

# CITY OF REINBECK

414 MAIN STREET

REINBECK, IA 50669-1050

PHONE: 319-788-6404

FAX: 319-788-6910

cityhall@reinbeck.net

Monday, January 4, 2016

5:30 P.M.

## REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from December 17, 2015
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from December 18, 2015 to January 4, 2016
  - e. Utility Billing Audit
  - f. Reinbeck Hardware Class B Native Wine Permit
4. Approve Agenda
5. New Business
  - a. Approve Resolution #2016-01R, A Resolution Adopting INRCOG's LMI Contract
  - b. Gary Winterhoff – City Health Insurance
  - c. Appoint Mayor Pro-Tem and Committee Assignments
  - d. Appoint City Administrator
  - e. Appoint Board's Chair and Members
  - f. Appoint City Newspaper
  - g. Appoint City Bank
  - h. Appoint City Attorney
  - i. Approve Fire Department Roster
  - j. Approve Resolution #2016-02R, A Resolution Providing for the Levy of Taxes to Pay the Fire Equipment Loan
  - k. Approve Resolution #2016-03R, A Resolution Transferring Funds
  - l. Approve RTU Business Rate Increases
  - m. Approve Special Assessment
  - n. Set Budget Amendment Hearing
  - o. Broom & Blade for Skidloader
  - p. Push Peddle Pull Service Order
  - q. Mowing RFP
  - r. Auditor RFP for Audit or Examination
  - s. Dogs in City Buildings
6. Old Business
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Budget Workshop
9. Adjourn Meeting

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Thursday, January 28, 2016

5:00 P.M.

## SPECIAL CITY COUNCIL/LIBRARY BOARD MEETING AT CITY HALL

### AGENDA

1. Call to Order
2. Approve Consent Agenda
  - a. Minutes from January 4, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from January 5, 2016 – January 27, 2016
  - e. December 2015 Bills Paid
  - f. December Bank Reconciliation and Cash Reports
  - g. December Budget Report
3. Approve Agenda
4. Library Budget & Capital Improvement Project
5. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
6. Adjourn Meeting

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Monday, February 1, 2016  
5:30 P.M.

## REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from January 28, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Utility Billing Audit
  - e. Casey's Class B Native Wine Permit
4. Approve Agenda
5. Old Business
  - a. John Olsen – City/School Sign
  - b. Animal Policy
6. New Business
  - a. 4<sup>th</sup> of July Committee – Fire Department Beer Garden
  - b. Budget Amendment Hearing – Resolution #2016-04R
  - c. Approve Resolution #2016-05R, A Resolution Transferring Funds
  - d. Appoint Board Members
  - e. Approve Special Assessments
  - f. Richard Grimm Check
  - g. Shop Toolbox
  - h. WA/SW CPI & Set Special Meeting for WA/SW Rate Analysis
  - i. Set FY16/17 Budget Hearing
  - j. Set Spring Cleanup Date
  - k. Erik Skovgard Fitness Center Donation Check
  - l. Approve RTU Service Recovery Plan
  - m. RTU Bonds
  - n. UNI-IDM and Keep Iowa Beautiful Memberships
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Budget Workshop
9. Adjourn Meeting

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**Monday, February 15, 2016**

**5:30 P.M.**

## **SPECIAL CITY COUNCIL MEETING AT CITY HALL**

### **AGENDA**

- 1. Call to Order**
- 2. Approve Consent Agenda**
  - a. Minutes from February 1, 2016**
  - b. Treasurer's Report**
  - c. Bills to be Paid**
  - d. 405 Lounge Class C Liquor License**
  - e. Wildflower Class C Wine Outdoor & Sunday Sales**
- 3. Approve Agenda**
- 4. Pat Callahan – Water/Sewer Rate Analysis**
- 5. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.**
- 6. Adjourn Meeting**

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Monday, March 7, 2016

5:30 P.M.

## REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from February 15, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from February 17, 2016 – March 3, 2016
  - e. January 2016 Bills Paid
  - f. January Bank Reconciliation and Cash Reports
  - g. February Budget Report
  - h. February Utility Billing Audit Report
  - i. American Legion Action Post #242 Class C Liquor License
4. Approve Agenda
5. New Business
  - a. Dorsey & Whitney Agreement
  - b. Public Hearing on GO Refunding Loan Agreement
  - c. Resolution #2016-06R, A Resolution Authorizing and Approving a Loan Agreement, Authorizing the Call of Outstanding Notes, Providing for the Issuance of \$254,000 General Obligation Refunding Bonds, Series 2016 and Providing for the Levy of Taxes to Pay the Same
  - d. FY16/17 Budget Hearing
  - e. Mowing RFP's
  - f. CVW Internships
  - g. Snyder & Associates P&Z Contract & Scope of Services
  - h. Approve Resolution #2016-07R, A Resolution Transferring Funds
  - i. New Outdoor Sever Weather Warning
  - j. Approve Snow Removal Certification of Liens
  - k. Set Budget Amendment Hearing
  - l. Memorial Building Equipment & Sidewalk & Approach
  - m. Water Plant Improvements
  - n. Employee Position Opening
6. Old Business
  - a. City/School Sign
  - b. Painting Street Light Poles
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting

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Monday, April 2, 2016

5:30 P.M.

## REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from March 7, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from March 8, 2016 – April 3, 2016
  - e. February 2016 Bills Paid
  - f. February Bank Reconciliation and Cash Reports
  - g. March Budget Report
  - h. March Utility Billing Audit Report
  - i. Reinbeck Pharmacy Class B Native Wine Permit
4. Approve Agenda
5. Old Business
  - a. Library Addition
6. New Business
  - a. Broad Street Brewery Street Closing
  - b. Ellenberger – Dangerous Animal
  - c. Budget Amendment Hearing
  - d. Approve Resolution #2016-09R, A Resolution Amending the Current Budget
  - e. Snyder & Assoc. - Stormwater Management Plan Scope of Services & Contract
  - f. Set Planning & Zoning Steering Committee and Meeting Date
  - g. Approve Resolution #2016-10R, A Resolution Transferring Funds
  - h. Discussion of LMI Administration Plan & Forms
  - i. Approve Resolution #2016-11R, A Resolution Approving a TIF LMI Set-Aside Plan for Instituting a Housing Repair Program Within Reinbeck Corporate Limits
  - j. Handicap Walkways
  - k. Clerk to IMFOA Spring Meeting & Summit Training
  - l. Credit Cards Policy
  - m. Nuisance Mowing
  - n. Appointment of Angie Thesing & Theresa Borcharding to Com. Dev. Board
  - o. Water/Sewer Rate Study Analysis
  - p. Employee Position Opening
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting

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**Wednesday, April 13, 2016**

**5:30 P.M.**

## **JOINT CITY COUNCIL/P&Z MEETING AT CITY HALL**

### **AGENDA**

- 1. Call to Order**
- 2. Approve Consent Agenda**
  - a. Minutes from April 4, 2016**
  - b. Treasurer's Report**
  - c. Bills to be Paid**
  - d. Northey Class C Liquor License w/Outdoor Service & Sunday Sales**
- 3. Approve Agenda**
- 4. Snyder & Associates – New Planning & Zoning Regulations**
- 5. Approve July 2<sup>nd</sup> 5K/Triathlon/Duathlon**
- 6. Water/Sewer Rate Analysis & Set Hearing Date**
- 7. Hiring of City Employee**
- 8. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.**
- 9. Adjourn Meeting**

**CITY OF REINBECK**  
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**Monday, May 2, 2016**  
**5:30 P.M.**

**REINBECK CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS**  
**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from April 16, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from April 17, 2016 – April 29, 2016
  - e. March 2016 Bills Paid
  - f. March Bank Reconciliation and Cash Reports
  - g. March Budget Report
  - h. March Utility Billing Audit Report
  - i. Trunck's Class C Beer Permit
  - j. Broad Street Brewing Class B Beer & Wine Cooler Permit
4. Approve Agenda
5. New Business
6. Old Business
  - a. Library Addition
  - b. Hiring of City Employee
7. New Business
  - a. Teresa Kauffman, 1007 Blackhawk Street – Vacate & Purchase Alley
  - b. Memorial Building Employee & Improvements
  - c. Ham Radio at Water Plant
  - d. Sidewalk Requirements at Southridge Addition #2
  - e. Jan Ehrig Resignation
  - f. Presbyterian Church – Blacktop Alley
  - g. UCC Church – Wednesday Services at Main Street Park 5:30 – 7:00 p.m.
  - h. Callahan Municipal Consultants Bid for Town Hall Meeting
  - i. Park Sidewalk
  - j. Nuisance Property Mower
  - k. FY16/17 Sheriff's Agreement
  - l. Mural at Main Street Park
  - m. Resolution #2016-13R, A Resolution Transferring Funds to Pay Upcoming Obligations
  - n. City Hall Copier
  - o. CD Renewal
8. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
9. Adjourn Meeting



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Monday, May 16, 2016

5:30 P.M.

## SPECIAL CITY COUNCIL MEETING AT THE MEMORIAL BUILDING

### AGENDA

1. Call to Order
2. Approve Consent Agenda
  - a. Minutes from May 2, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Trunck's Country Foods Class E Liquor License
3. Approve Agenda
4. Public Hearing on Proposal to Amend the Water and Sewer Rate Ordinance by the City of Reinbeck, Iowa
5. Set Second Reading on Proposal to Amend the Water and Sewer Rate Ordinance by the City of Reinbeck, IA
6. LL Pelling Co – Street Repair Proposal
7. Resolution #2016-14R, A Resolution to Transfer Funds to Pay Upcoming Obligations
8. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
9. Adjourn Meeting

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Monday, June 6, 2016

5:30 P.M.

## REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from May 16, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from May 17, 2016 – June 6, 2016
  - e. April Utility Billing Audit Report
  - f. Approve Cigarette Licenses
4. Approve Agenda
5. Old Business
  - a. Cedar Valley Alliance Membership
6. New Business
  - a. Tony Waleski – Water Bill Credit
  - b. Ron Niedermann – Firearm Sales from Residence
  - c. Midland – Water/Sewer/Stormsewer GIS
  - d. Pat Wiebensohn – Tree by Gazebo in Memory of Ron Mastain
  - e. Water/Sewer Rate Ordinance Hearing
  - f. Resolution #2016-15R, A Resolution to Transfer Funds
  - g. Approve July 4<sup>th</sup> Street Closing
  - h. Approve DOT Maintenance Agreement
  - i. City Hall Copier
  - j. Mulligan Property
  - k. Approve FY17 Salaries
  - l. Set July Council Meeting
  - m. Approve Assessments
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting

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Monday, July 11, 2016

5:30 P.M.

## REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from June 6, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from June 7, 2016 – July 8, 2016
  - e. May Bank Reconciliation & Cash Reports
  - f. May Bills Paid
  - g. June Budget Report
  - h. July Utility Billing Audit Report
4. Approve Agenda
5. Old Business
  - a. Amature Ham Radio Club at Water Plant
  - b. Mulligan Property
6. New Business
  - a. Travis Adair – Name Main Street Park
  - b. Midland GIS
  - c. Snyder & Associates – Wastewater Treatment Plant UV Disinfection Agreement
  - d. Scratch Cupcakery Peddler's Permit
  - e. Gail McCombs Peddler's Permit
  - f. Alliant Energy Street Light Resolution #2016-16R
  - g. Resolution #2016-17R, A Resolution to Transfer Funds
  - h. Approve Assessments
  - i. City Hall Business Emergency Plan
  - j. EMS CD Renewal
  - k. Library Roof & CD Renewal
  - l. Cemetery Shed
  - m. Clerk & Assistant to School
  - n. Little League Bathrooms
  - o. Pool Parking Lot
  - p. Set Budget Amendment Hearing
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting

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Monday, August 1, 2016

5:30 P.M.

## REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from July 11, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from July 12 – July 29, 2016
  - e. June Bank Reconciliation & Cash Reports
  - f. June Bills Paid
  - g. July Budget Report
  - h. July Utility Billing Audit Report
  - i. Nana Rosa's Class B Beer License with Sunday Sales
4. Approve Agenda
5. New Business
  - a. Brewery Street Closing for Becktoberfest, September 23-25
  - b. Budget Amendment Hearing
  - c. Bunz Resignation from Park Board
  - d. Handicap Sign at Hair Clinic
  - e. Main Street Holiday Light Pole Decorations
  - f. City Park Mural
  - g. Outdoor Park Exercise Equipment
  - h. Masonic Lodge Sidewalk Gutter
  - i. Park Septic Tank & Shelter House Restroom Bid
  - j. Park Shelter
  - k. 501 Pine Abatement
  - l. Resolution #2016-18R, A Resolution to Transfer Funds
  - m. Resolution #2016-19R, A Resolution Approve LMI Housing Repair Project
  - n. Resolution #2016-20R, A Resolution Approve LMI Housing Repair Project
  - o. Resolution #2016-21R, A Resolution Approve LMI Housing Repair Project
  - p. Approve Assessments
  - q. City CD Renewal
  - r. Institute of Public Affairs Goal Setting Work session
  - s. 2016 Annual Conference
6. Old Business
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting

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Monday, September 12, 2016

5:30 P.M.

## REINBECK CITY COUNCIL MEETING COUNCIL CHAMBERS AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from August 1, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from August 2, 2016, September 12, 2016
  - e. July Bank Reconciliation & Cash Reports
  - f. July Bills Paid
  - g. August Budget Report
  - h. August Utility Billing Audit Report
4. Approve Agenda
5. New Business
  - a. Jerin Thede – Purchase of city owned lot at the park
  - b. City Employee Helping With RTU Hookups & Repairs
  - c. Christie's Kitchen Tif Rebate
  - d. Memorial Building Changes for Approval
  - e. Purchase of New Dump Truck
  - f. INRCOG FY2017 Dues
  - g. City Wide Fall Clean UP
  - h. City Owned Cell Phones
  - i. Administrative Assistant to Fall IMFOA Meeting
  - j. Certification of Lien
  - k. Approval of FY15/16 Urban Renewal Report
  - l. Approval of Annual Financial Report for Fiscal Year Ending June 30, 2016
  - m. Approval of Resolution #2016-23R, A Resolution Approving the City Street Financial Report
  - n. Approval of Resolution #2016-24R, A Resolution to Transfer Funds to Pay Upcoming Obligations
  - o. Approval of Resolution #2016-25R, A Resolution Approving 28E Cooperative Agreement Between the City of Reinbeck and Black Hawk County for Placement of Vehicle Registration Stops on Persons with City of Reinbeck Parking Tickets
6. Old Business
  - a. 501 Pine Abatement
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting

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Monday, October 3, 2016

5:30 P.M.

REINBECK CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from September 12, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from September 13, 2016 through October 2, 2016
  - e. August Bank Reconciliation & Cash Reports
  - f. August Bills Paid
  - g. September Budget Report
  - h. September Utility Billing Audit Report
4. Approve Agenda
5. New Business
  - a. Alliant Energy - Update
  - b. UCC Church Street Blocking – October 22<sup>nd</sup> from 2:00 – 4:00
  - c. Chris Heasley Appointment to the Park Board
  - d. Kaufman 1007 Blackhawk, Tile
  - e. Midland GIS Mapping
  - f. FY16 Examination
  - g. Tablet Policy
  - h. Set Trick-or-Treat Night and Time
  - i. Park Sidewalk & Shelter
  - j. Approval of Resolution #2016-26R, A Resolution to Transfer Funds to Pay Upcoming Obligations
  - k. Approval of Resolution #2016-27R, A Resolution Approving Completion of Project and Recommendation of Acceptance of Work Performed by Freed Construction of Grundy Center, IA at a Total Cost of \$6,444.63 for LMI Project #2016-01, New Roof at 901 West Street and Approving a Deed Restriction for LMI Project #2016-01
  - l. Sale of Old City Equipment
  - m. Off Set Program for Unpaid Utility Bill
6. Old Business
  - a. Christie's Kitchen TIF Rebate
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting

# **CITY OF REINBECK**

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**Thursday, October 6, 2016**

**5:00 P.M.**

## **JOINT CITY COUNCIL/P&Z MEETING AT CITY HALL**

### **AGENDA**

- 1. Call to Order**
- 2. Approve Consent Agenda**
  - a. Minutes from October 3, 2016**
  - b. Bills to be Paid**
- 3. Approve Agenda**
- 4. Snyder & Associates – New Planning & Zoning Regulations**
- 5. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.**
- 6. Adjourn Meeting**

## AGENDA

### **CITY OF REINBECK GOAL SETTING SESSION - 2016**

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**Thursday, October 20  
4:30 PM – 8:30 PM  
City Hall**

1. Consent Agenda
  - a. Minutes from October 6, 2016
  - b. Bills to be Paid
  - c. September Bank Rec and Cash Reports
  - d. September Bills Paid
2. Introductions and Opening Comments
  - a. Name, Tenure, and Background
3. General Overview of the Meeting and the Goal-Setting Process
  - a. The Ground Rules for this session
3. Update regarding status of 2010 goals/priorities
4. Discussion regarding City's major accomplishments in 2014-2016
5. Discussion regarding issues, concerns, trends and opportunities
6. Identification of on-going priorities
7. Identification of programs, policies, projects, and initiatives
8. Discussion regarding organizational effectiveness issues
9. IPA Report to the Mayor and City Council – 2016 Strategic Planning Process
  - a. Development of Action Plan
  - b. Importance of Quarterly Updates
10. Questions, comments, and suggestions
11. Adjourn



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**Monday, December 5, 2016**  
**5:30 P.M.**

**REINBECK CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS**  
**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Approve Consent Agenda
  - a. Minutes from November 7, 2016
  - b. Treasurer's Report
  - c. Bills to be Paid
  - d. Bills Paid from November 8, 2016 through December 4, 2016
  - e. October Bank Reconciliation and Financial Reports
  - f. October Bills Paid
  - g. November Budget Report
  - h. November Utility Billing Audit Report
  - i. Wildflower Class B Native Wine Permit
  - j. Reinbeck Hardware Class B Native Wine Permit
4. Approve Agenda
5. New Business
  - a. Budget Amendment Hearing
  - b. Approve Resolution #2016-30R, A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2017
  - c. Approve Resolution #2016-31R, A Resolution to Transfer Funds to Pay Upcoming Obligations
  - d. Approve Resolution #2016-32R, A Resolution Proposing Ordinance and Setting Hearing
  - e. Dorothy Keith Resignation from Community Development Board
  - f. Set January Regular City Council Meeting
  - g. Set Budget Meeting
  - h. Snow Removal
6. Old Business
7. Welcome to Visitors – 5 minute time limitation for speaking. No profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed.
8. Adjourn Meeting