

**CCW/W Homeowners Association
Board Meeting Notes: March 8, 2005**

In Attendance: Susan Dunn, Bart Baudler, Steve Brody, Jenny Merryman, Marilyn Daniel, Cathie Refsland and Allan Ciha were present. Guest: Rich Webb

Secretary Report: The February meeting minutes were reviewed and approved. They will be posted on the web site.

Treasure's Report: Treasurer Steve Brody reported that the association had \$32,967 in a CD; \$28,012 in a money market account; and \$21,910 in a checking account. He reported that approximately 10% of the association members were delinquent in their 2005 dues payment. Dues are owed on 66 homes for 2005 representing \$1700 and on 6 homes for 2004. Steve will send reminder letters to the delinquent homeowners requesting payment of their association dues plus a \$10 late fee. Steve will investigate a bank service charge being billed to the association checking account and will report back to the board at the next meeting. Steve is working with Ron Stallman, the association accountant, in preparing the association taxes which are due on March 15th.

Covenant Issues: Bart reported that he sent a letter to the homeowners at 15116 Hawthorn Drive reminding them a utility trailer can remain in their driveway only a total of seven (7) calendar days during a year. He is also sending a letter to 15122 Hawthorn Drive requesting that their garbage cans be placed out of site from the street. He will check on the Pierson Estates covenant in regards to a boat that remains in a driveway along Hawthorn Drive.

Old Business

The following association members have consented to serve on the association board for the coming year. They are Bart Baudler, Jenny Merryman, Steve Brody, and Allan Ciha – returning from 2004 and new board members are Vicky Davies, Doug Van Polen, and Rod Sears. Since there were only seven individuals interested in serving on the association board there will be no need to hold an election. Allan will invite the new board members to the April meeting and they will officially become board members at the May meeting.

A motion was made and seconded not to send another newsletter to all association members telling them the list of the new board members or to restate the annual CCW/OA association meeting. The motion passed. The members of the new association board and announcement of the CCW/OA annual meeting will be posted on the CCW/OA website. The date for the annual association meeting was in the February newsletter.

New Business:

Homeowners submitted several ideas for association beautification. The current board will continue to collect suggestions and provide them to the new board to review and made recommendations for which projects to be funded. The list of ideas included:

1. Pay for periodic clean-up of trash along Hickman Road – it was suggested that there may be a volunteer group willing to do a periodic clean-up. There were some concerns regarding safety of people picking up trash along Hickman Road.
2. Plant additional ornamental grasses, flowers, and/or bushes at the Hickman entrance.
3. Plant additional trees in the common ground south of Hickman Road between NW 144 and 147th streets.
4. Fix street signs

5. Check with the City of Clive to determine if a donation could be made to them to add a bench or play item to the parks within the association boundaries.

Allan will add information to the CCWFOA web site concerning picking up after your dog in common ground and along sidewalks. Cleaning up after a dog is the responsibility of the dog owner and is a City of Clive regulation.

There was some initial discussion regarding the outsourcing of the treasurer's duties. Steve will look into the cost of outsourcing various portions of the treasurer's duties. He will contact nearby associations, including Country Club and South Fork, to find out how they handle their outsourcing the treasurer's duties and the cost of the outsourcing.

The meeting was dismissed at 8:05 pm. The next meeting will be at Heartland Presbyterian Church at 7 pm on April 12, 2005.

Minutes submitted by Allan Ciha.