



**Meeting Notice**  
**December 5, 2016**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 will conduct a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, December 5, 2016 at 7:00 P.M. The following will be discussed;

1. Call the Bexar County Emergency Services District No. 4 Meeting to Order and establish a quorum.
  - a. Pledge of Allegiance.
2. Citizen Public Forum.
3. Approval of the minutes from November 7, 2016.
4. Leon Springs Volunteer Fire Department Reports due to the District.
  - a. Presentation of the Run Report by the Service Provider.
  - b. Presentation of the Financial Reports by the Service Provider.
  - c. Action by the ESD Board on approving the reimbursement request and monthly payment to the Service Provider.
5. Discussion and appropriate action on the following;
  - a. Update by Leon Springs Volunteer Fire Department on obtaining quotes for a new light rescue truck.
  - b. Update on inventory control policies and procedures and annual inventory of equipment.
  - c. Update on the installation of solar on District 4 Fire & Rescue Station 1.
  - d. Discussion on the development and adoption of ESD 4 policies relating to Code of Ethics, Anti-fraud, Procurement and Contracting, Professional Services, and Human Resources.
  - e. Update by Mr. Gabe Perez, Perez Project Consulting, on research of housing developments taking place along Toutant-Beauregard.

6. Financial discussions and appropriate action;
  - a. Status of the Fiscal Year 2016 Annual Audit.
  - b. Financial Report.
    1. Review of the financial reports of the District.
    2. Review of the districts outstanding bills.
    3. Action by the Board on approving payments for the District.
7. Determine date, time and possible agenda items for the next meeting. The next tentatively scheduled meeting for the District will be January 9, 2017.
8. Update by Mr. Gabe Perez, Perez Project Consulting, on investigation of possible fire station locations and possible purchase. (Executive Session, closed meeting due to potential land purchase, no action will be taken.)
9. Adjourn.

The above notice was posted at the Bexar County Courthouse and at 28036 Old Boerne Stage Road, Boerne, Texas 78006 before 7:00 P.M., December 2, 2016.

The Board of the Bexar County Emergency Services District No. 4 reserves the right to enter into Closed Meeting under Chapter 551, Texas Government Code, on any item posted on its agenda, as appropriate.