

Greenville OVERLOOK

c/o Brandywine Valley Properties
P.O. Box 7368 Wilmington, DE 19803-7368
(302) 475-7660 Fax: (302) 475-7664
Website – www.bvprops.com

REQUEST FOR ARCHITECTURAL CHANGE

DATE: _____ NAME: _____

ADDRESS: _____

PHONE (Home): _____ (CELL): _____ EMAIL: _____

MODEL TYPE: _____ LOT #: _____ EXISTING OPTIONS: _____

*SPECIFIC REQUEST:

DESCRIPTION: (Continue on another piece of paper if required)

Materials (include grade or quality):

Dimensions:

*Request must include the following: Diagrams/Dimensions/Plot Plans. Permit to be submitted after owner is in receipt.

DATE WORK WILL BE COMPLETED:

(ALL WORK MUST BE COMPLETED WITHIN ONE (1) YEAR OF APPROVAL)

INDEMNITY AGREEMENT

It is understood that prior to the commencement of the Architectural change, a Certificate of Insurance must be received (including workman's compensation insurance) from my contractor. Furthermore, I agree to indemnify the Greenville Overlook Maintenance Corporation from any claim, dispute, or mechanic's lien arising from the proposed architectural change. Any and all damage resulting from architectural change is my responsibility and I agree to save harmless the Board, Corporation, and Management from any and all liability, which may result from approval.

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

For Official Use Only
Committee/Board of Directors Decision:

Signature of Community Mgr./First Service Representative, showing ARC is complete:

Date:

*Please note that the Community Manager must sign form after an inspection of the property shows that the Architectural change has been completed and has followed all specifications of the BOD's approval.

** On the second page we respectfully require acknowledgment of the modification from the adjacent owners.

Acknowledgement of Adjacent Property Owners

This acknowledgement indicates an awareness of the intent of the applicant to make an exterior change and does not constitute nor indicate approval or disapproval.

Name: _____

Address: _____

Date: _____

Name: _____

Address: _____

Date: _____

Name: _____

Address: _____

Date: _____

Before you return this request, please be sure you have included this form; a diagram of the plan; a copy of your plot; sign off from the adjacent property owners