

Staff: Child Ratio

January 2018

A high adult to child ratio is essential in providing good quality nursery care. It is our policy to ensure that there is always sufficient staff to give the children the care and attention that they need.

- Sufficient staff will always be on duty so that the needs of all children are met and their safety ensured.
- All children must be supervised at all times.
- A picture of staff will be on the main notice board and also by the relevant room where they are employed.
- Parents will be informed of any change to staff deployment and when relevant and practical, aim to be involved in these decisions.
- Children must **always** be within sight and hearing of staff.
- Staff aged 17 or over are included in adult/child ratios.
- Staff under 17 must be supervised at all times.
- Students on long term placements and volunteers aged 17 or over may be included in adult/child ratios at the Managers discretion if they are competent and responsible.
- The minimum staffing ratio is
 - 1 adult to 4 children aged 2 years.
 - 1 adult to 8 children aged 3 and over
- The staffing ratio for a qualified teacher or a level 6 qualification in childcare is:
 - For Nursery 1 adult for every 13 children with at least one other member of staff holding a full and relevant level 3 qualification.
- In the event of staff absences or an increase in the number of children attending other members of **Bidborough Village Nursery School's** staff will assist to uphold staff/child ratio.