

MINUTES Trail Coalition Board of Directors
Town of Somerset Town Hall - April 13, 2016, 6:30 p.m.

CALL TO ORDER - David Mandel, Chairperson, called the meeting to order at ~ 6:35 p.m.

STATEMENT OF PUBLIC NOTICE – Mandel noted the agenda was posted at the Town of Somerset Town Hall and on the Coalition web site.

ROLL CALL – Board members present were Mark Gherty, Susan Heuser, André Johnson, David Mandel, Mark Vanasse and Marian Webber. Rich Baillargeon, Andrew Lamers and Tim Witzmann were absent. Also present were Ben Heuser, William Johnson, Art Rutscher and Jim Webber.

ADOPTION OF AGENDA – A **motion** (Marian Webber, Vanasse) to adopt the agenda as presented. **Carried** with no opposition.

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. William Johnson detailed an ongoing issue trying to keep motorized activities within reason on largely non-motorized trails in Polk County. Rutscher was in attendance as a member of the Somerset Lions Club interested in ways to support Coalition activities.

APPROVAL OF PRIOR MEETING MINUTES – February 10, 2016 – A **motion** (Vanasse, André Johnson) to approve the February 10, 2016, minutes as presented. **Carried** with no opposition.

REPORTS - from subcommittees and/or individuals about information gathered for the Board of Directors
Financial Report – Vanasse reported only two checks written since the beginning of the year and no income. A more detailed report will be available once the proposed budget is approved.

Communications Committee – Members of the Communication Committee reported briefly on items the Committee had recommended for Board approval, most of which are on the agenda.

County Bike & Ped Plan Update – Marion Webber reported the update process has slowed down since the last public meetings in February but is expected to resume later in the spring

Annual Filings – Susan Heuser reported on the various filings required by the state of Wisconsin and by the IRS. All reports have been accepted by the governmental entities.

Others that may be available – There were no other reports available.

ITEMS for discussion and/or action

1. 2016 Budget – A proposed budget for fiscal year 2016 was discussed in detail. A **motion** (Webber, Gherty) to adopt the budget as proposed. **Carried** with no opposition.
2. Insurance Coverage – Inquiries to insurance companies have been made. Information to follow about the cost of coverage in May.
3. Healthier Together's County-wide Bike to School Day – May 4th – André Johnson reported on planned activities at the Somerset middle school and elementary school. Susan Heuser reported on the Healthier Together's committee sponsorship and support for this activity.
4. Outreach
 - a) Meeting in a Box Opportunities with St. Croix County Material – The list of various venues the Communications Committee had prepared for this county presentation has some remaining organizations on it. Discussion centered about waiting to contact these organizations until the next round of proposed documents is available from the county.
 - b) Lead People for Possible Events – Decisions about lead people and whether to participate are listed with each event below.
 - i. Somerset Library Event – Summer 2016 - Date To Be Determined – Vanasse and Andre Johnson will have more details available about this event before the next meeting.
 - ii. Somerset Pea Soup Days – June 9th – 12th – Susan Heuser
 - iii. County Fair – July 20th – 24th – A decision was made not to participate at the County Fair.

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- iv. Hudson River Fest- July 19th – 24th – Marion Webber is involved in the celebration with River Valley Trails. Gherty will be the Coalition’s representative to assist with this event.
 - v. New Richmond National Night Out – August 2nd, nationally - Lamers
 - vi. Pathways Cycle St. Croix – August 27th - Lamers
 - vii. Hammond’s Running of the Llamas – September 10th - A decision was made not to participate at the Running of the Llamas.
 - viii. Baldwin Chili Cook Off – Mid September – Susan Heuser will check on details of this event.
 - ix. River Valley Trails’ Autumn Trek – September 18th – Webbers
 - x. Others – No others events were suggested.
5. Hwy 64 Corridor Committee Possibility – Vanasse led the discussion about the importance of this type of committee among the Hwy 64 corridor communities to work collaboratively toward a common, connected corridor between the communities. A **motion** (Vanasse, Gherty) to adopt the Hwy 64 Corridor Committee Charter as presented. **Carried** with no opposition.
6. Annual Meeting – See the reconvened meeting motion after **ADJOURNMENT** for approval of the Annual Report.
- a) Gathering Time and Meeting Time – Members will be invited to join the Coalition Board of Directors at 10 a.m. on April 30th in New Richmond’s Mary Park. The Annual Meeting was set for 10:30 a.m.
 - b) Agenda Items – The single agenda item will be the election of 3 Board of Director members whose terms are expiring. Corporate documents/records will be available for review.
 - c) Potluck – Board members will provide a potluck for visiting members as people are gathering around 10 a.m.
 - d) Bike Ride Details – An approximately 7 mile guided bike ride from Mary Park circling through some of New Richmond’s trails is planned for those interested in a low key group ride.
 - e) Invitation – The invitation will go out to all the distribution list members.
- A **motion** (Gherty, André Johnson) to hold the annual meeting in New Richmond’s Mary Park beginning at 10 a.m. on Saturday, April 30th. **Carried** with no opposition.
7. Raffle – Topics including raffle expenses, ticket prices, timing of various actions needed to get the event operational, location and date of drawing, obtaining a bicycle to raffle, possible uses of proceeds from the raffle, etc. were discussed. Specific decisions and the motion are below.
- a) Whether to Have Raffle – It was decided the Coalition should hold a raffle in 2016.
 - b) Letter to Trek Rep Re: Bicycle For Raffle – Witzmann will contact the Trek Rep regarding the possibilities that may be available to obtain a Trek bicycle to raffle.
 - c) Pricing for Tickets – A price of \$5 for one ticket and \$20 for five tickets was chosen among several alternatives discussed.
 - d) Date and Location of Raffle Drawing – A Coalition membership meeting of Wednesday, October 12, 2016, was decided on as the drawing date for the raffle.
 - e) Possible Appointment of Raffle Committee – No action was taken on this item.
- A **motion** (Vanasse, André Johnson) to set up a bike raffle with ticket prices of \$5 for one ticket and \$20 for 5 tickets, a drawing date of October 12th at 7:30 p.m. and to use proceeds toward a Loop Trail project and other trail amenity possibilities. **Carried** with no opposition.
8. Set next meeting date – May 11, 2016 – Mandel indicated the next meeting of the Board of Directors would be on **May 11, 2016**.

ITEMS FOR NEXT BOARD of DIRECTORS AGENDA – Raffle Details, Outreach Details, Election of Officers

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ITEMS FOR NEXT COALITION AGENDA – None identified

ADJOURNMENT – A **motion** (Vanasse, Gherty) to adjourn. **Carried** with no opposition at ~ 8:10 p.m.

Mandel reconvened the meeting at ~ 8:15 p.m. to complete a missed item on the agenda. A **motion** (Marion Webber, Gherty) to approve the Annual Report as presented. **Carried** with no opposition.

A **motion** (André Johnson, Vanasse) to adjourn. **Carried** with no opposition at ~ 8:20 p.m.

Respectfully Submitted,
Susan Heuiser, Secretary