

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*  
Kent D. Nation, *Secretary*  
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda – June 23, 2022

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joe Boldaz (JSB) \_\_\_\_\_, Will Clark (WSC) \_\_\_\_\_, Francesca Crane (FJC) \_\_\_\_\_, Kent Nation (KDN) \_\_\_\_\_ and Joe Sawicki (JSS) \_\_\_\_\_.

**Others Present**

Solicitor \_\_\_\_\_, Engineer \_\_\_\_\_, Operator \_\_\_\_\_ and Administrator \_\_\_\_\_

**Public Notification:**

**Action on Minutes of Previous Meeting(s)**

- May 26, 2022 regular meeting

**Public Comment / Presentation**

**Reports:**

1. Operator
  - a. Monthly Report.
    - i. New thermostat, gasket and coolant for APS – consider approval of quote/proposal.
2. Engineer
  - a. Monthly Report – general operations.
    - i. PSI Change Order #1 – consider approval.
    - ii. Pump Station Controls project – consider award to recommended bidder.
3. Solicitor
4. Committees
  - a. **Finance – March / June / September / December**
  - b. Operations – April / July / October / January
  - c. Planning – May / August / November / February

5. Administrator
  - a. Monthly Report.
    - i. Resolution #06-2022 Adopting Policy for Collection of Delinquent Accounts which supersedes Resolution #03-2022 – consider adoption.

**New Business:**

- 1.

**Finances:**

As of May 31, 2022:

1. Mid Penn Operating - \$136,241.74
2. Mid Penn Debt Service - \$145,032.98
3. Mid Penn Capital Reserve - \$1,062,779.78
4. Mid Penn DSRF - \$571,209.64
5. Mid Penn Grant Funding - \$44,888.02
  
6. Bills paid and to be ratified - \$173,123.04
7. Payroll for regular meeting for May 2022- \$4,698.28

**Dates of Upcoming Meetings**

1. Board of Supervisors on July 7, 2022 and **July 21, 2022** at 7:30 p.m.
2. Municipal Authority, on Thursday, July 28, 2022 at 7:00 p.m.

**Adjournment** (time: \_\_\_\_\_)