

**CITY OF SHEPHERD  
BOARD OF ALDERMEN  
SPECIAL CALLED MEETING**

28 N. Liberty Shepherd Texas- Shepherd City Hall Council Chambers  
Monday, June 10, 2019 6:30 PM

**OFFICIAL MINUTES**

**Regular Called Meeting**

**Members Present:** Charles Minton, Mark Porter, Shannon Bailey, Amanda Addison, Yvonne Cones

**Members Absent:**

**City Staff Present:** City Secretary Debra Hagler,

**Others Present:** Jamie White, Andrew Tanner, Brenda Myers, Alberta Lewis, Walterine Carr, Eli, Isaac Addison, Caleb Thompson, Joe Williamson, Neil Adams, Pay Reynolds, Linda Hopkins, Deborah Morgan, Emily Carter, Helen Johnson, Lesly Martinez, Rodney Punch, Jed Morris, Donny Marrs, Carla Brooks, Jacob McAdams.

**CALLED TO ORDER /INVOCATION**

Mayor Charles Minton called the meeting to order. Mrs. Yvonne Cones led in prayer. The pledges were stated.

**PUBLIC INPUT:**

**PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:**

**Ms. Alberta Lewis** addressed two issues of concern. Ms. Lewis lives at the corner of Knighton and Seals. She is concerned about some lines that are running through the tree. She has called several of the utility companies with no satisfactory results. Her other concern is her ditch and she states the water does not flow. The Mayor agreed to follow up on these items with her.

**Walterine Carr** expressed concern about her ditch being full of water and how terrible the mosquitos are.

**Neil Adams** reported that the he has confirmed that the most recent case the Building Standards Commission heard does have a new owner. He stated the new owner has the intent to demolish the structure.

**OLD BUSINESS:**

**Discuss and take action to select a circulation clerk for the library.**

Yvonne Cones made a motion to hire Lesly Martinez as the new circulation clerk at the Library. Mark Porter seconded and the motion passed with a unanimous vote. Helen had many good things to say about Lesly including the fact that she is bilingual and a quick learner. The Mayor added that she interviewed well.

**Following the second required reading of the Performance Agreement between the Shepherd EDC and the SISD take action necessary to approve this Performance Agreement with Resolution #19-0610.**

Amanda Addison to approve the Performance Agreement between the SEDC and the SISD. Yvonne Cones seconded and the motion passed with a unanimous vote. The agreement is to improve testing scores. The SEDC felt that if the school has a better rating then the City will be more attractive for growth.

**Discuss and take action on request from Emily Carter for a variance for a storage container.**

Yvonne Cones made a motion to grant the variance to Mrs. Carter for her storage container. Shannon Bailey seconded and the motion passed with a unanimous vote. Mrs. Carter brought letters from her neighbor stating they had no problem with the storage container. One of the neighbors attended the meeting with Mrs. Carter. There were pictures showing the container is not visible from the road. The container is sitting on a cement slab.

**NEW BUSINESS:**

**Discuss and take action if needed regarding Brenda Myers, Executive Director of Community and Children's Impact Center's desire to address questions and comments being made about the process of moving new buildings onto the CCIC's property.**

There was no action necessary on this agenda item. Brenda Myers thanked the City and apologized if she was in any way inconsiderate or disrespectful as she was emotional and overwhelmed getting the buildings. The opportunity to

obtain the buildings and action required hit quickly at an already busy time for her. She stated that even though Helen does a great job with the monthly food truck there is still a need. There are still children going to school hungry. Her goal with this additional food pantry is to stomp out hunger and to give a better quality of life to the Sr. Citizens and children. She asked the council if anyone was against a food pantry. No one was against feeding a hungry person in need but there was some concerns address about enabling individuals to live off the system and discourages people getting jobs.

**Discuss and take action on request from Linda Hopkins, City Employee, regarding the rental of the Community Center.**

Yvonne Cones made a motion to agree to this request. Amanda Addison seconded and the motion passed with a unanimous vote. Linda asked that instead of paying cash to rent the community center for two hours for a baby shower could she instead wax the floors. She would purchase the wax and use the City's buffer machine. She said she will scrub the floors and then wax them. Joe Williamson stated she had recently done a floor job for the SEDC and they look nice. The Mayor states the City is getting the better end of the deal.

**Discuss and take action to begin procedures to change the effluent at the Sewer Plant.**

Amanda Addison made a motion to table this to determine why it was changed when the plant was first put in. Yvonne Cones seconded and the motion passed with a unanimous vote. The current point of discharge is a creek leaving Lake Run- A- Muck. If the creek next to the plant could be used it would be gravity flow which would result in less maintenance. The engineer explained that the plant was originally designed to flow to the creek. In the later planning stage it was changed. At this point in time it is an unknown reason for the change. The engineer stated that the cost of this project is unknown therefore it will be set on an hourly basis. There will be a fee to TCEQ, a fee for the survey and fee for the design and construction costs. It is projected to cost between 15-25 thousand dollars not including construction cost and projected to take around 9 months to complete. The decision was made to do some detective work to find out the "why" the change was made in the first place.

**APPROVE MINUTES OF PREVIOUS MEETINGS**

Amanda Addison made a motion to accept the minutes as presented. Shannon Bailey seconded, and the motion passed with a unanimous vote.

**APPROVE MONTHLY PAYMENT OF BILLS**

Mark Porter made a motion to pay the bills. Shannon Bailey seconded, and the motion passed with a unanimous vote.

**Announcements and Discussion:**

Yvonne Cones made the comment that she was glad to see Jacob back following a medical scare.

**ADJOURNMENT**

Amanda Addison made a motion to adjourn. Shannon Bailey seconded, and the motion passed with a unanimous vote.

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Charles Minton, Mayor  
Prepared by City Secretary, Debra Hagler