

The Moran City Council met in regular session on Monday, March 2, 2020. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

| <u>Mayor</u> | <u>Elected Officials Present:</u> | <u>Council Members Absent</u> |
|-----------------|---|-------------------------------|
| Jerry D. Wallis | <u>Council Members Present</u> Bill C. Bigelow Ken D. Kale Corliss E. Lynes James A. Mueller Kris R. Smith | |

City Staff Present: City Attorney Bret Heim, City Superintendent Michael Stodgell, Police Chief Shane Smith, Fire Chief Phillip Merkel, and City Clerk Lori Evans.

Visitors Present: Lee Roberts, Rayna Kidd, Allison Benjamin, Becky Voorhies, Kaylan Colgin, Susan Boren, Gary Preston, Allison Heim, and Makala Ard were visitors in attendance.

CONSENT AGENDA

Clerk Evans noted the March pay ordinance included a check for \$44,445.00 for payment to Westfall GMC for the purchase of the new utility truck. A check for this amount made payable American Equipment was approved at the February meeting and was voided upon issuing the new check. The City was informed payment needed to be made directly to Westfall GMC in order to qualify for the government discount offered on the truck. Council member Mueller moved to approve the March consent agenda with a pay ordinance with a net total of \$68,917.98 after voiding the check approved in February. Lynes seconded the motion, motion passed with all approving.

- February 2020 Minutes
- February 2020 Petty Cash Report
- March 2020 Pay Ordinance totaling \$68,917.98
- February 2020 Utility Audit Trail Report
- February 2020 Certificate of Deposit Report

Lynes seconded the motion, motion passed with all approving.

VISITORS

Susan Boren introduced herself, Ms. Voorhies, and the Moran high school chapter of Resist. Ms. Boren and the group asked the Council to consider adopting a resolution declaring all City property as tobacco free properties. Ms. Boren noted the Kansas Department of Health and Environment will provide signage at no cost to the City should the Council adopt the resolution. Discussion followed with Council member Mueller moving the Council approve passage of the resolution. Kale seconded the motion, motion passed with Mueller, Kale, Smith, and Bigelow approving. Council member Lynes abstained from the vote.

Rayna Kidd encouraged the Council to stop by and see the new improvements made at the Library.

OLD BUSINESS

Resolution 2020-03/403 N Park St – Gary Preston asked the Council for additional time to fix or tear down the carport on his deceased mother's property. Chief Smith suggested the Council review the status of Mr. Preston's property at the May meeting. The Council agreed to grant additional time and asked Mr. Preston to call or email the clerk's office to advise the City when the property is brought into compliance.

Visitors (cont) - Allison Benjamin spoke with the Council on behalf of the MVHS Future Business Leaders of America. Ms. Benjamin gifted stuffed animals to the Police and Fire departments to give to children who may be involved with traffic accidents or domestic issues. Chief Smith extended his thanks to Ms. Benjamin on behalf of the Police and Fire Departments.

Moore Property 203 S Elm St – Topic will be added to the April agenda to review demolition bids.

Mayor Wallis presented a plaque to Phillip Merkel in recognition for his service as Mayor/Council member for the City of Moran. Mayor Wallis expressed his personal thanks and gratitude to Former Mayor Merkel for his service to the City of Moran.

NEW BUSINESS

KMEA Board Appointments – Council member Mueller moved Bill Bigelow and Kris Smith continue to represent the City as on the KMEA board with Corky Lynes continuing to serving as alternate. Kale seconded the motion, motion passed with all approving.

Fair Housing Month Proclamation – Council member Mueller moved Mayor Wallis sign a proclamation declaring April as Fair Housing Month. Bigelow seconded the motion, motion passed with all approving.

Annual City Wide Clean Up – Council member Mueller moved to sponsor a City Wide clean up in May. Bigelow seconded the motion, motion passed with all approving. A roll off dumpster will be set at the park May 15-26 with curbside pickup up on May 19th.

Past Due Utility Accounts – Clerk Evans discussed an issue with past due utility accounts. Council member Bigelow moved to follow City Code and disconnect all utility accounts that have not paid in full as of 10:00 AM March 3rd. Lynes seconded the motion, motion passed with all approving.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reported the fire department has been quiet with only one call in February.

Police Chief – Chief Smith reminded the Council that he would be attending training in Emporia April 7-9. Smith said he would be sharing rides to and from Emporia with deputies from the Allen County Sheriff Department. Smith also discussed property improvements at 316 W Church St. Smith said owner of the property is a veteran of the US Marines and that he has reached out for military volunteers asking for help to tear down the storage building on this property as it is too costly to make repairs to the building. The Council agreed to review the topic at the April Council meeting. Smith also noted the property owner has made some improvements at 344 N Cedar but the property is not fully cleaned up yet.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of February:

- Repaired security light at Walnut & Cedar
- Replaces ballast at 54 Fitness Center
- Replaced lights at front shop
- Changed out meter with an angled meter at 516 N Birch
- Attached meter mask to new pole at 313 S Elm
- Changed oil and filters on equipment
- Serviced the John Deere 3033R
- Replaced carpet and moved wire in front shop
- Contractors bored under highway at Randolph running fiber to the bank
- Locates at 54/59 for Craw-Kan
- Turned on utilities for an inspection at the Kuykendall Estate
- Checked for frozen water meters
- Removed snow at City Hall, 54 Fitness, Library
- Cleaned out culverts around town
- Cleaned burn pile area
- Filled in pot holes on N Birch, W Franklin, Oak and Cedar
- Treated Lift Stations #1 & #2 for grease
- Marked locates at 312 N Birch & 104 S Cedar
- Worked on Lift Station #2 and replaced the heater

Superintendent Stodgell asked the Council to consider videoing the City's sewer mains to check the integrity of the lift stations and mark the locations of all customer service taps. Stodgell presented bids from Ace to video 20000' of sewer mains at \$46,500 and Meier with a bid of \$35,000. Mayer offered to split the project into two phases with a charge of \$17,500 for each 10,000 feet. Stodgell noted videoing the lines would help with infiltration and inflow issues at the lagoons that can throw the system out of balance. The Council asked Stodgell if he had a preference with the vendors and what would cause such a difference in the bid prices. Stodgell said he was confident with the service that would be provided by Mayer. Council member Kale moved to have Meyer video the sewer system. Bigelow seconded the motion, motion passed with all approving.

Stodgell asked the Council to consider the need to replace the 4" cast iron main that runs north and south along Cedar Street. Stodgell noted decreasing pressure on the line and other needed repairs to the water main. Discussion followed with Stodgell asking for Council approval to invite Gary from Schwab Eaton to meet with the Council and discuss his company's services and possible improvements that could be made to the water main. Council agreed to meet with Gary Smith at the April Meeting.

City Clerk – Clerk Evans reported income for the month of February as follows:

| | | | |
|---------------------------------|-----------|-------------------------------------|------------------|
| General Fund | | Water Fund | |
| Charges For Services | 20.50 | Sales To Customers | 10,536.43 |
| Refuse | 1,653.00 | Water Protection Fee | 27.41 |
| Court Fines/Debt Collection Fee | 2,421.50 | Connect Fee | 50.00 |
| Reimbursed Expense | 147.92 | Bulk Water Sales | 9.21 |
| Building Permit | 5.00 | Penalties | 316.06 |
| KS Sales Tax | 4,250.47 | Water Tower Fee | 50.00 |
| 54 Fitness Fee/Fobs/Ovpd | 1,050.00 | Reimbursed Expense | 3.40 |
| Interest Earned Checking/CDL | 138.40 | Sewer Fund | |
| Dog Pickup Fee | 20.00 | Sales To Customers | 6,550.67 |
| Dog Tag | 64.00 | Sales Tax | |
| Osage Fire Contribution | 5,000.00 | Sales Tax Receipts | 1,144.53 |
| Franchise Fee | 100.00 | | |
| Electric Fund | | Gross Sales | 80,906.61 |
| Sales To Customers | 43,982.65 | <i>Add: Interest to CD 44526614</i> | <i>10.97</i> |
| Connect Fee | 98.28 | Gross Receipts | 80,917.58 |
| Overpaid | 44.27 | <i>Less: LIEAP Credit</i> | <i>230.46</i> |
| Fuel Adjustment | 937.34 | <i>Utility Credits</i> | <i>313.68</i> |
| Lieap Receipts | 1,773.43 | <i>Water Leak Adjustment</i> | <i>48.75</i> |
| Reimbursed Expense | 354.64 | <i>Recreation Fee Credit</i> | <i>130.00</i> |
| Light Rent | 157.50 | Net Receipts | 80,194.69 |

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 8:37 PM. Motion passed with unanimous approval.