

February 9, 2017

Meeting duly advertised and called to order at 8:00pm with reading of the Open Public Meetings statement and Pledge of Allegiance.

All Board members in attendance. Also Fire Dist Administrator S. Rauch as well as Attorney Richard Braslow.

Attorney Braslow updated the Board on various issues.

Administrator's Report (Attached). 2 Purchase requests submitted – Hepatitis B Shots and bay lighting at St 57 (approved). Whitesville VFC to do demolition work. Quotes were obtained for PM service on apparatus. VFIS requests written policies on POV operations and Discipline for career personnel. Also requiring all hose be secured on trucks.

CVFC Report None

WVFC Report None

Resolution to renew fire company service contract with Whitesville VFC – Motion by Commissioner Poppe Jr., 2nd by Commissioner J Ryan; approved.

Motion by Commissioner Poppe Jr., 2nd by Commissioner Ryan to approve \$1,000 for materials regarding the training room at Station 57; approved.

Motion by Commissioner Poppe Jr., 2nd by Commissioner Ryan to approved \$2,800 for materials to complete installation of hose securing materials on several trucks; approved.

Commissioner Rubio spoke with CVFC President P MacNamara reference LOSAP. Questions discussed by Board, Attorney Braslow and Station 56 representatives.

Motion by Commissioner Flemming, 2nd by Commissioner Poppe Jr. to pay bills; approved.

New Business None

Old Business Sidewalks near roadway – No new movement.

Commissioner Rubio discussed the CVFC installation dinner as far as alcohol. It cannot be conducted the same way at Miller Avenue firehouse again. More discussion is needed with the fire company.

Motion by Commissioner Poppe Jr. to go to closed session, 2nd by Commissioner Commissioner Ryan Jr.; approved 2025 hours

February 9, 2017

Motion to reopen meeting by Commissioner Poppe Jr., 2nd by Commissioner Ryan. Meeting reopened at 2108 hours.

Blood tests discussed – It was decided that it will be Physicals only; no blood tests

Motion by Commissioner Poppe Jr., 2nd by Commissioner Ryan to adjourn at 2115 hours; approved.

District 2 Monthly Report for February 2017

Runs for December

Districtwide: Fires – 46, EMS – 29

Day Shift

Station 56-1

Total Runs: 36
EMS: 25
Fire: 11
Still: 3
Out of First Due Area: 1, 2 out of town
Drills: 2

Station 57

Total Runs: 15
EMS: 4
Fire: 11
Still: 0
Out of First Due Area: 9, 0 Out of Town
Drills: 2

Companies;

Station 56

Total Runs: 24
Out of First Due Area: 3, 0 Out of Town
Drills: 2

Station 57

Total Runs: 21
Out of First Due Area: 14, 0 Out of Town
Drills: 2

Company Reports;

Station 56

See Chief for further details

Station 57

See Chief for further details

Station Needs;

Station 56-1

Received new FOB computer. Discovered wifi/connectivity issues in Hall side of building. IT due in to investigate.

Station 57

Lighting on Apparatus floor. Shopped out for quotes. Looked into District purchasing the materials direct, the Company providing the Labor, and hiring an electrician for the install.

Training Room construction is progressing. Electric has been run. Flooring for the main room is looking to cost around \$500

Neil Brooks due in on February 7th to make corrections per the annual Boiler inspection.

LOSAP;

There were no known appeals to the LOSAP Lists.

Apparatus;

Annual P/M and testing quotes are being obtained

Equipment;

Meters at Whitesville sent out for two year P/M

PPE Inspections progressing.

Training;

Three Cassville members are attending FF1

Setting up NJLearn accounts for each member for training

FDIC being finalized for one Career member and one volunteer

Other;

Election February 18th.

Annual physicals scheduled. Saturday, March 11th starting at 8am at Miller Ave; Monday March 13th starting at 4pm at Whitesville; Tuesday, March 21st starting at 4pm at Miller Ave.

Cassville members are requesting Hepatitis B shots

Working on deficiencies noted in the last VFIS visit. Added two SOGs, Response with POV and Internal Investigations and Discipline, only to satisfy the deficiencies. Copies were sent to the

Chiefs for input. Located last NDT test and will see if that will satisfy the deficiency. Working on Liquor liability rules and hose securement to cover remaining deficiencies.

Bureau;

Station 56 Area

Inspections: 6
Reinspections: 5
Complaints: 0
Spot Checks: 0
Permits: 0

Station 57 Area

Inspections: 11
Reinspections: 29
Complaints: 0
Spot Checks: 1
Permits: 1

SFGA/Outlet Mall:

Inspections: 9
Reinspections: 20
Permits: 0

2017 Totals:

LHU Annual Inspections: 1
LHU Quarterly Inspections: 5
LHU – Semi Annual Inspections: 1
NLHU Inspections: 19
Complaints: 0
Permits: 1
Spot Checks: 1
Reinspections: 54

Violations Cited: 49
Violations Cleared: 9

Total Permits Billed: \$42.00
Total Permits Collected: \$210.00

Total Penalties Issued: \$1,000.00
Total Penalties Collected: \$0.00

Total Dedicated Penalties Issued: \$1,000.00
Total Dedicated Penalties Collected: \$0.00

Total Registrations Fees Billed: \$2,670.90
Total Registration Fees Collected: \$3,927.50

Total Amount Billed: \$3,712.90
Total Amount Collected: \$4,137.50

Referral Follow-ups: 1

Origin and Cause Investigations: 1

Purchases;

Purchased 2 sand bags for training at Whitesville

Purchased EMS supplies

Purchased parts for 5609 P/M

Requests to Purchase

Hepatitis B Vaccination. 12 members for actual vaccination and 2 members for Titer Test.
Corporate Care, \$2,382.00

Apparatus Bay Lighting at Whitesville. Kelly Killowatt to furnish and install, \$5,350.00

District 2 Board of Fire Commissioners

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Approve to Pay

Accrual Basis

February 2017

Date	Num	Name	Memo	Amount
Feb 17				
02/17/2017			Service Charge	-30.00
02/15/2017	PP 03 2018	NJSHBP	Health Benefits Monthly Billing	-17,085.51
02/08/2017	20855	A-General Plumbing & Sewer Service		-195.00
02/08/2017	20856	A T & T	0205973458001	-52.04
02/08/2017	20857	AGT Battery Supply LLC	62794	-173.98
02/08/2017	20858	Amazon		-452.41
02/08/2017	20859	Atlantic Printing & Graphics		-289.90
02/08/2017	20860	Attention to Detail		-325.00
02/08/2017	20861	Braslow, Richard		-1,500.00
02/08/2017	20862	Burlington County ESTC		-45.00
02/08/2017	20863	Cablevision		-395.47
02/08/2017	20864	Desjardin Electric LLC		-3,200.00
02/08/2017	20865	Electronic Measurement Labs		-1,735.95
02/08/2017	20866	Emergency Equipment Sales LLC		-71.81
02/08/2017	20867	ExamWorks		-2,850.00
02/08/2017	20868	GPS Trackit		-125.00
02/08/2017	20869	Hunter Pest Services LLC		-45.00
02/08/2017	20870	Jackson Municipal Utilities Authority		-581.30
02/08/2017	20871	Jackson Twp Fire District No. 3		-253.46
02/08/2017	20872	Kansas State Bank	3342091	-63,771.88
02/08/2017	20873	Koerner & Koerner PA	Client No. 31110	-280.00
02/08/2017	20874	Lane J Biviano Esq		-1,410.00
02/08/2017	20875	Municipal Emergency Services Inc	VOID: 47918	0.00
02/08/2017	20876	National Parts Supply Co	LW3100	-1,531.99
02/08/2017	20877	Penn Well / FDIC 16		-2,355.00
02/08/2017	20878	Quaranta, A. Anthony		-120.00
02/08/2017	20879	Son-Rise		-160.00
02/08/2017	20880	Ted Kucowski		-280.00
02/08/2017	20881	VFIS Specialty Benefits	GC38624	-7,724.98
02/08/2017	20882	Municipal Emergency Services Inc	47918	-2,581.80
02/16/2017	20883	Century Carpet Inc		-805.00
02/01/2017	2017009	Travelers	6JUB-901X864-6-15	-8,505.92
02/08/2017	2017010	Freehold Cartage Inc.	60066000	-237.80
02/08/2017	2017011	Home Depot	6035322500449628	-306.05
02/08/2017	2017012	Jersey Central Power & Light	100015400045	-956.14
02/08/2017	2017013	Leaf Capital Funding		-203.00
02/08/2017	2017014	NJ Natural Gas	22-0013-5208-06	-1,802.40
02/08/2017	2017015	Speedway Fleet	0461-00-716420-5	-1,551.76
02/08/2017	2017016	Verizon	732928910034807Y	-176.97
Feb 17				-124,167.52

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Accrual Basis

District 2 Board of Fire Commissioners

Cash Balances

As of February 28, 2017

	<u>Feb 28, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
ADP P/R Clearing	0.00
100.1 · TD BANK - Business checking	3,661.02
100.2 · TD Payroll	49,641.39
100.3 · TD Money Market (Cap Impr)	240,132.64
100.4 · TD Bank - Money Market #2	1,514,208.98
100.5 · Cash - Harmony Bank	524,229.07
460 Â· Shared Services Amendmen	0.00
461 Â· Salary-Fire Inspecto	0.00
461.1 Â· Fire Bureau Fringe	0.00
Total Checking/Savings	<u>2,331,873.10</u>
Total Current Assets	<u>2,331,873.10</u>
TOTAL ASSETS	<u><u>2,331,873.10</u></u>
LIABILITIES & EQUITY	0.00

District 2 Board of Fire Commissioners
Monthly Budget Report
January 1 through February 9, 2017

	Jan 1 - Feb 9, 17	Budget
Income		
B-2 Total Anticipated Revenue		
A-7 Total UFSA Revenues		
Annual Registration Fees		
311.1 · LEA Fees (State) Current Yr D2	0.00	0.00
311.1.1 · LEA Fees (State) Current Yr D1	0.00	0.00
311.2 · D2 Local Reg Fees Current Yr	3,247.50	0.00
311.2.1 · D1 Local Reg Fees Current Yr	645.00	0.00
311.3 · D2 Permit Fees Current Year	210.00	0.00
311.3.1 · D1 Permit Fees Current Year	0.00	0.00
311.4 · Other UFSA Fees D2	0.00	0.00
311.4.1 · D1 Other UFSA Fees	35.00	0.00
311.5 · Penalties - Current Year D2	0.00	0.00
311.5.1 · Penalties Current Year D1	0.00	0.00
312.1 · LEA Fees (State) Prior Year D2	0.00	0.00
312.1.1 · LEA Fees (State) Prior Year D 1	0.00	0.00
312.2 · Local Reg Fees Prior Year D2	0.00	0.00
312.2.1 · Local Reg Fees Prior Year D 1	0.00	0.00
312.3 · Permit Fees Prior Year D2	0.00	0.00
312.3.1 · Local Permit Fees Prior Year D	0.00	0.00
Annual Registration Fees - Other	0.00	89,000.00
Total Annual Registration Fees	4,137.50	89,000.00
Other Revenues	0.00	9,500.00
Penalties and Fines	0.00	18,000.00
Reserves Utilitze	0.00	0.00
311.6 · Dedicated Penalties D2	0.00	0.00
A-7 Total UFSA Revenues - Other	0.00	0.00
Total A-7 Total UFSA Revenues	4,137.50	116,500.00
R-1 Total Fund Balance Utilized		
A-1 Unrestricted Fund Balance	0.00	655,500.00
A-2 Restricted Fund Balance	0.00	0.00
R-1 Total Fund Balance Utilized - Other	0.00	0.00
Total R-1 Total Fund Balance Utilized	0.00	655,500.00
R-2 Total Misc Revenues Anticip		
A-3 Sale of Assets	0.00	0.00
A-4 Interest on Investments	441.13	3,300.00
A-5 Other Revenue		
310 · Shared Services Amendment 2015	0.00	0.00
A-5 Other Revenue - Other	0.00	0.00
Total A-5 Other Revenue	0.00	0.00
Rental Income		

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302.1 · Rental Income	1,079.64	12,745.00
Rental Income - Other	0.00	0.00
Total Rental Income	1,079.64	12,745.00
R-2 Total Misc Revenues Anticip - Other	0.00	0.00
Total R-2 Total Misc Revenues Anticip	1,520.77	16,045.00
R-3 Operating Grant Revenue		
A-6 Other Grants/Entitlements	0.00	0.00
State Grant Receivable		
Supplement Fire Svc Act	0.00	0.00
State Grant Receivable - Other	0.00	0.00
Total State Grant Receivable	0.00	0.00
R-3 Operating Grant Revenue - Other	0.00	0.00
Total R-3 Operating Grant Revenue	0.00	0.00
R-5 Raised by Taxation		
302 · Township Tax Income	462,460.93	1,644,914.00
R-5 Raised by Taxation - Other	0.00	0.00
Total R-5 Raised by Taxation	462,460.93	1,644,914.00
B-2 Total Anticipated Revenue - Other	0.00	0.00
Total B-2 Total Anticipated Revenue	468,119.20	2,432,959.00
49900 · Uncategorized Income		
320.0 · FEMA Reimbursement	0.00	0.00
49900 · Uncategorized Income - Other	0.00	0.00
Total 49900 · Uncategorized Income	0.00	0.00
Total Income	468,119.20	2,432,959.00
Cost of Goods Sold		
50000 · Cost of Goods Sold		
435.1 · Insurance Premiums/Work Comp	8,505.92	0.00
50000 · Cost of Goods Sold - Other	0.00	0.00
Total 50000 · Cost of Goods Sold	8,505.92	0.00
Total COGS	8,505.92	0.00
Gross Profit	459,613.28	2,432,959.00
Expense		
A-11 Administration Other Expen		

District 2 Board of Fire Commissioners Monthly Budget Report January 1 through February 9, 2017

	Jan 1 - Feb 9, 17	Budget
418 · Professional Services	7,818.00	50,000.00
420 · Office Supplies	349.99	5,400.00
421.3 · Election	310.80	1,500.00
421.4 · membership/Dues/subscriptions	0.00	0.00
422 · Travel Expense	0.00	200.00
A-11 Administration Other Expen - Other	0.00	0.00
Total A-11 Administration Other Expen	8,478.79	57,100.00
A-9 Salary & Wages		
Administration Fringe Benefits		
412.5 · Unknown Fringe Benefits-Admin	0.00	0.00
413.2 · Social Security - Admin	1,238.61	0.00
413.3 · Medicare - Admin	289.65	0.00
414.1 · Unemployment - Admin	121.71	0.00
414.3 · Disability Ins - Admin	40.56	0.00
415.1 · Pension - PERS	0.00	0.00
416.2 · Workers Comp - Admin	0.00	0.00
427.1 · Health Ins - Admin	11,387.76	0.00
428.1 · Other Fringe benefits - admin	0.00	0.00
Administration Fringe Benefits - Other	0.00	79,125.00
Total Administration Fringe Benefits	13,078.29	79,125.00
412.2 · Office Staff (G. Jamison)	7,663.21	0.00
412.21 · Rauch	12,618.45	0.00
412.22 · Salary & Wages Byrnes	0.00	0.00
412.23 · Fritz	0.00	0.00
419.1 · Commissioner Salaries	0.00	8,750.00
419.2 · Commissioner Salary - Clerk	0.00	0.00
419.3 · Commissioner Salary - Treasurer	0.00	0.00
421.31 · Overtime - Office Staff		
421.32 · A-9 Salary & Wages Comp Paid	0.00	0.00
421.31 · Overtime - Office Staff - Other	0.00	0.00
Total 421.31 · Overtime - Office Staff	0.00	0.00
A-9 Salary & Wages - Other	0.00	176,175.00
Total A-9 Salary & Wages	33,359.95	264,050.00
Cost of Operations and Maintena		
A-10 Salary & Wages		
Operational Fringe Benefits		
Disabil	0.00	0.00
Health In	-2,160.66	0.00
Medicar	731.25	0.00
Social Se	3,126.73	0.00
Unemploym	0.00	0.00

District 2 Board of Fire Commissioners
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 Accrual Basis

	Jan 1 - Feb 9, 17	Budget
413 · Social Security	0.00	0.00
413.1 · Medicare	0.00	0.00
414 · Unemployment	315.58	0.00
414.2 · Disability Insurance	105.19	0.00
415 · Pension - PFRS	0.00	0.00
416 · unknown fringe benefits	0.00	0.00
427 · Health Insurance	0.00	0.00
Operational Fringe Benefits - Other	0.00	274,598.00
Total Operational Fringe Benefits	2,118.09	274,598.00
412.1 · Lieutenant (Mergner)	13,093.31	0.00
412.11 · Firefighter (Poppe)	9,850.33	0.00
412.12 · Firefighter (Hanson)	9,229.15	0.00
412.13 · Fire Prev. Spec. (Jamison)	0.00	0.00
412.14 · Fire Official (Van Arsdale)	0.00	0.00
412.15 · Firefighter (Poppe A)	7,813.60	0.00
412.16 · Firefighter (Zimmerman)	11,208.07	0.00
412.2.1 · (Rauch)	0.00	0.00
412.2.2 · (Per Diem)	1,397.38	0.00
412.3 · Overtime	0.00	0.00
A-10 Salary & Wages - Other	0.00	459,690.00
Total A-10 Salary & Wages	54,709.93	734,288.00
A-12 Total costs of Operations		
Purchase of Assets (Not Capital)		
445 · Replacement of Equipment	0.00	27,000.00
445.1 · Extrication Equipment	0.00	24,000.00
445.2 · SCBA	0.00	20,000.00
445.3 · Hose	0.00	5,000.00
445.4 · Vehicle	0.00	0.00
445.5 · Pagers	0.00	5,000.00
Purchase of Assets (Not Capital - Other)	0.00	0.00
Total Purchase of Assets (Not Capital)	0.00	81,000.00
421.5 · Advertising	1,672.00	2,000.00
421.6 · Rental Charges	0.00	38,000.00
421.7 · Supplies Expense	3,963.41	5,000.00
421.7.1 · Fuel	0.00	20,000.00
421.8 · Payroll Service Fees	0.00	5,500.00
424 · Training	2,910.00	10,000.00
425 · Other Rentals	0.00	40,500.00
426 · SFSG	0.00	0.00
428 · Clothing/PPE	413.67	37,000.00
429 · contingent	0.00	0.00
433 · Utilities	9,076.66	40,000.00
435 · Insurance	10,574.98	165,000.00

District 2 Board of Fire Commissioners Monthly Budget Report January 1 through February 9, 2017

	Jan 1 - Feb 9, 17	Budget
435.2 · Physicals	0.00	10,000.00
436 · Fire Bureau Expense-Cost of Op	0.00	0.00
442 · Maintenance and Repair		
442.1 · Building Maintenance	9,858.83	30,000.00
442.2 · Radio Repair	0.00	5,000.00
442.3 · R & M SCBA	2,835.26	10,000.00
442.4 · R & M Apparatus	4,271.16	90,000.00
442.5 · R & M Extinguishers	120.45	5,000.00
442 · Maintenance and Repair - Other	0.00	0.00
Total 442 · Maintenance and Repair	17,085.70	140,000.00
443 · Joint District Expense	0.00	0.00
444 · Fire Bureau Expense	0.00	0.00
A-12 Total costs of Operations - Other	0.00	0.00
Total A-12 Total costs of Operations	45,696.42	594,000.00
480 · LOSAP	0.00	40,000.00
Cost of Operations and Maintena - Other	0.00	0.00
Total Cost of Operations and Maintena	100,406.35	1,368,288.00
E-3 Total Approp offset with Re	0.00	0.00
450 · Basic Entitlement Grant		
460 · Shared Services Amendment 2015		
461 · Salary-Fire Inspector	576.63	38,000.00
461.0 · Salaries District 1 09272015	0.00	0.00
461.0.0 · Fringe Benefits Dist 1 09272015	5,393.52	0.00
461.1 · Fire Bureau Fringe Benefits		
461.1.1 · Social Security-PT Fire Inspect	35.76	0.00
461.1.2 · Medi-PT Fire Inspector	8.35	0.00
461.1.3 · Unempl-PT Fire Inspector	3.46	0.00
461.1.4 · Disability-PT Fire Inspector	1.15	0.00
461.1 · Fire Bureau Fringe Benefits - Other	0.00	2,200.00
Total 461.1 · Fire Bureau Fringe Benefits	48.72	2,200.00
461.2 · Fire Bureau Operational Exp	0.00	0.00
462 · Fire Bureau Operational Expense	0.00	66,800.00
460 · Shared Services Amendment 2015 - Other	0.00	0.00
Total 460 · Shared Services Amendment 2015	6,018.87	107,000.00
463 · Other Assets, N-B, Replacement	0.00	9,500.00
E-3 Total Approp offset with Re - Other	0.00	0.00
Total E-3 Total Approp offset with Re	6,018.87	116,500.00
E-8 CAPITAL ITEMS		

District 2 Board of Fire Commissioners
Monthly Budget Report
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	Jan 1 - Feb 9, 17	Budget
Capital Items.		
452.1 · Building Improvements	0.00	0.00
Capital Items. - Other	0.00	490,000.00
Total Capital Items.	0.00	490,000.00
E-8 CAPITAL ITEMS - Other	0.00	0.00
Total E-8 CAPITAL ITEMS	0.00	490,000.00
E-9 TOTAL DEBT SERVICE APPROPRI		
Capital Leases		
456.1 · Fire Apparatus	50,973.00	118,419.00
457.1 · Fire Apparatus Interest	12,798.88	18,602.00
Capital Leases - Other	0.00	0.00
Total Capital Leases	63,771.88	137,021.00
E-9 TOTAL DEBT SERVICE APPROPRI - Other	0.00	0.00
Total E-9 TOTAL DEBT SERVICE APPROPRI	63,771.88	137,021.00
65100 · Other Types of Expenses	0.00	0.00
66000 · Payroll Expenses	699.96	0.00
66001 · *Payroll Expenses	0.00	0.00
66002 · **Payroll Expenses	0.00	0.00
66003 · ***Payroll Expenses	0.00	0.00
66004 · ****Payroll Expenses	0.00	0.00
66005 · *****Payroll Expenses	0.00	0.00
66006 · *****Payroll Expenses	0.00	0.00
66007 · *****Payroll Expenses	0.00	0.00
66008 · *****Payroll Expenses	0.00	0.00
66009 · *****Payroll Expenses	0.00	0.00
66010 · *****Payroll Expenses	0.00	0.00
66011 · *****Payroll Expenses	0.00	0.00
66012 · *****Payroll Expenses	0.00	0.00
66013 · *****Payroll Expenses	0.00	0.00
66014 · *****Payroll Expenses	0.00	0.00
66015 · *****Payroll Expenses	0.00	0.00
66016 · *****Payroll Expenses	0.00	0.00
66017 · *****Payroll Expenses	0.00	0.00
66018 · *****Payroll Expenses	0.00	0.00
66019 · *****Payroll Expenses	0.00	0.00
66020 · *****Payroll Expenses	0.00	0.00
66021 · *****Payroll Expenses	0.00	0.00
66022 · *****Payroll Expenses	0.00	0.00
66023 · *****Payroll Expenses	0.00	0.00
66024 · *****Payroll Expenses	0.00	0.00
66025 · *****Payroll Expenses	0.00	0.00

District 2 Board of Fire Commissioners
 Monthly Budget Report
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 Accrual Basis

	Jan 1 - Feb 9, 17	Budget
66026 · *****Payroll Expenses	0.00	0.00
66027 · *****Payroll Expenses	0.00	0.00
66028 · *****Payroll Expenses	0.00	0.00
66029 · *****Payroll Expenses	0.00	0.00
66030 · *****Payroll Expenses	0.00	0.00
66031 · *****Payroll Expenses	0.00	0.00
66032 · *****Payroll Expenses	0.00	0.00
66033 · *****Payroll Expenses	0.00	0.00
66034 · *****Payroll Expenses	0.00	0.00
66035 · *****Payroll Expenses	0.00	0.00
66036 · *****Payroll Expenses	0.00	0.00
66037 · *****Payroll Expenses	0.00	0.00
66038 · *****Payroll Expenses	0.00	0.00
66039 · *****Payroll Expenses	0.00	0.00
66040 · *****Payroll Expenses	0.00	0.00
66041 · *****Payroll Expenses	0.00	0.00
66042 · *****Payroll Expenses	0.00	0.00
66043 · *****Payroll Expenses	0.00	0.00
66044 · *****Payroll Expenses	0.00	0.00
66045 · *****Payroll Expenses	0.00	0.00
66046 · *****Payroll Expenses	0.00	0.00
66047 · *****Payroll Expenses	0.00	0.00
66048 · *****Payroll Expenses	0.00	0.00
66049 · *****Payroll Expenses	0.00	0.00
66700 · Bad Debts	0.00	0.00
66900 · Reconciliation Discrepancies	0.00	0.00
69800 · Uncategorized Expenses	65.00	0.00
69801 · *Uncategorized Expenses	0.00	0.00
7000 · Cash Deficit Funding	0.00	0.00
8000 · Depreciation	0.00	0.00
9000 · Future Capital Improvements	0.00	0.00
Total Expense	212,800.80	2,432,959.00
Net Income	246,812.48	0.00

District 2 Board of Fire Commissioners
Monthly Budget Report
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 Accrual Basis

	\$ Over Budget
Income	
B-2 Total Anticipated Revenue	
A-7 Total UFSA Revenues	
Annual Registration Fees	
311.1 · LEA Fees (State) Current Yr D2	0.00
311.1.1 · LEA Fees (State) Current Yr D1	0.00
311.2 · D2 Local Reg Fees Current Yr	3,247.50
311.2.1 · D1 Local Reg Fees Current Yr	645.00
311.3 · D2 Permit Fees Current Year	210.00
311.3.1 · D1 Permit Fees Current Year	0.00
311.4 · Other UFSA Fees D2	0.00
311.4.1 · D1 Other UFSA Fees	35.00
311.5 · Penalties - Current Year D2	0.00
311.5.1 · Penalties Current Year D1	0.00
312.1 · LEA Fees (State) Prior Year D2	0.00
312.1.1 · LEA Fees (State) Prior Year D 1	0.00
312.2 · Local Reg Fees Prior Year D2	0.00
312.2.1 · Local Reg Fees Prior Year D 1	0.00
312.3 · Permit Fees Prior Year D2	0.00
312.3.1 · Local Permit Fees Prior Year D	0.00
Annual Registration Fees - Other	-89,000.00
Total Annual Registration Fees	-84,862.50
Other Revenues	-9,500.00
Penalties and Fines	-18,000.00
Reserves Utilize	0.00
311.6 · Dedicated Penalties D2	0.00
A-7 Total UFSA Revenues - Other	0.00
Total A-7 Total UFSA Revenues	-112,362.50
R-1 Total Fund Balance Utilized	
A-1 Unrestricted Fund Balance	-655,500.00
A-2 Restricted Fund Balance	0.00
R-1 Total Fund Balance Utilized - Other	0.00
Total R-1 Total Fund Balance Utilized	-655,500.00
R-2 Total Misc Revenues Anticip	
A-3 Sale of Assets	0.00
A-4 Interest on Investments	-2,858.87
A-5 Other Revenue	
310 · Shared Services Amendment 2015	0.00
A-5 Other Revenue - Other	0.00
Total A-5 Other Revenue	0.00
Rental Income	

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	\$ Over Budget
302.1 · Rental Income	-11,665.36
Rental Income - Other	0.00
Total Rental Income	-11,665.36
R-2 Total Misc Revenues Anticip - Other	0.00
Total R-2 Total Misc Revenues Anticip	-14,524.23
R-3 Operating Grant Revenue	
A-6 Other Grants/Entitlements	0.00
State Grant Receivable	
Supplement Fire Svc Act	0.00
State Grant Receivable - Other	0.00
Total State Grant Receivable	0.00
R-3 Operating Grant Revenue - Other	0.00
Total R-3 Operating Grant Revenue	0.00
R-5 Raised by Taxation	
302 · Township Tax Income	-1,182,453.07
R-5 Raised by Taxation - Other	0.00
Total R-5 Raised by Taxation	-1,182,453.07
B-2 Total Anticipated Revenue - Other	0.00
Total B-2 Total Anticipated Revenue	-1,964,839.80
49900 · Uncategorized Income	
320.0 · FEMA Reimbursement	0.00
49900 · Uncategorized Income - Other	0.00
Total 49900 · Uncategorized Income	0.00
Total Income	-1,964,839.80
Cost of Goods Sold	
50000 · Cost of Goods Sold	
435.1 · Insurance Premiums/Work Comp	8,505.92
50000 · Cost of Goods Sold - Other	0.00
Total 50000 · Cost of Goods Sold	8,505.92
Total COGS	8,505.92
Gross Profit	-1,973,345.72
Expense	
A-11 Administration Other Expen	

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	\$ Over Budget
418 · Professional Services	-42,182.00
420 · Office Supplies	-5,050.01
421.3 · Election	-1,189.20
421.4 · membership/Dues/subscriptions	0.00
422 · Travel Expense	-200.00
A-11 Administration Other Expen - Other	0.00
Total A-11 Administration Other Expen	-48,621.21
A-9 Salary & Wages	
Administration Fringe Benefits	
412.5 · Unknown Fringe Benefits-Admin	0.00
413.2 · Social Security - Admin	1,238.61
413.3 · Medicare - Admin	289.65
414.1 · Unemployment - Admin	121.71
414.3 · Disability Ins - Admin	40.56
415.1 · Pension - PERS	0.00
416.2 · Workers Comp - Admin	0.00
427.1 · Health Ins - Admin	11,387.76
428.1 · Other Fringe benefits - admin	0.00
Administration Fringe Benefits - Other	-79,125.00
Total Administration Fringe Benefits	-66,046.71
412.2 · Office Staff (G. Jamison)	7,663.21
412.21 · Rauch	12,618.45
412.22 · Salary & Wages Byrnes	0.00
412.23 · Fritz	0.00
419.1 · Commissioner Salaries	-8,750.00
419.2 · Commissioner Salary - Clerk	0.00
419.3 · Commissioner Salary - Treasurer	0.00
421.31 · Overtime - Office Staff	0.00
421.32 · A-9 Salary & Wages Comp Paid	0.00
421.31 · Overtime - Office Staff - Other	0.00
Total 421.31 · Overtime - Office Staff	0.00
A-9 Salary & Wages - Other	-176,175.00
Total A-9 Salary & Wages	-230,690.05
Cost of Operations and Maintena	
A-10 Salary & Wages	
Operational Fringe Benefits	
Disabil	0.00
Health In	-2,160.66
Medicar	731.25
Social Se	3,126.73
Unemploym	0.00

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	\$ Over Budget
413 · Social Security	0.00
413.1 · Medicare	0.00
414 · Unemployment	315.58
414.2 · Disability Insurance	105.19
415 · Pension - PFRS	0.00
416 · unknown fringe benefits	0.00
427 · Health Insurance	0.00
Operational Fringe Benefits - Other	-274,598.00
Total Operational Fringe Benefits	-272,479.91
412.1 · Lieutenant (Mergner)	13,093.31
412.11 · Firefighter (Poppe)	9,850.33
412.12 · Firefighter (Hanson)	9,229.15
412.13 · Fire Prev. Spec. (Jamison)	0.00
412.14 · Fire Official (Van Arsdale)	0.00
412.15 · Firefighter (Poppe A)	7,813.60
412.16 · Firefighter (Zimmerman)	11,208.07
412.2.1 · (Rauch)	0.00
412.2.2 · (Per Diem)	1,397.38
412.3 · Overtime	0.00
A-10 Salary & Wages - Other	-459,690.00
Total A-10 Salary & Wages	-679,578.07
A-12 Total costs of Operations	
Purchase of Assets (Not Capital	
445 · Replacement of Equipment	-27,000.00
445.1 · Extrication Equipment	-24,000.00
445.2 · SCBA	-20,000.00
445.3 · Hose	-5,000.00
445.4 · Vehicle	0.00
445.5 · Pagers	-5,000.00
Purchase of Assets (Not Capital - Other	0.00
Total Purchase of Assets (Not Capital	-81,000.00
421.5 · Advertising	-328.00
421.6 · Rental Charges	-38,000.00
421.7 · Supplies Expense	-1,036.59
421.7.1 · Fuel	-20,000.00
421.8 · Payroll Service Fees	-5,500.00
424 · Training	-7,090.00
425 · Other Rentals	-40,500.00
426 · SFSG	0.00
428 · Clothing/PPE	-36,586.33
429 · contingent	0.00
433 · Utilities	-30,923.34
435 · Insurance	-154,425.02

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	\$ Over Budget
435.2 · Physicals	-10,000.00
436 · Fire Bureau Expense-Cost of Op	0.00
442 · Maintenance and Repair	
442.1 · Building Maintenance	-20,141.17
442.2 · Radio Repair	-5,000.00
442.3 · R & M SCBA	-7,164.74
442.4 · R & M Apparatus	-85,728.84
442.5 · R & M Extinguishers	-4,879.55
442 · Maintenance and Repair - Other	0.00
Total 442 · Maintenance and Repair	-122,914.30
443 · Joint District Expense	0.00
444 · Fire Bureau Expense	0.00
A-12 Total costs of Operations - Other	0.00
Total A-12 Total costs of Operations	-548,303.58
480 · LOSAP	-40,000.00
Cost of Operations and Maintena - Other	0.00
Total Cost of Operations and Maintena	-1,267,881.65
E-3 Total Approp offset with Re	
450 · Basic Entitlementen Grant	0.00
460 · Shared Services Amendment 2015	
461 · Salary-Fire Inspector	-37,423.37
461.0 · Salaries District 1 09272015	0.00
461.0.0 · Fringe Benefits Dist 1 09272015	5,393.52
461.1 · Fire Bureau Fringe Benefits	
461.1.1 · Social Security-PT Fire Inspect	35.76
461.1.2 · Medi-PT Fire Inspector	8.35
461.1.3 · Unempl-PT Fire Inspector	3.46
461.1.4 · Disability-PT Fire Inspector	1.15
461.1 · Fire Bureau Fringe Benefits - Other	-2,200.00
Total 461.1 · Fire Bureau Fringe Benefits	-2,151.28
461.2 · Fire Bureau Operational Exp	0.00
462 · Fire Bureau Operational Expense	-66,800.00
460 · Shared Services Amendment 2015 - Other	0.00
Total 460 · Shared Services Amendment 2015	-100,981.13
463 · Other Assets, N-B, Replacement	-9,500.00
E-3 Total Approp offset with Re - Other	0.00
Total E-3 Total Approp offset with Re	-110,481.13
E-8 CAPITAL ITEMS	

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	\$ Over Budget
Capital Items.	
452.1 · Building Improvements	0.00
Capital Items. - Other	-490,000.00
Total Capital Items.	-490,000.00
E-8 CAPITAL ITEMS - Other	0.00
Total E-8 CAPITAL ITEMS	-490,000.00
E-9 TOTAL DEBT SERVICE APPROPRI	
Capital Leases	
456.1 · Fire Apparatus	-67,446.00
457.1 · Fire Apparatus Interest	-5,803.12
Capital Leases - Other	0.00
Total Capital Leases	-73,249.12
E-9 TOTAL DEBT SERVICE APPROPRI - Other	0.00
Total E-9 TOTAL DEBT SERVICE APPROPRI	-73,249.12
65100 · Other Types of Expenses	0.00
66000 · Payroll Expenses	699.96
66001 · *Payroll Expenses	0.00
66002 · **Payroll Expenses	0.00
66003 · ***Payroll Expenses	0.00
66004 · ****Payroll Expenses	0.00
66005 · *****Payroll Expenses	0.00
66006 · ****Payroll Expenses	0.00
66007 · *****Payroll Expenses	0.00
66008 · *****Payroll Expenses	0.00
66009 · *****Payroll Expenses	0.00
66010 · *****Payroll Expenses	0.00
66011 · *****Payroll Expenses	0.00
66012 · *****Payroll Expenses	0.00
66013 · *****Payroll Expenses	0.00
66014 · *****Payroll Expenses	0.00
66015 · *****Payroll Expenses	0.00
66016 · *****Payroll Expenses	0.00
66017 · *****Payroll Expenses	0.00
66018 · *****Payroll Expenses	0.00
66019 · *****Payroll Expenses	0.00
66020 · *****Payroll Expenses	0.00
66021 · *****Payroll Expenses	0.00
66022 · *****Payroll Expenses	0.00
66023 · *****Payroll Expenses	0.00
66024 · *****Payroll Expenses	0.00
66025 · *****Payroll Expenses	0.00

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	\$ Over Budget
66026 · *****Payroll Expenses	0.00
66027 · *****Payroll Expenses	0.00
66028 · *****Payroll Expenses	0.00
66029 · *****Payroll Expenses	0.00
66030 · *****Payroll Expenses	0.00
66031 · *****Payroll Expenses	0.00
66032 · *****Payroll Expenses	0.00
66033 · *****Payroll Expenses	0.00
66034 · *****Payroll Expenses	0.00
66035 · *****Payroll Expenses	0.00
66036 · *****Payroll Expenses	0.00
66037 · *****Payroll Expenses	0.00
66038 · *****Payroll Expenses	0.00
66039 · *****Payroll Expenses	0.00
66040 · *****Payroll Expenses	0.00
66041 · *****Payroll Expenses	0.00
66042 · *****Payroll Expenses	0.00
66043 · *****Payroll Expenses	0.00
66044 · *****Payroll Expenses	0.00
66045 · *****Payroll Expenses	0.00
66046 · *****Payroll Expenses	0.00
66047 · *****Payroll Expenses	0.00
66048 · *****Payroll Expenses	0.00
66049 · *****Payroll Expenses	0.00
66700 · Bad Debts	0.00
66900 · Reconciliation Discrepancies	0.00
69800 · Uncategorized Expenses	65.00
69801 · *Uncategorized Expenses	0.00
7000 · Cash Deficit Funding	0.00
8000 · Depreciation	0.00
9000 · Future Capital Improvements	0.00
Total Expense	-2,220,158.20
Net Income	246,812.48

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Transaction Detail by Account
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Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
50000 - Cost of Goods Sold								
435.1 - Insurance Premiums/Work Comp								
Bill	02/01/2017		Travelers			20000 · Accou...	0.00	0.00
Bill	02/01/2017		Travelers			20000 · Accou...	-8,505.92	-8,505.92
Bill	02/23/2017		Travelers			20000 · Accou...	0.00	-8,505.92
Bill	02/23/2017		Travelers	Partial Pymt		20000 · Accou...	-8,505.93	-17,011.85
Total 435.1 - Insurance Premiums/Work Comp							-17,011.85	-17,011.85
Total 50000 - Cost of Goods Sold							-17,011.85	-17,011.85
A-11 Administration Other Expen								
418 - Professional Services								
Bill	01/12/2017		Koerner & Koerner ...	Accounting-Nov		20000 · Accou...	-2,478.00	-2,478.00
Bill	01/12/2017		Lane J Biviano Esq	Laborr/Employee issue		20000 · Accou...	-930.00	-3,408.00
Bill	01/12/2017		Braslow, Richard	January		20000 · Accou...	-1,500.00	-4,908.00
Bill	02/08/2017		Braslow, Richard	feb		20000 · Accou...	-1,500.00	-6,408.00
Bill	02/08/2017		Lane J Biviano Esq	re: mergner		20000 · Accou...	-1,410.00	-7,818.00
Bill	02/16/2017	March	Braslow, Richard	March (+fedex & photo...		20000 · Accou...	-1,602.00	-9,420.00
Bill	02/23/2017	Jan	Koerner & Koerner ...	Accounting Services - ...		20000 · Accou...	-452.00	-9,872.00
Total 418 - Professional Services							-9,872.00	-9,872.00
420 - Office Supplies								
Bill	01/12/2017		NJ DCA BFCE-DO...	Registration - St 57		20000 · Accou...	-250.00	-250.00
Bill	01/12/2017		WB Mason	1099 Forms		20000 · Accou...	-39.99	-289.99
Check	01/17/2017			Service Charge		100.1 · TD BA...	-30.00	-319.99
Check	01/31/2017			Service Charge		100.2 · TD Pa...	-30.00	-349.99
Check	02/17/2017			Service Charge		100.1 · TD BA...	-30.00	-379.99
Check	02/28/2017			Service Charge		100.2 · TD Pa...	-30.00	-409.99
Total 420 - Office Supplies							-409.99	-409.99
421.3 - Election								
Bill	02/08/2017		Atlantic Printing & ...	ballots		20000 · Accou...	-289.90	-289.90
Bill	02/08/2017		Asbury Park Press	Legal notice		20000 · Accou...	-20.90	-310.80
Bill	02/23/2017	1912...	Poppe, John Jr.	Election Teller		20000 · Accou...	-150.00	-460.80
Bill	02/23/2017	Electi...	POppe, Karen	Election Teller		20000 · Accou...	-150.00	-610.80
Total 421.3 - Election							-610.80	-610.80
Total A-11 Administration Other Expen							-10,892.79	-10,892.79

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Type	Date	Numb	Name	Memo	Clr	Split	Amount	Balance
Cost of Operations and Maintena								
A-12 Total costs of Operations								
421.5 - Advertising								
Bill	01/12/2017		Micromedia Publica...	Budget hearing		20000 · Accou...	-923.00	-923.00
Bill	01/12/2017		Micromedia Publica...	Election		20000 · Accou...	-749.00	-1,672.00
Bill	02/16/2017	1912...	Asbury Park Press	Notice of Proposed Bu...		20000 · Accou...	-51.70	-1,723.70
Total 421.5 · Advertising								
421.7 · Supplies Expense								
Bill	01/12/2017		Speedway Fleet	Fuel/Dec		20000 · Accou...	-2,019.74	-2,019.74
Bill	01/17/2017	86102	AGT Battery Supply...	Batteries		20000 · Accou...	-173.98	-2,193.72
Bill	02/08/2017		Speedway Fleet	fuel		20000 · Accou...	-1,551.76	-3,745.48
Bill	02/08/2017		Amazon	battery (s)		20000 · Accou...	-217.93	-3,963.41
Bill	02/13/2017	Inv 99...	Moore Medical	EMS Supplies		20000 · Accou...	-2,495.51	-6,458.92
Bill	02/23/2017		Amazon	EMS Supplies		20000 · Accou...	-217.00	-6,675.92
Total 421.7 · Supplies Expense								
424 · Training								
Bill	01/12/2017		Monmouth County ...	Poppe J III		20000 · Accou...	-200.00	-200.00
Bill	01/12/2017		Cherry Hill Fire Dept	EMT Refresh - Hanson		20000 · Accou...	-200.00	-400.00
Bill	01/23/2017		HealthQuest Comm...	BLS/CPR/HCP Trainin...		20000 · Accou...	-175.00	-575.00
Bill	01/27/2017	Bunn...	Burlington County E...	Health & Safety Office...		20000 · Accou...	-45.00	-620.00
Bill	02/01/2017	J Pop...	Penn Well / FDIC 16	Course Registration - ...		20000 · Accou...	-1,145.00	-1,765.00
Bill	02/01/2017	S Ryan	Penn Well / FDIC 16	FDIC Reg - S Ryan		20000 · Accou...	-1,145.00	-2,910.00
Bill	02/23/2017		Amazon	Sandbags - St 57		20000 · Accou...	-139.98	-3,049.98
Total 424 · Training								
428 · Clothing/PPE								
Bill	01/12/2017		Municipal Emergen...	Uniforms/Poppe A		20000 · Accou...	-245.67	-245.67
Bill	01/12/2017		D.E. Williams Shields	Helmet SHields Turno...		20000 · Accou...	-168.00	-413.67
Bill	02/10/2017	Inv 17...	Witmer Public Safet...	Clothing Allowance/Po...		20000 · Accou...	-433.00	-846.67
Total 428 · Clothing/PPE								

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Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
433 - Utilities								
Bill	01/12/2017		NJ Natural Gas			20000 · Accou...	0.00	0.00
Bill	01/12/2017		NJ Natural Gas	Dec		20000 · Accou...	-2,053.87	-2,053.87
Bill	01/12/2017		Verizon			20000 · Accou...	0.00	-2,053.87
Bill	01/12/2017		Verizon	phone/dec		20000 · Accou...	-173.74	-2,227.61
Bill	01/12/2017		A T & T	Phone/Dec		20000 · Accou...	-50.16	-2,277.77
Bill	01/12/2017		Verizon Wireless	Cell phone		20000 · Accou...	-119.91	-2,397.68
Bill	01/12/2017		Jersey Central Pow...	Elec/Dec		20000 · Accou...	-2,136.26	-4,533.94
Bill	01/12/2017		Cablevision	Jan		20000 · Accou...	-388.00	-4,921.94
Bill	01/23/2017		Verizon Wireless	Cell service		20000 · Accou...	-190.40	-5,112.34
Bill	02/08/2017		Jackson Municipal ...	water - 56-1		20000 · Accou...	-581.30	-5,693.64
Bill	02/08/2017		A T & T	jan/		20000 · Accou...	-52.04	-5,745.68
Bill	02/08/2017		Verizon	jan		20000 · Accou...	0.00	-5,745.68
Bill	02/08/2017		Cablevision	internet		20000 · Accou...	-176.97	-5,922.65
Bill	02/08/2017		Jersey Central Pow...	eler/jan		20000 · Accou...	-395.47	-6,318.12
Bill	02/08/2017		NJ Natural Gas			20000 · Accou...	-956.14	-7,274.26
Bill	02/08/2017		NJ Natural Gas	gas/jan		20000 · Accou...	0.00	-7,274.26
Bill	02/08/2017		Jersey Central Pow...	Elec/Jan - St 57		20000 · Accou...	-1,802.40	-9,076.66
Bill	02/23/2017					20000 · Accou...	-562.87	-9,639.53
Total 433 - Utilities							-9,639.53	-9,639.53
435 - Insurance								
Bill	02/08/2017		ExamWorks	IME - Mergner		20000 · Accou...	-2,850.00	-2,850.00
Bill	02/08/2017		VFIS Specialty Ben...	group life		20000 · Accou...	-7,724.98	-10,574.98
Bill	02/23/2017		USG Insurance Ser...	Fuel tank liability polic...		20000 · Accou...	-907.41	-11,482.39
Total 435 - Insurance							-11,482.39	-11,482.39
442 - Maintenance and Repair								
Bill	01/12/2017		Home Depot			20000 · Accou...	0.00	0.00
Bill	01/17/2017	86102	AGT Battery Supply...			20000 · Accou...	0.00	0.00
Bill	02/01/2017	11144	Home Depot			20000 · Accou...	0.00	0.00
Bill	02/23/2017		Home Depot			20000 · Accou...	0.00	0.00
Total 442 - Maintenance and Repair							0.00	0.00
Total A-12 Total costs of Operations							-33,418.19	-33,418.19
Total Cost of Operations and Maintena							-33,418.19	-33,418.19
E-9 TOTAL DEBT SERVICE APPROPRI								
Capital Leases								
456.1 - Fire Apparatus								
Bill	02/01/2017		Kansas State Bank	Apparatus - Principal		20000 · Accou...	-50,973.00	-50,973.00
Total 456.1 - Fire Apparatus							-50,973.00	-50,973.00

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Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
457.1 · Fire Apparatus Interest Bill	02/01/2017		Kansas State Bank	Apparatus - Interest		20000 · Accou...	-12,798.88	-12,798.88
Total 457.1 · Fire Apparatus Interest							-12,798.88	-12,798.88
Total Capital Leases							-63,771.88	-63,771.88
Total E-9 TOTAL DEBT SERVICE APPROPRI							-63,771.88	-63,771.88
TOTAL							-125,094.71	-125,094.71