

Bureau County Emergency Telephone Board
Meeting Minutes
August 25, 2016

Board members present: Kevin Sangston, Randy Philhower, Dan Rabe, Todd Buckman, Jon Davis, Jim Hoschied, Kendall Keutzer, Don Prince, Jim Shipp, and Rodger Bruyn.

Board members absent: Keith Ackerman and Terry Himes.

Staff members present: Director Diana Stiles.

Call to order: 7:03 p.m.

Review of agenda: Approved with no changes.

Review of regular board meeting minutes of July 28, 2016.

- Motion to approve without change: Kendall Keutzer; Second – Don Prince.
- **Motion carried.**

Treasurer's report: Director Stiles

- Treasurer's report reviewed.
- Motion to approve Treasurer's report: Don Prince; Second – Dan Rabe.
- **Motion carried.**

Visitors: None.

Committee Reports:

PSAP committee: Absent No Report

- None.

Public Education/Customer Relations committee: J. Hoscheid.

- None.

Finance/Legal committee: Absent No Report.

- None.

Bureau County Board Liaison: Dan Rabe.

- None.

Executive committee: J. Shipp.

- Consolidation with Law Agencies- working
- Intergovernmental agreements were approved by the 911 Attorney, City Attorney and States Attorney, EB recommended approval of IGA to Full Board, with ETSB approval the City will approve on September 6th at their Council meeting and the County Board will approve on September 13th at the County Board meeting.
- **Motion** to approve intergovernmental agreement for dispatch services with the City of Princeton Police Department and the Bureau County Sheriff's Office: Rodger Bruyn; Second Don Prince
- **Motion Carried**
- Stark County-County Board Chairwoman reached out to Director Stiles to see if Bureau County would be interested in consolidation.
- **Motion** to deny consolidation with Stark County at this time: Randy Philhower; Second Kendall Keutzer
- **Motion Carried**
- New Bylaws document – EB made recommendation to Full Board to accept changes as provided and adoption of new Bylaws.
- Discussion-Randy Philhower, Kendall Keutzer and Jon Davis were against have 3 set Law Agencies without having 3 Committed EMS and 3 Committed Fire positions. Due to lengthy discussion Chairman Ship chose to a roll call vote.
- Motion to amend the Bylaws recommended by the ETSB EB to read:
 1. A representative of the Bureau County Sheriff's Office
 2. A representative of the Spring Valley Police Dept.
 3. 3 representatives from a Bureau County EMS agency
 4. A representative from the Princeton Police Department
 5. A representative from the Princeton Fire Department
 6. 2 representatives from Bureau County Fire Departments
 7. A Bureau County Board Member
 8. One citizen-at-large from the county

The remainder of the changes were fine as written. Randy Philhower; Second Kendall Keutzer

Roll Call Vote

Jon Davis-Yes

Dan Rabe-No

Todd Buckman-No

Jim Hoschied-No

Jim Shipp-No

Kevin Sangston-No

Kendall Keutzer-Yes

Rodger Bruyn-No

Don Prince-No

Randy Philhower-Yes

- **Motion Denied**

- **Motion** made to accept the amended Bylaws with the changes provided

1. A representative of the Bureau County Sheriff's Office
2. A representative of the Spring Valley Police Dept.
3. A representatives from a Bureau County EMS agency
4. A representative from the Princeton Police Department
5. A representative from the Princeton Fire Department
6. A Bureau County Board Member
7. One Citizen at Large

The remainder of the changes were fine as written. Dan Rabe; Second; Rodger Bruyn

Roll Call Vote

Jon Davis-No
 Dan Rabe-Yes
 Todd Buckman-Yes
 Jim Hoschied-Yes
 Jim Shipp-yes
 Kevin Sangston-Yes
 Kendall Keutzer-No
 Rodger Bruyn-Yes
 Don Prince-Yes
 Randy Philhower-No

- **Motion - carried**
- **Motion** to approve intergovernmental agreement for dispatch services with the City of Princeton Police Department and the Bureau County Sheriff's Office:
 Rodger Bruyn; Second Don Prince
- **Motion Carried**

Chairman's Report – J. Shipp.

- None.

Director's Report – D. Stiles.

- Wendler update on flooding – Director spoke with Wendler and they advised that the City has no plans at this time to make any repairs to sewer run off. Wendler could provide a plan for the ETSB to move forward on their own.
- Statistics report attached.
- Equipment Room AC went out had Elmore Electric out on Sunday, August 21st. Repaired and working now.
- UPS Galaxy annual maintenance was completed and recommendation that the AC Capacitors be replaces as they are 10 years old and life span is 7 years. Schneider will provide estimate.
- ORI from the State has been issued, Director may now file the LEADs application with the State.
- Once IGA's are approved, Director may fill application for Modification with the State.
- NG911, all 10 counties have signed and equipment is ordered to begin implementation of the NG system.
- New staff has been hired and will start on the 29th.

Unfinished business:

- None.

New business:

- None.

Adjournment:

- Motion to adjourn Randy Philhower; Second – Rodger Bruyn.
- **Motion carried.**

Meeting adjourned at 8:16 p.m.

Submitted by Diana Stiles,
911 Director and Coordinator