

**Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 19<sup>th</sup> March 2018 at The Jubilee Room Belbroughton Recreation Centre**

**Present:** Councillors: J Bradley, A Hood, P Margetts, Dr R Morgan, S Nock, G Parsons and, C Scurrall.  
In attendance, the clerk - 0 members of the public.  
Cllr. Nock Chaired the meeting.

**093/18 Apologies.** Cllr. A Mabbett.     **094/18 Declarations of interest.** None.

**095/18 Dispensations.** None requested.

**096/18 Minutes of previous meeting.**

The minutes of the meeting of 19<sup>th</sup> February 2018 were approved by the Committee and were signed by the Chairman.

**097/18 Bank reconciliation.**

Cllr. Hood undertook the bank reconciliation for the Council's operational bank account, he duly signed the bank statements and the 'Quickbooks' reconciliation prints. The Committee agreed that Cllr. Morgan would carry out the next reconciliation procedure for the April Finance Committee.

**098/18 Accounts for Payment.**

The clerk circulated the list of items for payment totalling £4,216. The Committee authorised the payments and Cllrs. Bradley and Morgan agreed to sign the cheques.

**099/18 Investments**

- a. The Committee reviewed the current Parish Council cash investments and agreed that there would be no changes to the existing strategy.
- b. The Committee approved the reinvestment of the maturing one year bond of £40,000 with Shawbrook Bank Ltd into a new one year bond with the same bank.

**100/18 Traffic Calming**

The Committee approved expenditure of up to £250 for the provision of speed camera warning signs for use, subject to the agreement of the County Council, on Stourbridge Road Fairfield.

**101/18 Computer Equipment**

The Committee approved expenditure of up to £600 for the purchase of a new laptop and Office 365 software for use by the clerk, replacing the Council's six year old machine.

**102/18 Maintenance Works**

Cllr. Margetts requested that a fallen tree situated on Dordale Road between Bradford House and Lydiate House is removed.

**Action:** the clerk will inform W.C.C.

Cllr. Margetts requested that ivy is cut away close to the base on a number of trees on Parish Council land along Drayton Road Belbroughton.

**Action:** the clerk will ask James Callaghan the parish gardener to attend and carry out the work.

Cllr. Margetts voiced concern at the number of unfilled pot holes across the parish and the Committee agreed to seek a statement at the next full council meeting, from County Cllr. K May on the County Council's policy on road repairs.

**Action:** Cllr Nock to request the statement.

Cllr Parsons advised that the new gate installed at Fairfield Recreation Ground was already showing signs of rust.

**Action:** Cllr. Parsons would obtain photographic evidence and forward this to the clerk to contact the supplier.

**103/18 Other Finance Business.** None.

**The meeting closed at 8.30 pm.**

Signed.....Chairman

DRAFT