

Parastudy Application for Workshop Teachers

Thank you for your interest in teaching a workshop/class at Parastudy. We pride ourselves in offering a broad spectrum of high quality and informative classes, workshops, lectures and discussion groups for members as well as the community.



Email this completed information by JAN 27 for SPRING 2019 classes. Please attend meeting on Sun, FEB 3rd for orientation and scheduling or talk with Susan.

Parastudy Workshop and Class Information

It is required of all teachers to **complete** the following information and submit directly to Susan at SerenityAchieved@aol.com There is an online version of this form on our web site. **SPRING 2019 application deadline: JANUARY 27, 2019. Teacher meeting will be held: Feb 3rd at 11am to schedule classes.** Times are first come, first serve, get your information in early so we can promote classes. Susan: 610-933-4611 or serenityachieved@aol.com

Please copy/paste the questions below and answer them in the body of an email and/or answer within a document and send via Word Doc to Susan, putting YOUR NAME and NAME OF CLASS in title of document AND subject of email.

*Please answer **ALL the following**, completely...even if you've answered previously.
Any information missing may delay the approval, promotion and start of your class.*

- 1. Contact info** Instructor Name, Address, Email address, Best contact phone number(s)
- 2. Class/lecture/workshop Topic** (title of your event and/or series it's a part of)
- 3. Course Description** (a **4-6 sentence overview** of what your class is about):
- 4. Course Objective** (specific objectives that you plan to meet upon the end of the course...ask yourself, "**Why people will want to attend your class?**"): This helps us promote classes!
- 5. Course Methods Outline** (List how the course will be instructed and details of what will be taught, ie: lecture, discussion, experiential, crafting, party)
- 6. Price for Parastudy Members: Price for non-members:**
Parastudy receives 50% and you receive 50% of fees paid.
Length of Class you're teaching (ex. 1.5 hours):
- 7. Duration of the Course** (Once a month, a series, offered once, etc.)
 - For multiple classes in a series, please provide a 4-6 sentence description for **each** of your classes...Susan will use this information on the web site and on Meetup.
 - How are they different? Will they build upon each other?
 - Must participants take all in the series, or can they take a single class?
- 8. Is pre-registration required?** How would you like them to register? Pre-pay? Call YOU to register? Do you have a max limit to number of people attending? **NO MINIMUM**
- 9. Preferred Day of the Week/time/location for class** (First come, first served. Classroom, Living Room, Kitchen Table, Outside, etc.):
- 10. Instructor Background/Bio:** A paragraph of 3-6 sentences introducing yourself, describing your background and why you are qualified to teach this class. What makes you a trusted expert on this topic? Please include any credentials you possess that may apply to your subject. Visit <http://www.parastudy.org/teachers.html> for examples.

Parastudy, Inc. PO Box 201, 354 Valleybrook Rd, Chester Heights, PA 19017 ~ 610-459-2779 ~ [Parastudy.org](http://www.parastudy.org)

Thank you for your time and effort in sharing your knowledge with our members. We appreciate you and what you do, and look forward to hearing from you soon!