

**TOWNSHIP OF BLAIRSTOWN  
REGULAR COMMITTEE MEETING  
Wednesday, April 10, 2019 7:30PM**

**A G E N D A**

Regular meeting begins at 7:30 pm or immediately following Closed Session, whichever comes last.

**OPENING; ROLL CALL**

**FLAG SALUTE**

**SUNSHINE STATEMENT**

Notice of this meeting has been sent to two newspapers of general circulation in which notice was given of the date, time, place and general agenda in accordance with the Open Public Meetings Act. This agenda is subject to change by order of the Blairstown Township Committee before and/or during this scheduled meeting.

**Resolution No. 2019-052 AUTHORIZING EXECUTIVE SESSION – If needed.**

Motion; second. Roll call vote.

**PRESENTATIONS: Patricia Sagan, Recreation Director and Tyson Trish Blair Academy Fine Arts Department Instructor – Requesting approval for Footbridge Park Proposal by Blair Academy LEADS Class.**

**Warren County Community College Information Session– Will Austin, President and Dr. Phil Linfante, Trustee Chair will be in attendance**

**RESOLUTION RECOGNIZING APRIL 2019 AS WARREN COUNTY COMMUNITY COLLEGE MONTH**

**PROCLAMATION - Designating May as OLDER AMERICANS MONTH**

**PUBLIC COMMENT – up to 5 speakers, 3 minutes each**

**DEPARTMENT HEAD REPORTS**

**MINUTES**

- December 12, 2018 – Regular Meeting Minutes  
Motion; second. Roll Call Vote – Lance, Van Valkenburg, Waldron
- December 12, 2018 – Executive Session Meeting Minutes  
Motion; second. Roll Call Vote – Lance, Van Valkenburg, Waldron
- March 13, 2019 – Regular Meeting Minutes  
Motion; second. Roll Call Vote
- March 13, 2019 – Executive Session Meeting Minutes  
Motion; second. Roll Call Vote.
- March 27, 2019 – Regular Workshop Meeting Minutes  
Motion; second. Roll Call Vote

**ORDINANCES**

**FOR INTRODUCTION:**

**ORDINANCE 2019-08                    AN ORDINANCE TO AMEND PART II "GENERAL LEGISLATION" OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN TO ADD A SECTION 108 ENTITLED "FIRE INSURANCE CLAIMS"**

Introduction; First Reading

Motion to approve; second. Roll Call vote.

**ORDINANCE 2019-09                    AN ORDINANCE TO AMEND SECTION 184-20 "STOP INTERSECTIONS OF THE CODE OF THE TOWNSHIP OF BLAIRSTOWN"**

Introduction; First Reading

Motion to approve; second. Roll Call vote.

**FOR PUBLIC HEARING AND ADOPTION:**

**ORDINANCE 2019-07                    CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

Second Reading, Public Hearing, Adoption

Motion to approve; second. Roll Call vote.

**CONSENT AGENDA**

- 1 – R.2019 – 053     Authorization to Pay Bills
- 2 – R.2019 - 054     2018 Tonnage Grant Application
- 3 - R.2019- 055     Transfer of Appropriation Reserves

Motion to approve; second. Roll call vote.

**INTRODUCTION OF 2019 BUDGET**

R.2019 – 056     Resolution to Defer School Taxes

R.2019 – 057     Introduction of 2019 Budget

Motion to approve; second. Roll call vote.

**DEPARTMENT REPORTS**

- Ambulance Corp. – March Report
- Animal Control – March Report
- Clerk – March Report
- Finance – March Fuel Reports
- Fire Department – March Report
- Police Department – March Report
- Tax Collector – March Report
- Tax Collector – Report of Uncollectible Taxes
- Warren County Health Department – March 11, 2019
- Zoning - VAPS February/ March 2019

Motion to accept; second. Roll Call Vote.

**UNFINISHED BUSINESS**

- 1. Walnut Valley Firehouse Remediation
- 2. Paulina Lake Dam Inspection

**NEW BUSINESS**

- 1. Emergency Fund Recovery Agreement – Between Blirstown Hose Company and Blirstown Township – Authorizing the Mayor and Municipal Clerk to sign the Agreement.  
Motion; second. Roll Call Vote.

**COMMITTEE CORRESPONDENCE** for information and possible action

- 1. Application received from Blirstown Museum to hold the Third Annual Historic Blirstown Day. Application has been reviewed by all departments. Fees determined. Applicant is publishing and the date for Public Hearing will be May 8, 2019.
- 2. Letter from Little Hill Foundation requesting to hold their annual fundraising 5K/5 mile race in Blirstown Township on October 19, 2019 from 9:30am – 1pm.
- 3. Request for approval of Initial Application for Blue Light Permit for Brandon Casey of Blirstown.  
Motion; second. Voice Vote.
- 4. Request from Blirstown Ambulance Corp to Apply for OA Plates for the Ambulance. Volunteer Rescue Squad needs letter from Township Committee re: NJSA 27:5F-18 through 27:5F-30.

**GENERAL CORRESPONDENCE**

**FROM THE TOWNSHIP ATTORNEY**

**FROM THE TOWNSHIP CLERK**

Clean up Week is scheduled for September 23-28 – Vouchers will be available beginning August 1

**FROM THE TOWNSHIP ENGINEER**

**FROM THE TOWNSHIP COMMITTEE**

**COMMITTEE MEMBER MOORHEAD**

Subcommittee Member of: Water Department (primary)  
 Recreation (alternate)  
 Roads/Buildings & Grounds (primary)

Liaison to: Senior Citizen Advisory Committee  
 Blair Academy  
 Main Street Advisory Committee  
 Animal Control Officer

**COMMITTEE MEMBER SIKKES**

Member of Land Use Board: Class I

Subcommittee Member of: Roads/Buildings & Grounds (alternate)

Liaison to: Open Space Committee  
 Construction, Subcode, Zoning  
 COAH

**COMMITTEE MEMBER VAN VALKENBURG**

Subcommittee Member of: Water (alternate)  
Budget & Finance (alternate)  
Recreation (primary)  
Personnel (primary)

Liaison to: COAH  
Public Education – North Warren Regional High School

**COMMITTEE MEMBER WALDRON**

Member of Land Use Board: Class III

Subcommittee Member of: Public Safety - Deputy Police Commissioner  
Public Safety - Fire & Ambulance  
Personnel – (alternate)

Liaison to: Municipal Alliance  
Main Street Advisory Committee  
Public Education – Blairstown Elementary School

**MAYOR LANCE**

Subcommittee Member of: Budget & Finance (primary)  
Public Safety – Police Commissioner  
County Officials  
Inter-municipal Government  
Public Information

Liaison to: NJ League of Municipalities  
Office of Emergency Management  
Historic Preservation Committee

**FROM THE PUBLIC**

**ADJOURNMENT**

## General Correspondence

April 10, 2019

1. NJ State – League of Municipalities
  - a) NJLM – Urgent Alert – Final Vote on Marijuana Legalization Set for Monday March 25. (No Vote)
  
2. State of New Jersey - DEP
  - a) Suspected Hazardous Substance Discharge Notification – 146 Union Brick Road – Heating Oil #2
  - b) Suspected Hazardous Substance Discharge Notification – Delta Gas – 51 Rt. 94 - Gasoline
  - c) NJDEP Weekly Update – February 22 – Re: NJ Forest Fire Services Prescribed Burning program.
  - d) NJDEP Weekly Update - March 15 – Division of Fish & Wildlife coexisting with black bear.
  - e) Delaware Water Gap National Recreation is planning prescribed fires from the second or third week in April, plans available by contacting Chief Ranger’s Office 570-426-2414.
  
3. State of New Jersey – Division of Alcoholic Beverage Control
  - a.) Notification received from ABC that a One Day Social Affair Permit Application was filed by the Blairstown Volunteer Fire Company for a comedy show fundraiser being held at the Firehouse on May 18, 2019 from 6:00pm to 11:30pm.
  - b.) Notification received from ABC that a One Day Social Affair Permit Application was filed by Givens Belet American Legion Post 258 for the Annual Memorial Day Festivities at Footbridge Park on May 26, 2019 from Noon to 8:00pm.
  
4. Warren County
  - a.)
  
5. Blairstown Township
  - a.) Notification from Nick Mohr that a Yards Creek Emergency Action Plan Drill will be held on June 26, 2019 at the Yards Creek plant site. Details as date gets closer.
  
6. Other –
  - a.)
  - b.)