

Dear Applicant,

Thank you for your interest in the Child Life Program at Cardon Children's Medical Center. Our new children's tower opened in November 2009. Our state-of-the-art facility features 248 beds and includes many pediatric subspecialties.

The Child Life Program consists of 1 Child Life Sr. Manager, 11 Child Life Specialists, and 6 Child Life assistants. Child Life Specialists serve as members of interdisciplinary teams in the following patient care areas: School Age, Infant/Toddler, Surgery, Oncology, Pediatric Intensive Care Unit, Pediatric Emergency, and Radiology.

The minimum entrance requirements and internship content are based on the Child Life Council's Standards of Academic and Clinical Preparation Programs in Child Life and Child Life Competencies. The Child Life internship is a 560-hour non-paid experience that provides students with the opportunity to enhance their competencies as a Child Life Specialist. The internship does not guarantee future employment at Cardon Children's Medical Center. Housing, transportation and meals are the responsibility of the intern.

Prior to applying for the internship, please ensure you meet the minimum qualifications. The minimum entrance requirements are consistent with the national standards endorsed by The Child Life Council. (www.childlife.org)

Minimum Qualifications:

1. Completed Bachelor's Degree, recommended programs include: Child Life, Child Development, Family Studies, Psychology, and other child related fields.
WE DO NOT ACCEPT UNIVERSITY AFFILIATE STUDENTS
 - a. Enrolled or completed a minimum of one [child life course](#) taught by a Certified Child Life Specialist. (please see www.childlife.org for specific course definition)
2. Copy of **Completed** Course Work Review from the Child Life Council (this can be found on the Child Life Council Website). Please note they do not review classes during the months of March and April, August and September. Please be prepared to submit your coursework early to ensure response by internship deadline.
3. Minimum of 100 hours volunteering with hospitalized children, preferably within a Child Life Dept.
4. Minimum of 100 hours volunteering or working with well children
5. Minimum of GPA 3.0 (B average)

We currently follow the recommended internship application and offer dates set forth by the Child Life Council.

Should a deadline fall on a weekend and/or holiday, then the date should be moved forward to the next business day.

If you are interested in applying for a Child Life internship at our facility, please mail in the following documents by the recommended deadline. All internship packets must be RECEIVED on or prior to the application deadline.

****Late or incomplete packets will not be considered for the internship****

Complete Packets include:

1. Common Child Life Internship Application
2. Resume with cover letter
 - Outline your academic and clinical experiences
3. (3) Letters of recommendation
 - Preferably from faculty supervisors, employers or advisors who have directly observed and can assess your work with children, parents, and professionals.
4. Official college transcripts
 - Must include current college transcripts with cumulative GPA
5. Copy of completed course work approved by the Child Life Council.

Selection Process:

After the application deadline passes, all complete application will be reviewed and screened by the Child Life Internship Committee. Within a week after the deadline, you will receive an email confirming that we received your application. Applicants meeting or exceeding requirements may be contacted to schedule a phone or onsite interview. If not selected for an interview, you will be notified by an e-mail.

Selection of Interns is highly competitive. The criteria below heavily influence our decision in the selection process. They are as follows, in no particular order.

1. High level Academic Achievement
2. College Major, depth of core classes
3. Strength of Letters of Recommendation
4. Excellent written and verbal communication skills
5. Strong interpersonal skills

6. Competence in knowledge of child development, child life theory, and the hospitalized child
7. Background in working with children in various settings
8. 100+ hours volunteering with hospitalized children

Orientation:

Candidate/s that are selected for the internship are required to attend Cardon Children's Medical Center volunteer orientation, complete a background check, and pass a health screening (TB skin test) prior to their start date.

Thank you for your interest in our Child Life Department at Cardon Children's Medical Center. If you have further questions regarding the internship, please feel free to contact us, preferably by email.

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Please send completed packets to:
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