



123 Heath Street
Enterprise, Alabama 36330

Tuition Contract for 2016-2017 School Year

1. This agreement is made and entered into this _____ day of _____, 2016/2017 between the Saint John Catholic Montessori School (SJCMS) and (the Parents/Guardians) _____ of (the Student) _____.
2. The SJCMS hereby accepts the Student for enrollment in the SJCMS for the 2016-2017 school year, subject to the terms and conditions set forth herein as well as the terms and conditions set forth in the SJCMS policy handbook. The Student is accepted only for the ENTIRE SCHOOL YEAR or for the remainder of the school year if enrolled after the opening date.
3. The Parents agree to pay the SJCMS the full tuition amount of \$3,000 for non-parishioners / \$2,750 for parishioners for the entire school year, and understand that **no reduction, credit or refund** is granted if the Student is withdrawn or dismissed for any reason by the SJCMS or the Parents, **with the exception of a military family with orders to move**. Please provide a copy of your orders so we can get you a pro-rated refund. There is a 10% discount for the second child's tuition cost if applicable.
4. A supply fee of \$100.00 is charged per student either in full or \$10.00 monthly.
5. A snack fee of \$250.00 is charged per student either in full or \$25.00 monthly.
6. The Parents agree to pay the entire tuition and supply fee for the school year according to the plan chosen. Check and initial one plan.

_____ Plan A: One installment. 100% of the tuition is due on or before mid-August.

_____ Plan B: Two installments: 60% of the tuition is due on or before mid-August; and 40% of the tuition is due on or before January 5, 2016. A \$50.00 administrative fee is added to the tuition with \$25.00 assessed for the August payment and \$25.00 assessed for the January payment. The administrative fee is charged per family, not per child.

_____ Plan C: Ten installments. Beginning on August 8, 2016, tuition will be due each month through May 24, 2017, on or before the 17th of each month. A \$100.00 administrative fee is added to

the tuition with \$10.00 assessed for each monthly payment. The administration fee is charged per family, not per child.

7. All tuition payments are due on time according to the terms outlined in section 5 of this contract. Late payments obligate the Parent to pay the SJCMS a \$25.00 late fee for each late payment regardless of which payment option is chosen. A \$30.00 fee will be charged for returned checks.
 8. In the event that the installment of tuition are not received as and when due, the SJCMS retains the right to cancel the Student's enrollment and pursue collection of tuition through an attorney, appropriate agency or by legal proceeding. In the event the tuition due under this contract is not paid when due and is collected by an attorney or agency or by legal proceeding, the Parents agree to pay a reasonable cost and attorney fees for the collection of the same.
 9. With regard to the obligation of the Parent to pay the SJCMS the entire obligation required under this contract, written notification of withdrawal for any reason must be given to the SJCMS, at this time tuition will be due and collected and this contract will be binding.
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I have read, fully understand, and agree to the terms of this contract.

Parent/Guardian _____ Date _____

Signature of Parent or Guardian Financially Responsible for Student

St. John Catholic Montessori Preschool _____ Date _____

Signature of Director