

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING AGENDA**

Trinity County Fair
BOARD ROOM – 6000 Hwy 3
Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 847 8160 1071
Passcode: 491796
Dial In: 1-669-900-6833

**APRIL 21ST, 2022
6:30 PM – Open Session**

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 st District	Michael Thompson, Director, 2 nd District
Adrien Keys, Director, 3 rd District	Adam Dummer, Director, 4 th District
Justin Bailey, Director, 5 th District	Chuck Sauer, Director
Donny Case, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by _____ at _____ pm

2. ROLL CALL – DETERMINATION OF A QUORUM

- a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED
Rollcall: Brinkley____, Thompson____, Dummer____, Sauer____, Eggleston____
Rourke____, Keys____, Case____, Bailey____

3. INTRODUCTION OF GUESTS / STAFF

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

- a. APPROVE APRIL 21ST, 2022 AGENDA and the MARCH 17TH, 2022 MEETING MINUTES

6. APPROVE MARCH 2022 FINANCIAL REPORTS

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO'S REPORT

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Tina Felch
- c. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Tina Felch, Jennilea Brookins, Christina Merritt
- d. **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Justin Bailey, Tina Felch
- e. **WELL COMMITTEE:** Donny Case (Chairman), Justin Bailey, Chuck Sauer, Carrie Bayley
- f. **MOU COMMITTEE:** Adrien Keys (Chairman), Chuck Sauer, Justin Bailey, Carrie Bayley

11. CORRESPONDENCE:

- a. TCFA Association Sponsorship Levels
- b. MOU Contract 2022
- c. Credit Card Handling Policy
- d. Sponsorship & Donors Policy
- e. FSIS Guideline Food Donation
- f. Commercial Fence Quote
- g. Jr. Livestock Fencing Project
- h. Bigfoot BBQ Flyers (1, 2, and 3)

12. NEW BUSINESS

- a. Approve TCFA Leasing and Managing the Hayfork Incubator Building from Trinity County for \$1/year
- b. Approve Revised TCFA Sponsorship Levels for Businesses, Organizations, and Individuals
- c. Approve 1st Draft of MOU between Trinity County Fair Association and Trinity County to manage the Trinity County Fairgrounds, as stated in the MOU
- d. Approve Credit Card Handling Policy
- e. Approve the Sponsorship & Donors Policy
- f. Approve JLC Recommendation to purchase commercial fencing as per attached diagram at an approximate cost of \$2,500 - \$2,700.
- g. Approve JLC Recommendation to move start time of Jr Livestock Auction to 10:00am, 8:30am Sign-ups

in Dining Hall with morning coffee/snacks and afternoon lunch by Show Ring.

- h. Approve request for FY21/22 State Allocation Money
- i. Approve creating a Standing Committee under the TCFA to temporarily take over operating Races at the Fairgrounds from the Mountain Valley Raceway
- j. Approve 2022 Trinity County Grand Marshall (closed session vote)
- k. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p>EVENT AGREEMENTS RA22-04e Celebration of Life RA22-05e USDA California Farm Agency & Rural Development RA22-06e Trinity Together CountyWide Career Fair RA22-07e 4-H Small Animal Field Day RA22-08e Meeting with Liam Gogan RA22-09e Wildfire Prevention & Planning POD Workshop RA22-10e Rotary Meeting RA22-11e Log Cabin Quilter’s Guild</p> <p>FAIR ENTERTAINMENT EN22-04 Ben Haggard</p>	<p>STANDARD AGREEMENTS SA22-07 Hayfork Cleaning (Revised)</p> <p>STORAGE AGREEMENTS SA22-26s Sebastian Mofor (Water Truck)</p> <p>BIGFOOT BBQ COMMERCIAL BBCOM22-01 KDK Balloons & Entertainment BBCOM22-02 LeafFilter Gutter Protection</p> <p>BIGFOOT BBQ ENTERTAINMENT ENBB22-01 Hill Street Band</p>
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS’ REPORTS

15. ADJOURNED

Adjourned by _____ at _____ pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President