

Ralston City Council Regular Meeting
Tuesday, January 2, 2018

The Ralston City Council met in regular session on Tuesday, January 2, 2018 at 5:30 PM at Ralston City Hall. The Pledge of Allegiance was recited. Roll was called with the following present: Mayor Groesser and Council members Konwinski, Fidelity, Alberhasky, Sanchez, and Preis. Council member Krause was absent. The agenda was available at City Hall for public inspection and posted prior to the meeting. The legal notice for the meeting was published in the Ralston Recorder. Claims listed are approved and part of these minutes.

Mayor Groesser gave the invocation. Mayor Groesser welcomed the press and guests. Groesser said the meeting is subject to the Nebraska Open Meetings Act and a copy of the Act is posted at the rear of the Council Chambers.

The following building permits were approved: #10139 to Ursino T. Genao, 8455 Geiler Avenue – Install double grade clean-ups - \$2,898.00; #10140 to Haas Legacy LLC, 7757 Highland Street – Install A/C, humidifier & furnace- \$7,400.00; #10141 to Jon M. Olson, 6418 S. 75th Circle – Install Furnace - \$3,097.00.

The City Council reviewed the following items under the consent agenda:

1. Minutes from the December 19, 2017 regular city council meeting;
2. Claims; and
3. Department Head and/or Commission Reports.

Motion to approve Consent Agenda minus Maria's claim, by Konwinski, seconded by Fidelity. All voted yes, Krause absent. Motion carried. Motion to approve Maria's claim by Konwinski, seconded by Fidelity. Krause absent. Sanchez abstained. All others voted yes. Motion carried.

Freshman reported the cold weather has been hard on the equipment and personnel.

Leonardo reported on the "You Drink & Drive, You Lose Campaign". Four officers worked on this campaign and made three DUI arrests. They made 112 traffic stops with 73 tickets issued. Leonardo reported on the donations of blankets, food and bedding for the family that had the fire on Christmas day.

Canfield reminded Council members about the annual poetry reading.

Eischeid reported on the fire on Christmas morning and that no one was hurt. Donations are being accepted for the family until Monday. For December they had 58 calls and for 2017 there were a total of 631 calls. Eischeid reported on grant opportunities. Klinker thanked the Fire Department for what they are doing for the family displaced by the fire.

Benis reported on arena events.

Groesser opened discussion on the revised Community Development Block Grant (CDBG) Reuse Revolving Loan Program. Forrest indicated last month the City engaged MAPA to administer the CDBG Program and he has worked with them to revise the CDBG Revolving Loan Fund Program document as the current document was drafted in 2003. The City wants to start making loans again and restart the program. This item is for discussion at this meeting and action at the next meeting.

Groesser opened discussion of the IT evaluation and proposed upgrades from Integrated Solutions. Several months ago, council selected Integrated Solutions to work as the City's IT provider. Mike McCabe, Vice President of Integrated Solutions, 7953 Hickory Street, Omaha, presented findings from his evaluation. He looked at different components of each network and the biggest issue is that the systems are outdated. Integrated Solutions came up with final recommendations by departments as far as needs and costs. McCabe explained the different tier levels. Tier 1 is basically a patch management system and monitoring; Tier 2 is basically a full service with unlimited support. City Hall has a terminal server and a camera server. The terminal server allows remote users to connect to City Hall. The camera server currently has issues. McCabe indicated the camera server is a proprietary system.

Alberhasky inquired about the monthly costs and the system upgrades. McCabe explained the system upgrades are the upfront costs to replace the existing equipment. Discussion was held on the amount of service needed. McCabe explained Tier 1 and Tier 2 are both 24/7 monitoring systems. The difference in Tier 2 is the unlimited help desk. McCabe indicated their standard rates start at \$140.00 per hour. Groesser commented on documentation of the number of phone calls made to the current provider and Forrest indicated that information could be provided by the next meeting. Forrest indicated that numerous phone calls are made largely because the system is out of date.

Sanchez inquired how much the City is currently paying per month. Bohling said it ranges due to the number of phone calls and other services. He will provide a summary for the next meeting to include the budget and where the money will come from for the upgrades. Sanchez said it is a good idea to know what the City spent for the last fiscal year in context to the numbers presented. Preis inquired about the annual costs and the system upgrades. Groesser commented on the budgeted amount and the total cost of \$107,000 for IT in 2018.

Alberhasky commented on the purchase of Office 365 email and McCabe indicated the purchase is for licenses. Discussion was held on the features of Office 365 versus Gmail and Sanchez commented that Gmail has everything that Google offers. McCabe indicated Office 365 is a plan for government and commented on ease of use and familiarity.

Forrest commented on the total of the system upgrades of \$59,669.80, which would be necessary to get from Tier 1 to Tier 2. The upgrades are also necessary in and of

themselves. McCabe said the recommendations for the system upgrades are what Integrated Solutions would require to go from Tier 1 to Tier 2. Even if the City didn't go to Tier 2 and stayed at Tier 1, the systems are outdated and are susceptible to security concerns. From a hardware perspective, they are out of warranty and McCabe indicated there could be a productivity issue.

Preis inquired about the serviceable amount of time that the new equipment would work and McCabe indicated the servers have a five year warranty. McCabe said Integrated Solutions will work with the City to develop a budget for each IT asset.

Alberhasky inquired about the terminal server being on the same server and McCabe indicated the camera server is a proprietary server and supported by a camera vendor. Further discussion was held on the cameras and camera server and potential replacements.

Groesser opened discussion of the Independent Accountant's (BKD) report on applying agreed-upon procedures, County and City Lottery Regulations. Bohling indicated this is a report from the City's accountants, BKD, with regards to the Keno operator and the tests they performed over the last year. There were no significant findings. Also attached is the annual lottery report. Konwinski inquired about the lottery operator commissions and if that amount could be revised. Bohling reminded council members that the commission the lottery operator receives helps pay for his time, salaries, equipment, and all other costs. The amount owed to the sponsor is the monthly amount that the City receives.

Groesser opened consideration of Resolution 2017-6 – a resolution declaring certain property surplus and providing for a method of sale. Sanchez moved and Konwinski seconded to approve Resolution 2017-6 as amended.

RESOLUTION DECLARING)
CERTAIN PROPERTY SURPLUS)
AND PROVIDING) **RESOLUTION 2017-6**
FOR A METHOD OF SALE)

WHEREAS following item of personal property owned by the City of Ralston is no longer necessary for the operation of the affairs of the City and is surplus, to wit:

One - Civil defense type siren, currently located at and affixed to a pole adjacent to the building located at 7641 Park Drive, which building is owned by the City of Ralston and leased to the Ralston Volunteer Fire Department Inc.

NOW THEREFORE BE IT RESOLVED by the Ralston City Council and the Mayor of Ralston, Nebraska, that the said property is hereby declared to be surplus property and should be sold at public sale or private sale, upon such terms and conditions as may be deemed to be in the best interests of the City in the judgment of the City Administrator.

PASSED AND APPROVED this 2nd day of January, 2018.

CITY OF RALSTON, NEBRASKA
/s/Donald A. Groesser, Mayor

Attest:
/s/Rosemarie Russell, City Clerk
Approved as to form:
/s/Mark A. Klinker, City Attorney

Alberhasky inquired what would happen if someone else purchases the siren other than the Fire Department. Eischeid indicated they don't plan to sell it. Preis commented that the siren is not on the roof. Klinker said the sale is left to the judgment of the City Administrator at public sale or private sale because it is not known whether the City or the Fire Department owns the siren. Klinker said this is like a quit claim deed in that whatever interest the City has in the siren is going to be transferred to the Fire Department because it is in the best interest of the City. Preis would like the wording changed because it is not affixed to the roof of the building.

All voted yes, Krause absent. Motion carried.

Groesser opened consideration of Resolution 2018-1- a resolution authorizing the Mayor and City Administrator to borrow funds for vehicles and equipment. Konwinski moved and Fidelity seconded to approve Resolution 2018-1.

RESOLUTION AUTHORIZING)
MAYOR AND CITY ADMINISTRATOR) RESOLUTION 2018-1
TO BORROW FUNDS FOR)
VEHICLES AND EQUIPMENT)

WHEREAS, the City Council of the City of Ralston has authorized the expenditure of funds for vehicles and equipment; and

WHEREAS, the City Council of the City of Ralston has determined it be in the best interest of the City of Ralston to finance the cost of the vehicles and equipment through First State Bank, Ralston, Nebraska; and

WHEREAS, the City Council of the City of Ralston has statutory authority to borrow funds from a lending institution for such purposes and pledge the property or credit of the City for such purposes.

NOW THEREFORE BE IT RESOLVED by the Ralston City Council that the Mayor and City Administrator be and hereby are authorized to execute all necessary documents to obtain said loan.

PASSED AND APPROVED this 2nd day of January, 2018.

CITY OF RALSTON, NEBRASKA

/s/Donald A. Groesser, Mayor

Attest:

/s/Rosemarie Russell, City Clerk

Approved as to form:

/s/Mark A. Klinker, City Attorney

Forrest indicated this resolution was requested by the bank that is loaning the money for the vehicles and equipment. Alberhasky commented on lottery funds paying for the vehicles and equipment and it was indicated that these items were budgeted as payments.

All voted yes, Krause absent. Motion carried

Groesser opened consideration of the City of Ralston Procurement Policy and Procedures. Konwinski moved and Fideline seconded to approve the City of Ralston Procurement Policy and Procedures. There was no discussion. All voted yes, Krause absent. Motion carried.

Groesser opened consideration of Hinge Project committee members. The individuals on the list have been contacted and have agreed to serve on the Hinge committee. It is a large number of people, but it is a manageable group. Fideline moved and Sanchez seconded to approve the Hinge Project committee members. All voted yes, Krause absent. Motion carried.

Groesser opened consideration of the purchase of a 2018 Ford F150 crew cab for the Street Department from Anderson Auto Group, 2500 Wildcat Drive, Lincoln, NE not to exceed \$30,773.00. Freshman indicated this item has been budgeted for \$12,000 for three years. This is a half-ton pickup and will replace rolling stock and will be the truck Freshman drives. Discussion was held on bidding requirements and it was indicated this was bid through the state contract. Forrest indicated the procurement policy allows to piggyback on state contracts because they have already done the work. Fideline moved and Preis seconded to approve the purchase of a 2018 Ford F150 crew cab for the Street Department from Anderson Auto Group not to exceed \$30,773.00. All voted yes, Krause absent. Motion carried.

Groesser opened consideration of the purchase of a 2018 Ford F250 super cab for the Parks Department from Anderson Auto Group, 2500 Wildcat Drive, Lincoln, NE not to exceed \$28,698.00. Fideline moved and Alberhasky seconded to approve the purchase of a 2018 Ford F250 super cab from Anderson Auto Group not to exceed \$28,698.00. All voted yes, Krause absent. Motion carried.

Public comment. Freshman commented on the various MUD utility line breaks due to the weather.

There was no council comment.

For the protection of public interest, Konwinski moved that the Council go into closed session at 6:23 PM for discussion of litigation and real estate negotiations. Seconded by Alberhasky. Krause absent. All voted yes. Motion carried.

Grosser stated it has been moved, seconded and passed that the Council go into closed session for the purpose of discussion of litigation and real estate negotiations. The closed session is necessary for the protection of the public interest.

Grosser stated the Council is reconvened in open session at 7:22 PM. He confirmed that no subject matter other than litigation and contract negotiations was discussed. No formal vote, informal vote, straw vote or poll was taken during closed session.

There being no further business to come before the Council, the meeting was adjourned at 7:22 PM.

Next regular meeting Tuesday, January 16, 2018 at 5:30 PM.

Rosemarie D. Russell
City Clerk

Donald A. Groesser
Mayor

CLAIMS - 01-02-2018 - AAA Rents, 228.98, Rental; American Lift & Sign Service, 12,722.50, Repair/Service/Materials; Ameripride Services, Inc., 88.04, Building Maint/Supplies; Anchondo, Hector, 600.00, Artist Payment; Axon, Cody, 480.00, Uniform Allowance; BKD, LLP, 30,000.00, Compliance Audit; Black Hills Energy, 2,108.69, Gas Svcs; Blue Cross & Blue Shield of NE, 60,809.03, Health Ins; BMI Janitorial Group, 8,370.00, Janitorial Svcs; Brown, Lucas, 480.00, Uniform Allowance; C & A Industries, 750.00, Suite Deposit Refund; Capital One Commercial, 387.71, Menards Acct; Carbonhouse, Inc., 500.00, Svcs; Carpenter Paper Co., 991.28, Janitorial/Cleaning Supplies; Cavanaugh Macdonald Co., 5,500.00, Actuarial Valuation; Century Certified Services, 165.50, Pest Control/Management; Chick Fil-A, 299.78, Sales Commissions; City of LaVista, 963.09, Special Services Bus; Coffee Carts & More, 525.64, Sales Commissions; Cornhusker State Industries, 710.00, Rental; Cox Business Service, 555.99, Cable/Internet; Cox Media, LLC, 1,274.00, Advertising; Craftsman Window Coverings Inc., 2,748.00, Arena Window Coverings; Cutchall Management, 498.32, Sales Commissions; Donut Express, 494.58, Sales Commissions; Eakes Office Solutions, 649.78, Copier/Office Supplies; Electronic Contracting Co., 830.00, Inspection; Event Booking.com, LLC, 2,000.00, Subscription; Factory Motor Parts Co., 211.91, Supplies; Fireguard, Inc., 934.85, Inspection; Fleek, Brianna, 100.00, Cleaning Svcs; Fraser Stryker, PC, LLO, 710.50, Professional Svcs; Fraternal Order of Police, 630.00, Dues; Galls, LLC, 24.95, Name Tags; Great Western Bank-Visa, 4,059.88, Misc Expenses; Helget Gas Products, 66.99, Svcs; Hometown Leasing, 140.00, Svcs; Humana Insurance Co., 2,542.43, Insurance; HyVee Accounts

Receivable, 502.32, Supplies; IHeart Media, 7,714.69, Concerts; Infinet Solutions, Inc., 1,844.76, Computer Support; Jumpers 4 You, 150.00, Holiday Magic Face Painting; KCL Group Benefits, 1,101.04, Life Insurance; KETV, 280.00, Entertainment; Klinker, Mark, 1,000.00, Retainer; LaRue Coffee, 194.22, Coffee; Loveless Machine & Grinding, 122.00, Blade Sharpening; Lueders Lock & Key, Inc., 230.00, Supplies; M & M Staffing, 975.00, Contract Labor; Mac Rae Productions, 125.00, Svcs – Kenny Rogers; Maria's Enterprises, 5,036.67, Sales Commissions; Menards-Ralston, 9.98, Supplies; MHC Kenworthy-Omaha, 95.52, Supplies; MUD-Utilities, 1,877.20, Utilities; Nebraska Air Filter, Inc., 36.24, Supplies; Nebraska Dept of Labor/Finance, 120.00, Elevator Inspection; Nebraska Iowa Supply Co., Inc., 1,070.65, Fuel; Nebraska State Library, 66.70, Publications; NRG Media Live, 86,460.76, Concert; Omaha Magazine, Ltd., 1,420.00, Advertisement; Omaha Public Power District, 25,497.17, Utilities; Omaha World Herald, 8,484.00 Advertising; Papillion Sanitation, 26,745.04, Garbage Collection; Pepsi-Cola, 1,939.54, Supplies; Peterson, Gehrig, 22,338.63, Kenny Rogers Concert; Pitney Bowes-PA, 150.00, Postage; Prairie Life Fitness, 170.13, Reimbursement; Premier-Midwest Beverage Co., 60.00, Cooler Rental; R Mechanical LLC, 796.75, Building Maintenance; Ralston Arena Operating Acct, 76,142.53, Monthly Sales Tax/Concerts-Kenny Rogers & Morris Day; Ralston Arena Safety Services, 3,673.50, EMS/Security; Ralston Automotive, 935.39, Supplies/Services; Ralston Fire Dept, Inc., 2,028.00, EMS Services; Recorded Books, Inc., 471.38, Audio Books; Reinhart FoodService, LLC, 449.50, Food; Rotella's Italian Bakery, Inc., 49.56, Bread; Russell, Rosemarie, 14.96, Reimbursement; RYBA Construction, Inc., 950.00, Supplies; Sarpy County, 1,408.59, Animal Control; Sno Floss, 222.13, Sales Commissions; Solution One-NE, 375.24, Copier; Solution One-TX, 527.47, Copier; Spencer Management, LLC, 4,998.00, Concrete; Spin Linen Management, 756.44, Linens; Staples Advantage, 269.66, Office Supplies; Sure Sound and Lighting, 12,470.00, Sound & Lighting; T.L.K. Transportation, Inc., 800.00, Delivery Service; T.N.T. Cleaning, 500.00, Janitorial; The Retoner, Inc., 45.95, Toner; Theatrical Media Services, Inc., 1,120.00, Rental Agreement; U.S. Foods, 8,187.80, Food; United Electric Supply Co., 62.67, Electrical Supplies; United Rent-All, 154.33, Rental; United Rentals (North America), Inc., 65.65 Equipment Rental; Voya Institutional Trust Company, 2,850.00, Deferred Compensation; Waldinger Corporation, 1,552.87, Repairs; Walmart Community, 25.86, Supplies; Weldon, Williams & Lick, Inc., 2,128.40 Printing Services; Westlake Ace Hardware, 7.19, Supplies.