduct is considered detrimental to the best interests of the Organization. The Executive Board shall report on its actions to the full Board at its next regularly scheduled meeting. Any person suspended, discharged, removed or otherwise disciplined by the Executive Board shall have the right to appeal such action to the Board of Directors at the next regular meeting upon written request submitted to the President, Vice President or Secretary of the Board within ten (10) days of notice of sanctions to the impacted party.

Section 7. Special Meetings. Special meetings of the Membership may be called by the President, by a majority vote of the Executive Board, or by the written request of not less than 25 Members.

Section 8. Quorum. A simple majority of the membership of the Board is required to form a quorum.

Section 9. General. Each Board member shall present a report on his/her activities at each meeting of the Board. If a Board member is unable to attend a meeting, he/she must provide a written report to the Secretary no later than two hours prior to the meeting. Each Board member is charged with ensuring that all books, records, procedures or other documentation is properly passed to his or her successor(s) and that the successor Board member receives sufficient information to be able to fulfill the responsibilities of his or her new positions.

ARTICLE V
DUTIES, RESPONSIBILITIES, AND POWERS OF THE BOARD OF DIRECTORS

Section 1. Elected Officers. The elected officers of the Executive Board shall consist of the President, Vice President of Finance, Vice President of Operations, Secretary, Treasurer, Athletic Director and Cheerleading Coordinator. The following table illustrates how the responsibilities are delegated. The Organization's operations are divided into three sections: Cheer Operations, Football Operations, and Corporate Operations.

North Tampa Titans Organizational Chart



* = Elected Board of Director Positions
 ^ = Appointed Board of Director Positions

- A. President.** The President of the Organization shall:
- 1) Supervise, direct and administratively control the business and affairs of the Organization;
 - 2) Preside at all meetings of the general membership and the Executive Board of Directors;
 - 3) Set the agendas for the meetings of the Board and Executive Board;
 - 4) Establish the time and place of all meetings and be responsible to ensure all meetings are conducted in accordance with the *Robert's Rules of Order*;
 - 5) Be responsible for calling special meetings as he or she deems necessary or if so requested by two thirds (2/3) majority of the Board members;
 - 6) Be authorized to sign on all bank accounts but shall be prohibited from signing checks that are issued to the President or a member of his/her family;

- 7) Be responsible for overseeing all financial activities of the Organization. The President may approve disbursements up to the amount of \$250.00 without Board approval.
- 8) Appoint Committee chairpersons.

B. Vice President of Operations. The Vice President of Operations shall:

- 1) Be responsible for performing the duties of the President in his/her absence;
- 2) Preside over meetings in the absence of the President.
- 3) Ensure that all Board members have completed background checks and obtained appropriate badges, training and certifications;
- 4) Be responsible for oversight of all committees to ensure prompt reporting to the Board;
- 5) Be responsible for ensuring the Board members are fulfilling the obligations of their positions;
- 6) Assist the President in the performance of his/her duties.

C. Vice President of Finance. The Vice President of Finance shall:

- 1) Be responsible for all fundraising activities approved by the Board of Directors, and to this end, shall appoint and direct committees to carry out the approved fundraising activities;
- 2) Supervise the appointed Fundraising Coordinator in all fundraising activities;
- 3) Submit a report at all meetings on the status of fundraising activities;
- 4) Present a written profit and loss statement for the Board for all proposed fundraising activities;
- 5) Share equally in the responsibility with the Treasurer to create and direct committees to carry out activities and social functions of the Organization as approved by the Board;
- 6) Share equally in the responsibility with the Treasurer to coordinate and control the Organization's practice field concession stand duties;
- 7) Share equally in the responsibility with the Team Parent Coordinator to schedule concession stand workers in coordination with the team parents.

D. Treasurer. The Treasurer shall:

- 1) Keep and maintain accurate records of all expenses, expenditures, and receipts of the Organization. Establish a standard chart of accounts. Maintain a detailed deposit log for all deposits to ensure all revenues are properly categorized;
- 2) Be authorized to sign checks drawn on all Association accounts but shall be prohibited from signing checks that are issued to the Treasurer or a member of his/her family;
- 3) Present monthly standard written financial reports to the Board;
- 4) Reconcile all bank accounts on a monthly basis;
- 5) Pay all normal operating expenses on or before the due dates as to keep the Organization's credit healthy and in good standing;
- 6) Provide access to all financial records of the Organization upon request from any Board member;
- 7) Present all accounts and records for annual audit to a Board-appointed representative;
- 8) Prepare, or cause to be prepared, financial and tax reports and filings for any necessary government entity;
- 9) In conjunction with the Executive Board, prepare an annual operating budget for the Association;
- 10) Preside over meetings in the absence of the President and Vice President.

E. Secretary. The Secretary shall:

- 1) Notify all Board members by email or text of all meetings including time and place;
- 2) Keep and maintain written Minutes of all general and special Board meetings, distributing such Minutes to the membership for comments and approval and recording of such Minutes in the records of the Organization;

- 3) Provide a copy of any Minutes upon written request from any member of the Organization;
- 4) Submit a written copy of the Minutes from the previous meeting to the Board of Directors at each subsequent meeting;
- 5) Maintain original copies of all business of the Organization, other than financial records, and provide access to such records upon request of any member of the Organization;
- 6) Prepare and update an annual calendar of the key events for the Organization;
- 7) Administer the completion of background checks, badges, training and certifications for Coaches and Board members.
- 8) Preside over meetings in the absence of the President, Vice President and Treasurer.

F. Athletic Director. The Athletic Director shall:

- 1) Be responsible for the direction and supervision of the overall athletic activities of the Organization's football operations and cheerleading operations;
- 2) Recruit and support all football coaches;
- 3) Appoint and directly oversee one or more Assistant Athletic Director(s), Head Football Coaches and the Football Equipment Manager, subject to Board approval.
- 4) Call coaches meetings as needed;
- 5) Ensure that all coaches have completed background checks and obtained appropriate badges, training and certifications;
- 6) Maintain add/drop rosters and weekly play sheets;
- 7) Report weekly results of the games;
- 8) Investigate complaints of coach or referee misconduct and report any complaints to the Board;
- 9) Inspect the practice field for suitability of play and report any deficiencies to the Board;
- 10) Attend League meetings, as applicable and serve as the Organization's representative in all matters pertaining to the TBYFL;
- 11) Be present on sidelines during scheduled games, assuring a high level of safety and sportsmanship is being maintained by coaching staff and players;
- 12) Have the authority to temporarily remove any coach, player or other participants from practice and/or game/competition for conduct detrimental to the Organization;
- 13) Be responsible for scheduling games and procuring equipment and uniforms for all football squads;
- 14) Formulate and enforce rules and regulations pertaining to the conduct of members of the Organization at games and practices, in collaboration with the Cheer Coordinator.

G. Cheer Coordinator. The Cheer Coordinator shall:

- 1) Be responsible to coordinate the efforts and activities of the cheerleading program;
- 2) Attend League meetings, as applicable and serve as the Organization's representative in all matters pertaining to the TBYFL;
- 3) Be responsible for recruiting and supporting cheer coaches for all age groups, coordinating cheer participation in League or other competitions;
- 4) Supervise all cheer coaches and instructors in the organization;
- 5) Investigate all complaints against a coach;
- 6) Formulate and enforce the rules and regulations pertaining to the conduct of the members of the Organization at games and practices, in collaboration with the Athletic Director;
- 7) Appoint and directly oversee one or more Assistant Cheer Coordinator(s), Head Cheer Coaches and the Cheer Equipment Manager, subject to Board approval;
- 8) Maintain the inventory and accessories for the cheer program;
- 9) Submit to the Board no later than February 1st of each year a budget for uniforms and accessories;

- 10) Be present on sidelines during scheduled games, assuring a high level of safety and sportsmanship is being maintained by coaching staff and cheerleaders;
- 11) Have the authority to temporarily remove any coach, cheerleader or other participant from practice and/or game/competition for conduct detrimental to the Organization;
- 12) Be responsible for scheduling games and procuring equipment and uniforms for all cheer squads.

Section 2. Appointed Officers. Along with elected officers, the Board of Directors shall include appointed officers. The appointed officers shall consist of the Registrar, Co-Registrar, the Football Equipment Manager, the Assistant Athletic Director, Field Coordinator and the Assistant Cheer Coordinator. Interested Board members will fill those positions subject to the normal rules governing the appointment of each specific position. The terms of the appointed officers shall run from the date of their appointment through the end of that calendar year.

A. Registrar and Co-Registrar. The Registrar and Co-Registrar shall:

- 1) Organize and schedule pre-registration (for returning players and cheerleaders) and registration for both programs, and submit proposed dates to the Board for approval no later than February 1st of each year;
- 2) Maintain and organize the records of players and cheerleaders, including birth certificates in accordance with League rules;
- 3) Maintaining the active rosters for all football and cheerleading participants;
- 4) Maintain itemized lists by football and cheerleading squad of all revenue and League fees;
- 5) In coordination with the Athletic Director and Cheer Coordinator, maintain waiting lists for all teams and squads.

B. Assistant Athletic Director(s). The Assistant Athletic Director(s) shall:

- 1) Perform the duties of the Athletic Director in the event he/she is not available.
- 2) Assist the Athletic Director in his or her normal responsibilities.

C. Assistant Cheer Coordinator(s). The Assistant Cheer Coordinator(s) shall:

- 1) Assist the Cheer Coordinator in the performance of his or her duties.
- 2) Assume the responsibilities of the Cheer Coordinator in her or his absence.

D. Football Equipment Manager. The Football Equipment Manager shall:

- 1) Maintain the inventory of all uniforms and equipment for the football teams;
- 2) Submit to the Athletic Director no later than March 1st of each year uniforms and equipment needed for the upcoming season;
- 3) Be responsible for all distribution and management of equipment, including maintaining a complete inventory of equipment issued to coaches and players;
- 4) Inventory all equipment before pre-registration event and before any equipment is ordered for following season;
- 5) Maintain a list of all outstanding equipment from the prior season and provide such list to the Treasurer for collection with copies of the list being provided to Executive Board members at the February Board meeting;
- 6) Make recommendations on purchases of equipment;
- 7) Function within pre-approved annual equipment budget for purchases;
- 8) Provide invoices to the Treasurer for all equipment purchases.

E. Cheer Equipment Manager. The Cheer Equipment Manager shall:

- 1) Maintaining practice field equipment, including mats, practice pompoms, radios, etc.
- 2) Maintain the inventory of all cheer uniforms and equipment for the cheer squads;
- 3) Maintain a list of all outstanding cheer uniforms from the prior season and provide such list to the Treasurer for collection with copies of the list being provided to Executive Board members at the February Board meeting;
- 4) Make recommendations on purchases of uniforms and/or equipment;
- 5) Function within pre-approved annual equipment budget for purchases;
- 6) Provide invoices to the Treasurer for all equipment purchases.

F. Spirit Store Coordinator. The Spirit Store Coordinator shall:

- 1) Establish an annual merchandizing plan to be approved by the Board;
- 2) Order Organization merchandise and apparel at competitive rates;
- 3) Track inventory of such Organization merchandise and apparel;
- 4) Ensure the Membership is afforded adequate opportunity to purchase such merchandise and apparel in coordination with the Team Parent Coordinator, as necessary.

G. Field Coordinator. The Field Coordinator shall be responsible for:

- 1) Maintaining practice field equipment, including sleds, dummies, cones, etc.
- 2) Supervising a committee to set-up game fields (Flag and tackle) in preparation for scrimmages;
- 3) Inspect the practice field for suitability of play and immediately report any deficiencies to the Athletic Director or Cheer Coordinator, as applicable;
- 4) Maintaining equipment storage and other facilities needed for comfort and safety of all participants.

H. Head Coaches. Head Coaches shall:

- 1) Be responsible for organizing practices and games for individual tackle, flag football and cheer squads, as applicable;
- 2) Head Football coaches shall provide the following to the Athletic Director:
 - i. a practice plan prior to the beginning of season and promptly communicate any changes or variations of practice plan to the Athletic Director;
 - ii. provide a weekly depth chart; and
 - iii. provide notice as soon as possible for any issues relating to eligibility of players.
- 3) Be responsible for communicating Organization business to their squads and the parents;
- 4) Attend training classes, camps, and meetings, as applicable for their respective sport;
- 5) Be responsible for pursuing appropriate recruiting opportunities for their respective squad;
- 6) Not be permitted to be an Offensive Coordinator or Defensive Coordinator for their respective football squad, unless specifically approved and agreed upon by the Athletic Director;
- 7) Be responsible for obtaining an Organization sponsorship of at least \$250 (cash or in-kind value). Any sponsorship monies secured above \$250 by a Head Coach may be distributed proportionally to that Head Coach for use to purchase goods and/or equipment for that Head Coach's individual squad through the Organization's Treasurer and Vice President of Finance, with Executive Board approval.

I. Concession Manager. The Concession Manager shall:

- 1) Keep accurate inventory of all concession products;
- 2) Order inventory as needed (be available for pick-up and deliveries);
- 3) Stocking concessions and keeping accurate inventory;

- 4) Training of parent volunteers;
- 5) Schedule and direct the opening and closing of concessions;
- 6) Assure health regulations and food prep guidelines are strictly adhered to;
- 7) Be responsible for keeping all equipment in safe working condition and reporting any malfunctioning equipment immediately to President or Vice President;
- 8) Responsible for overall cleanliness, health and safety of concession area;
- 9) Responsible for cash and accurate recordkeeping for all concessions operations.

Section 3. Board Members at Large. At its December meeting, the Board will consider each of the current members at large for re-appointment to an additional one-year term on the Board. The one-year term will commence on January 1st and expire on December 31st. Additional members at large may be appointed at any time during the year, and their terms will expire on December 31st of the year of their appointment. Head Coaches (football and cheerleading) will be among the members at large. The Board members at large will volunteer to perform all tasks agreed upon by the Board of Directors.

Section 4. Board Committees. The Board will appoint committees as needed to assist in the performance of its duties. Committees will include the following:

- A. Grievance Committee.** The Grievance Committee shall be composed of two (2) disinterested Board members and two (2) disinterested parents or guardians who are not Board members. The President shall appoint the chairperson for this Committee who shall only cast a vote in case of a tie.
- B. Election Committee.** The Election Committee shall collect nominations for the elected officers of the Board, compile a ballot, and submit the ballot to the Board for approval. Once approved by the Board of Directors, the ballot will be presented to the general members at the December general meeting. The Election Committee will administer all election activities.

ARTICLE VI

APPOINTED SPECIAL MEMBERS

All coaching staffs, Team Parent Coordinators, and assistants are required to fulfill the necessary requirements to be certified by the Hillsborough County Parks and Recreation Department so that they may be present at TBFL-sanctioned games and team practices. Appointed Special Members are also subject to annual law enforcement background examinations. Appointed positions are contingent on the results of this background test. North Tampa Titans Youth Football and Cheer, Inc. reserves the right to deny any volunteer a position within the Organization based on the results of the annual law enforcement background examination.

Section 1. Assistant Coaches. Head Coaches (football and cheerleading) shall provide a list of prospective assistants for approval by the Board. There will be a maximum of six (6) coaches and assistants for each squad for both football and cheerleading.

Section 2. Team Parent Coordinators. Each football and cheerleading squad will have a Team Mom and/or Dad whose job is to facilitate communication between the Organization and the Head Coach and the parents.

Section 3. Committees. The President may establish Committees for special purposes as deemed necessary. Committees may be comprised of any Member of the Organization in good standing. Committee duties and responsibilities shall be outlined by the President at the time such Committee is formed. Committees may be dissolved at any time, but in no case shall they run beyond the fiscal year as defined in these Bylaws. However,

a Committee may be re-appointed at any time following the fiscal year. Notice of meetings of a Committee shall be published to the Membership by way of publication via e-mail, posting on the Organization website, or other means approved by the Board at least 5 days prior to the meeting. The chair of the Committee shall be appointed by the President and must report any plans or efforts of the Committee to the President as requested and at all meetings of the Board. Expenditures by Committees must be submitted to and approved by the Executive Board.

ARTICLE VII **AMENDMENTS/DISSOLUTION**

Section 1. Amendments. These bylaws may be amended, repealed, or altered in whole or in part by two thirds (2/3) majority vote of a duly-constituted quorum of the Board.

Section 2. Dissolution. Upon dissolution of this Organization, following the payment of debts and other obligations, any remaining assets shall be distributed to one or more not-for-profit foundations or organizations which have established their tax exempt status pursuant to Section 501(c)(3) of the Internal Revenue Code.

ARTICLE VIII **FINANCIAL POLICIES**

Section 1. Contracts. The Board of Directors may authorize any officer or officers, or agent or agents to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Organization, unless otherwise restricted by law. Such authority may be general or confined to specific instances.

Section 2. Loans. No loans shall be contracted on behalf of the Organization and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

Section 3. Checks, Drafts, Etc. All checks, drafts, or other orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Organization, shall be signed by such officer or officers, or agent or agents of the Organization in such manner as shall from time to time be determined by resolution of the Board of Directors. All disbursements over \$250.00 require Board approval.

Section 4. Deposits. All funds of the Organization not otherwise employed shall be deposited from time to time to the credit of the Organization in such banks, trust companies, or other depositories as the Board of Directors may select.

Section 5. Financial Oversight. The Executive Board shall decide all matters pertaining to finances of the Association and must do so in a sound and business-like manner with the oversight of the Board. Unless otherwise delegated by the Board, all expenditures exceeding \$250 must be approved by a majority vote of the Executive Board.

Section 6. Checking Accounts and Debit Cards. The President, Vice President of Finance and the Treasurer shall have check-signing authority; provided, however, the Vice President of Finance is only authorized to sign in the event neither the President nor Treasurer is able to sign as the result of absence, conflict or other event. It is further provided, that none of the foregoing may sign a check which is payable to the respective individual or to a member of his/her family.

Section 7. Sponsorships. In order to treat each age group consistently, solicitation of funds shall be for the benefit of the Organization as a whole and contributions for particular individuals or teams shall be discouraged, subject to the policies outlined in Article V, Section 2(H). However, this may be allowed at the discretion of the Executive Board.

Section 8. Financial Reports. The Executive Board, led by the Treasurer, shall institute policies relating to the preparation, review, and acceptance of financial reports and any audits of the finances of the Association.

Section 9. Balanced Budget. It is the policy of this Organization that registration fees and other monies received shall be sufficient, in as much as it is possible to project, to meet the annual operating needs of the Organization. The Organization reserves the right to charge additional fees or impose additional requirements as established by the Executive Board from time to time as required to efficiently and effectively run the Organization consistent with the purposes of this Organization.

Section 10. Payment of Fees. Fees shall be collected on or before the registration dates as set by the Executive Board. Unless granted a hardship scholarship, a Member who does not pay the fees in a timely manner will not be considered to be in good standing and shall not be afforded privileges of Membership and shall be subject to additional discipline in the discretion of the Executive Board, including precluding the child/children from participating in Organization activities. Variances to this policy shall be allowed only as approved by the Executive Board.

**ARTICLE IX
INDEMNIFICATION**

The Organization shall indemnify any member or former member of the Board of Directors to the fullest extent permitted by law as is currently in effect or as is hereafter enacted.

AFFIRMATION IN WITNESS WHEREOF, the undersigned President and Secretary of this Association have executed these Bylaws upon adoption by the Board of Directors on this _____ day of _____, 20____.

PRESIDENT-Print Name

SECRETARY-Print Name

Signature

Signature

Date

Date