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Date: 4/25/01

To: Natick Green Condominium Owners and Residents

From: Natick Green Condominium Board of Trustees

RE: Lock outs

Please be advised that effective immediately, the Natick Green Condominium maintenance personnel shall not respond to lock outs after business hours (nights or weekends). Our answering service will be notified not to page the on-call maintenance person for any lockouts. The reason is that our maintenance personnel are unable to verify whether or not the person who is locked out is actually a resident as our computer records are not accessible to them after hours and a lock out is clearly not considered a maintenance emergency. Per our legal counsel, for safety and liability reasons, the Board of Trustees feels that this decision is the best for the community. We strongly suggest that you keep an extra key in a safe place where you can access it in the unfortunate event of locking yourself out.

We will continue to assist you if you should get locked out during office hours. It is also advised that all unit owners provide the Natick Green Office with updated leases so that our database remains current. The Office should also be notified of any children who occupy a condominium since children aren't named on leases and often get locked out and seek our assistance. Any resident who takes out a restraining order on another person, should advise the Natick Green Condominium Office of this immediately to prevent any illegal entries.

Thank you for your attention and understanding.

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