

SPACE COAST MODEL SAILING CLUB INC.

BYLAWS

Effective January 1, 2012

SECTION 1 *Officers*

1.1 Commodore

- 1.1.1 The Commodore shall administer the affairs of the Club according to the Constitution and Bylaws and with the advice and consent of the Board of Directors.
- 1.1.2 The Commodore shall appoint ad-hoc and permanent committees as required.
- 1.1.3 The Commodore shall appoint a newsletter editor/webmaster with approval of the Board of Directors.

1.2 Vice Commodore

- 1.2.1 The Vice Commodore shall be the acting Commodore in the absence or incapacity of the Commodore.
- 1.2.2 The Vice Commodore shall issue radio frequency channel assignments to the membership.
- 1.2.3 The Vice Commodore shall schedule all Club in-house race series and appoint race directors for these series. He shall provide this information to the webmaster for publication.

1.3 Secretary

- 1.3.1 The Secretary shall keep and maintain all minutes and records of the Club.
- 1.3.2 The Secretary shall present to the membership, within a reasonable time, a written or typed version of the minutes, at which time the membership will amend and accept or accept the minutes as presented.
- 1.3.3 The Secretary shall provide secretarial assistance to the Club officers as required.
- 1.3.4 The Secretary shall be the Club contact with AMYA
- 1.3.5 The Secretary shall maintain as a set of Permanent Rules, those rules, that are approved by the general membership in formal meetings. These rules shall be supplementary to and independent from meeting minutes. Each rule shall reflect its date of passage.

1.4 Treasurer

- 1.4.1 The Treasurer shall receive all moneys due the Club.
- 1.4.2 The Treasurer shall control dispersal of all Club funds.
- 1.4.3 The Treasurer shall prepare an annual financial report to the Board of Directors.
- 1.4.4 The Treasurer shall obtain approval of the Board of Directors (three minimum) before dispersal of any funds in excess of \$150.00.
- 1.4.5 The Treasurer and at least one other officer shall keep all Club funds in a bank account least expensive to the Club, in the name of the Club. The account shall be for the single use of the Club.
- 1.4.6 The Treasurer shall submit a written report at Board meetings.

1.5 Board of Directors

- 1.5.1 The Board of Directors shall provide a staff support function. It shall advise and council the Commodore, and shall share the responsibility for the management and administration of the affairs of the Club.
- 1.5.2 A minimum of five Board members must be present for a quorum.
- 1.5.3 The Board of Directors shall authorize all Club expenditures in excess of \$150.00.
- 1.5.4 The Board of Directors shall establish the overall policy for the Club and shall approve all regattas.
- 1.5.5 The Board of Directors shall review the Permanent Rules each year and submit recommended changes to the membership for approval at the Annual Meeting.

- 1.5.6 The Board of Directors shall conduct hearings to investigate and resolve member misconduct issues as defined in section 10.
- 1.5.7 The Board of Directors shall establish the annual dues amount.

1.6 Permanent Committees

- 1.6.1 The Club Property Chairman (a Board member) shall keep a record of all Club property, its condition and location.
- 1.6.2 The Club Buoy Maintenance Chairman shall ensure number and color coding of pond buoys for course layouts.
- 1.6.3 The Club Webmaster shall establish and maintain a web site to: Inform non-members about the club and its interests and activities; provide SCMSC members with the latest information concerning the club and its race series results as well as providing links to other sources of information concerning their hobby.
- 1.6.4 The Club Permanent Rules Review Chairman shall ensure the Permanent and Sailing Rules of the Club are documented, reviewed for currency, and periodically discussed with the skippers.

SECTION 2 Election of Officers

- 2.1 Officers and Directors shall be elected by written secret ballot or unanimous vote if no contest, at the annual meeting.
- 2.2 Officers and Directors shall only hold office if their dues are current.
- 2.3 The term for all elected Board Members with exception of any Permanent Director, will be for one year.
- 2.4 There shall be no limit imposed on the number of terms any individual may serve in any Club elected position.

SECTION 3 Dues and Accounts

- 3.1 At least one officer or director, other than the Treasurer, shall have direct access (withdrawal privileges) to the Club bank account.
- 3.2 The Dues Year shall be from January 1 through 31 December.
- 3.3 For new members, dues received after October 1 will be credited to the following year's membership.
- 3.4 Members must renew membership prior to January 31st of the membership year to assure continued ownership of the club-assigned frequency.

SECTION 4 Sailing

- 4.1 AMYA rules shall govern all club sailing. In order to be scored in Club in-house races, boats shall comply with AMYA class specifications and any appropriate Club Permanent Rules.

SECTION 5 Fleets

- 5.1 The SCMSC shall have three Club approved yacht fleets:
 - a) Soling One Meter
 - b) US One Meter
 - c) US 12 Meter

SECTION 6 Club Property

- 6.1 No major Club property shall be purchased *in excess of \$250* without approval by vote of the general membership.

SECTION 7 Radio Frequency Assignment

- 7.1 Members with multiple yachts shall be assigned the same frequency for all.
- 7.2 When a class has more than 30 yachts (Soling), new members entering that class shall be assigned the same frequency as one of the less active members.
- 7.3 Members with only one class of yacht shall be required to share with members who have only one other class of yacht.
- 7.4 Unless they are using DX radios (Frequency 2.4), every member is required to have crystals for a second (backup) frequency, and to bring it to the pond with them every time they sail. The Club does not presently assign backup frequencies.

SECTION 8 Racing

- 8.1 A race series shall be established for a given class when a minimum of 5 boats indicate intention to sail.
- 8.2 No series race shall be scheduled on the following holiday weekends:
- New Years Day
 - Easter
 - Memorial Day
 - Independence Day
 - Labor Day
 - Thanksgiving
 - Christmas
- 8.3 Sailing will not be permitted on the race course except by registered skippers (scoring races).

SECTION 9 Official Publication

- 9.1 The Club shall publish an official newsletter and/or website known as "The Dock Line."

SECTION 10 Special Rules - Misconduct

- 10.1 Any Club Director may call for a hearing by the Board of Directors when he has reasonable grounds to believe that a member has committed a gross breach of good manners or sportsmanship during any Club function (meeting, practice sailing, race series, dinner, etc.)
- 10.2 When the Board of Directors finds that the member has indeed committed a gross breach of good manners or sportsmanship, it shall provide penalties as appropriate and within its constitutional powers.
- 10.3 No action shall be taken under this rule without a written statement of the allegations being provided to the offending member and allowing him to defend himself against said allegations.
- 10.4 Should such breach occur during an AMYA sanctioned regatta, it shall be handled as dictated by the AMYA Racing Rules. This shall not preclude the Board of Directors from imposing in-house sanctions as deemed appropriate.

SECTION 11 Amendments

- 11.1 These Bylaws may be amended by a ballot in which, two thirds of the members voting, approve the proposed amendment. Such amendment shall be effective as of the first of the month following the vote.

12.0 SECTION 12 General Membership Meetings

12.1 Meeting Notification

12.1.1 Prior to election of club officers, and/or changes to club Constitution and/or club Bylaws, ballots shall be sent to each club member at least three weeks before the election by e-mail (or regular mail *). A PDF ballot shall also be posted on the club website with the same time constraint.

* If specifically requested by and for any individual member, member will provide club Secretary with self addressed stamped envelopes in conjunction with his request.

12.1.2 A one week notice shall be provided via e-mail and the website prior to any non-emergency official general membership meeting.

12.1.3 The Board shall be responsible for contacting at least 60% of local members (snowbirds excepted during off-season) 24 hours prior to the start of any emergency official general membership meeting.

12.2 Meeting Quorum

12.2.1 At official general membership meetings, a minimum of 20% of the membership must be present in person or by proxy for a quorum.

12.2.2 Once a quorum is verified, items not otherwise defined by the club Constitution and Bylaws, require only a simple majority consensus of those members voting for passage.

12.2.3 Voting is not valid at non-official general membership meetings.