

# Arrowbear Park County Water District

## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

DATE: February 18, 2016  
TIME: 6:30 pm Open Session

APCWD BOARD OF DIRECTORS  
P.O. Box 4045  
Arrowbear Park, CA 92382-4045

POSTING: This agenda was  
posted prior to 5:00 p.m. on  
February 11, 2016 per Policy #5020.40

MEETING LOCATION  
Water District Office  
2365 Fir Drive  
Arrowbear Lake, CA 92382

#### OPEN SESSION

- A. CALL TO ORDER – Sheila Wymer, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

- A) Minutes of Regular Meeting, January 21, 2016
- B) Summary of Bank Balances / Income & Expense Summary
- C) Expense & Budget Reports
- D) Vacation and Sick Leave Balances

#### F) PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. **A time limit of five minutes per individual will be allowed.** Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion / Action Item is being discussed, provided the visitor raises his/her hand and is recognized by the President.

#### G) STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Miller
  - 1. Monthly Report

B) Chief Hall

1. Calls for the previous month.
2. Work in Progress.

C) General Manager Huff

1. Work in Progress.
2. Administrative Highlights.

**Excuse Staff not needed for Action Items**

**H) DISCUSSION / ACTION ITEMS**

A) General Manager Huff

1. Discussion with feedback and/or direction regarding PowerPoint presentation of District's position for new Wastewater Treatment Plant Agreement with Running Springs.
2. Discussion and review of District Financial Policy #3035 with Board President to appoint 2 new Board Members as signers on District bank account.
3. Discussion regarding nomination of a Board Member to serve as Regular Special District Member on the San Bernardino County LAFCO Board. If there is a nominee from APCWD, motion to approve resolution of nomination.

**I) ANNOUNCEMENTS**

A) President

B) Board Members

C) Staff

1. Biennial, mandatory Conflict of Interest/Ethics training due in 2016 for Directors and Staff. It will be available to do online Jan. 8 – Mar. 7 through CSDA. Directors should have received instructions. Signed tests must be faxed in by Mar. 21, 2016.
2. Statement of Economic Interest (Form 700) needs to be completed and turned in by the Mar. Board meeting.

The next Regular Board Meeting will be March 17, 2016 at 6:30 p.m.

**ADJOURNMENT**

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.