



**NICOLE R. GALLOWAY, CPA**  
**Missouri State Auditor**

To the County Commission  
and  
Officeholders of DeKalb County, Missouri

The Office of the State Auditor is responsible under Section 29.230, RSMo, for auditing certain operations of DeKalb County, and issues a separate report on that audit. In addition, the Office of the State Auditor has contracted for an audit of the county's financial statements for the 2 years ended December 31, 2014, through the state Office of Administration, Division of Purchasing and Materials Management. A copy of this audit, performed by McBride, Lock & Associates, LLC, Certified Public Accountants, is attached.

A handwritten signature in black ink that reads "Nicole R. Galloway".

Nicole R. Galloway, CPA  
State Auditor

September 2015  
Report No. 2015-081

ANNUAL FINANCIAL REPORT

**DEKALB COUNTY, MISSOURI**

For the Years Ended  
December 31, 2014 and 2013

DEKALB COUNTY, MISSOURI  
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## **INTRODUCTORY SECTION**

DEKALB COUNTY, MISSOURI  
List of Elected Officials

*County Commission*

Presiding Commissioner – Harold Allison

Eastern Commissioner – Garry McFee

Western Commissioner – Joe Kagay

*Other Elected Officials*

Assessor – Ruth Ross

Circuit Clerk – Julie Whitsell

Collector/Treasurer – Joan (Jody) Pearl

Coroner – Heath Turner

County Clerk – Melissa Meek

Prosecuting Attorney – Erik Tate

Public Administrator – Connie Bray

Recorder – JoAnn Marshall

Sheriff – Wesley Raines

McBRIDE, LOCK & ASSOCIATES, LLC

INDEPENDENT AUDITORS' REPORT

To the County Commission and  
Officeholders of DeKalb County, Missouri

**Report on Financial Statements**

We have audited the accompanying cash basis financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of DeKalb County, Missouri, as of and for the years ended December 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of DeKalb County, Missouri, as of December 31, 2014 and 2013, and the respective changes in cash basis financial position thereof for the years then ended in accordance with the cash basis of accounting described in Note 1.

### ***Basis of Accounting***

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### ***Other Matters***

#### ***Other Information***

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise DeKalb County, Missouri's basic financial statements. The Management's Discussion and Analysis and the Comparative Statements of Receipts, Disbursements, and Changes in Fund Balances – Budget and Actual – Cash Basis, which are the responsibility of management, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audits of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated June 22, 2015 on our consideration of DeKalb County, Missouri's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering DeKalb County, Missouri's internal control over financial reporting and compliance.

*(Original Signed by McBride, Lock & Associates, LLC)*

McBride, Lock & Associates, LLC  
Kansas City, Missouri  
June 22, 2015

## **FINANCIAL SECTION**



DEKALB COUNTY, MISSOURI  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
December 31, 2014 and 2013

The discussion and analysis of DeKalb County's financial performance provides an overall review of the County's financial activities for the years ended December 31, 2014 and 2013. The intent of this discussion and analysis is to look at the County's financial performance as a whole; readers should also review the basic financial statements, including the notes to the financial statements, to enhance their understanding of the County's financial performance.

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the County's Basic Financial Statements. These basic financial statements are made up of three components: 1) the government-wide financial statements, 2) the governmental fund financial statements, and 3) the notes to basic financial statements. This report also contains other supplementary information in addition to the basic financial statements.

The county has elected to present its financial statements on the cash basis of accounting, a basis of accounting other than accounting principles generally accepted in the United States of America. "Basis of accounting" refers to when financial events are recorded. Under the cash basis of accounting, revenues are recorded when received rather than when earned, and expenditures are recorded when paid rather than when the related liabilities are incurred. Therefore, when reviewing the financial information and discussion in this report, the reader should recall the limitations resulting from use of the cash basis of accounting.

### Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the County's finances as a whole. The two statements included in this grouping are:

- Statement of Net Position – presents information related to the County's cash balances (assets), with the balances being reported as the County's net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial health of the County is improving or deteriorating.

- Statement of Activities – presents information demonstrating how the County's net position changed during the most recent fiscal year as compared with the previous fiscal year. All changes in net position are reported as soon as cash is received or disbursed, in accordance with the cash basis of accounting.

The government-wide financial statements report only governmental activities – activities such as general government operations, public safety, roads and bridges, and health and welfare that are usually financed through taxes and intergovernmental receipts. The County has no business-like activities financed wholly or partially by fees charged to external parties for goods or services.

### Fund Financial Statements

A fund is an accounting device that a government uses to maintain control over and account for specific sources of funding that are to be spent for specific purposes. DeKalb County, like other state

and local governments, uses fund accounting to ensure and demonstrate compliance with statutory requirements. These statements focus more on the individual functions of the County, reporting on financial operations in a more detailed format than is found in the government-wide statements. Certain funds are required by state law or established by bond covenants. Other funds are established by the County Commission to control and manage resources for particular purposes or to show that certain revenue sources (i.e., taxes, grants) are used appropriately. DeKalb County funds can be divided into the following two categories:

-Governmental – Most of the County’s activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. The governmental fund statements provide a detailed short-term view of the County’s general government operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or less financial resources available to spend in the near future to finance the County’s programs.

-Fiduciary – These funds are used to account for resources held for the benefit of parties outside the County. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the County’s own programs.

The County maintains 3 major governmental funds and 22 non-major governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the major governmental funds. By definition the General Revenue fund is always considered a major fund. Other funds must be reported as major funds if they report at least 10 percent of all governmental funds total assets, receipts, or disbursements. Funds that do not meet the 10% criteria, but are considered to be of particular importance to the financial statements may also be reported as major funds. The ACCD 911 Board, the Senate Bill 40 Board and the Senior Services Board, which are component units of the County, are presented as major funds. Data for the non-major governmental funds are combined into a single, aggregated presentation. Individual fund data for each of the non-major governmental funds is provided elsewhere in this report.

### Notes to the Financial Statements

The Notes to the Basic Financial Statements provide a more detailed explanation of some of the information contained in the financial statements that is essential to gain a better understanding of the data provided in the government-wide and fund financial statements.

### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents Comparative Statements of Receipts, Disbursements, and Changes in Fund Balances – Budget and Actual – Cash Basis for all of the County’s governmental funds.

## Financial Analysis of the County as a Whole

The following information was derived from the Statement of Net Position for 2013 and 2014 and unaudited 2012 information from the County's budget documents:

	Net Position		
	Governmental Activities		
	2012	2013	2014
ASSETS			
Cash	\$ 1,702,881	\$ 1,911,640	\$ 2,064,420
Total Assets	<u>\$ 1,702,881</u>	<u>\$ 1,911,640</u>	<u>\$ 2,064,420</u>
NET POSITION			
Restricted	\$ 1,576,274	\$ 1,859,508	\$ 2,053,688
Unrestricted	<u>126,607</u>	<u>52,132</u>	<u>10,732</u>
Total Net Position	<u>\$ 1,702,881</u>	<u>\$ 1,911,640</u>	<u>\$ 2,064,420</u>

The primary government's assets (cash balances) increased by \$361,539 (21.2%) over the three year period. The restricted net position of the County represents balances of special revenue funds which are restricted for use for a specific purpose and represents 99.5%, 97.3%, and 92.6% of the County's total net position for the years ended December 31, 2014, 2013, and 2012, respectively. The County's restricted net position increased by \$477,414 (30.3%) over the three year period. The unrestricted portion of the County's net position represents the balances of the General Revenue fund and represents 0.5%, 2.7%, and 7.4% of the County's total net position for the years ended December 31, 2014, 2013, and 2012, respectively. The County's unrestricted net position decreased by \$115,875 (91.5%) over the three year period.

The following information was derived from the Statement of Activities for 2013 and 2014 and unaudited 2012 information from the County's budget documents:

	Changes in Net Position		
	Governmental Activities		
	2012	2013	2014
<b>RECEIPTS</b>			
Program Receipts:			
Charges for Services	\$ 592,847	\$ 523,861	\$ 536,466
Operating Grants	820,702	966,799	961,754
Capital Grants	42,687	-	166,435
General Receipts:			
Property Taxes	2,637	2,667	48,888
Sales Taxes	1,401,975	1,461,190	1,397,107
Interest	47,033	22,905	6,120
Other	398,755	245,474	280,429
Transfers	-	-	-
<b>Total Receipts</b>	<b>\$ 3,306,636</b>	<b>\$ 3,222,896</b>	<b>\$ 3,397,199</b>
<b>DISBURSEMENTS</b>			
Program Disbursements:			
General county government	\$ 1,911,018	\$ 984,651	\$ 997,433
Public safety	86,157	685,850	703,869
Judicial	137,710	164,957	166,787
Roads and bridges	1,264,440	1,133,314	1,334,408
Health and welfare	43,501	45,365	41,922
<b>Total Disbursements</b>	<b>\$ 3,442,826</b>	<b>\$ 3,014,137</b>	<b>\$ 3,244,419</b>
<b>Increase/(Decrease) in Net Position</b>	<b>\$ (136,190)</b>	<b>\$ 208,759</b>	<b>\$ 152,780</b>

Receipts for the primary government exceeded disbursements in 2013 and 2014, while disbursements exceeded receipts in 2012. Receipts in 2013 decreased from the prior year by \$83,740 (2.5%) mainly due to a decrease in Other revenues. This was a result of the County cashing in \$56,355 of certificates of deposit in the Cemeteries fund in 2012, receipt of a \$31,388 grant in the Victim Service Grant (VOCA) fund in 2012, and receiving less money from selling tubes and scrap iron in the Special Road and Bridge fund in 2013. Receipts in 2014 increased from the prior year by \$174,303 (5.4%) mainly due to an increase in property taxes received and reimbursements for off-system bridges. Disbursements in 2013 decreased from the prior year by \$428,689 (12.5%) mainly due to a decrease in General county government expenditures, including decreases in repairs and upkeep on the courthouse, less materials purchased in Special Road and Bridge, less disbursements made to townships in the Capital Improvement Sales Tax fund, and no disbursements made in 2013 in the LEPC Fund. Disbursements in 2014 increased from the previous year by \$230,282 (7.6%) mainly due to an increase in roads and bridges, which resulted from construction of bridges. Additionally, General county government disbursements increased due to increases in payroll and an increase in election expenditures.

## **Financial Analysis of the County's Funds**

The focus of the County's governmental funds is to provide information on receipts and disbursements, as well as what resources remain available for future spending. Such information is useful in assessing the County's financing requirements. As the County is reporting on the cash basis of accounting, fund balances of the County's governmental funds are the same as the net position reported for the County as a whole. However, net position that is classified as unrestricted on the government-wide financial statements is identified as unassigned on the fund financial statements.

The primary government reports three major funds: General Revenue, Special Road and Bridge, and Capital Improvement Sales Tax.

The General Revenue fund is the primary operating fund of the County through which all receipts and payments of ordinary County operations are processed, unless they are required to be accounted for in another fund. The fund balance of the General Revenue fund decreased from \$126,607 at the end of 2012 to \$10,732 at the end of 2014. The December 31, 2014 fund balance represents just .5% of the budgeted expenditures for 2015. Receipts had only a modest increase in 2014 from 2013, while disbursements had only a modest decrease in 2014 from 2013. Receipts increased by \$18,020 (1%), while disbursements decreased by \$15,055 (.94%) in 2014. In 2013, receipts and disbursements decreased significantly from 2012 due to the County completing courthouse renovations. Receipts decreased by \$273,400 (15.2%) and disbursements decreased by \$161,751 (9.2%) in 2013.

The fund balance of the Special Road and Bridge fund increased from \$1,318,613 at the end of 2012 to \$1,707,923 at the end of 2014. Receipts in 2014 increased by \$156,940 (21.2%) due to construction of a BRO bridge project whose expenditures were reimbursed by a Federal grant passed through the state. Receipts in 2013 decreased by \$73,093 (9%) from 2012 due to less Other receipts from sales of tubes and scrap iron during 2013 and from lack of reimbursement for BRO-off system bridges during 2013. Disbursements in 2014 increased by \$191,258 (36%) due to the purchase of equipment. Disbursements in 2013 decreased by \$291,098 (36.8%) from 2012 due to a loan for construction of the courthouse in 2012.

The fund balance of the Capital Improvement Sales Tax fund increased from \$0 at the end of 2012 to \$10,935 at the end of 2014. Receipts had only slight increases in 2014 and 2013 of \$1,246 (.19%) and \$28,851 (4.5%), respectively, when compared to the previous years. Disbursements in 2014 had only a modest decrease of \$9,689 (1.5%). Disbursements in 2013 decreased by \$42,458 (6%) from 2012 due to less sales tax revenue distributed to townships.

### **General Revenue Fund Budgetary Highlights**

Actual receipts were less than budgeted receipts by \$45,609 (2.9%) in 2014 due to fewer transfers in than expected from the Local Use Tax fund and Sheriff-Civil Fees fund. Actual receipts were less than budgeted receipts by \$110,185 (6.8%) in 2013 because of lesser than expected charges for services received for Sheriff fees. Actual disbursements were less than the budgeted amount in 2014 by \$34,476 (2.1%), due to less than expected expenses for buildings and grounds, less office expenses purchased and fewer transfers out than budgeted. Actual disbursements were less than the budgeted amount in 2013 by \$125,227 (7.3%), due to fewer than expected transfers out and less expenditures in the Sheriff's department. There were no budget amendments made in either 2013 or 2014.

## **Next Year's Budget and Economic Factors**

The budget for 2015 is projecting an increase in the General Revenue fund balance to \$50,000 based on projected receipts of \$2,083,939 and projected disbursements of \$2,044,671.

## **Requests for Information**

This financial report is designed to provide our constituents and other interested parties with a general overview of DeKalb County's finances and to demonstrate the County's accountability for the monies it receives. Questions concerning any of the information provided in this report or requests for additional financial information should be directed to the County Clerk's office, 109 West Main Street, Maysville, Missouri 64469, (816) 449-5402.

DEKALB COUNTY, MISSOURI  
 COMPARATIVE GOVERNMENT-WIDE STATEMENTS OF NET POSITION - CASH BASIS  
 DECEMBER 31, 2014 AND 2013

	December 31,							
	2013				2014			
	Primary County Government	Component Units			Primary County Government	Component Units		
	Senior Services Board	ACCD 911 Board	Senate Bill 40 Board		Senior Services Board	ACCD 911 Board	Senate Bill 40 Board	
<b>ASSETS</b>								
Cash and Investments	\$ 1,911,640	\$ 24,392	\$ 790,528	\$ 125,559	\$ 2,064,420	\$ 22,132	\$ 462,069	\$ 131,331
Total Assets	<u>\$ 1,911,640</u>	<u>\$ 24,392</u>	<u>\$ 790,528</u>	<u>\$ 125,559</u>	<u>\$ 2,064,420</u>	<u>\$ 22,132</u>	<u>\$ 462,069</u>	<u>\$ 131,331</u>
<b>NET POSITION</b>								
Restricted	\$ 1,859,508	\$ 24,392	\$ 790,528	\$ 125,559	\$ 2,053,688	\$ 22,132	\$ 462,069	\$ 131,331
Unrestricted	52,132	-	-	-	10,732	-	-	-
Total Net Position	<u>\$ 1,911,640</u>	<u>\$ 24,392</u>	<u>\$ 790,528</u>	<u>\$ 125,559</u>	<u>\$ 2,064,420</u>	<u>\$ 22,132</u>	<u>\$ 462,069</u>	<u>\$ 131,331</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

DEKALB COUNTY, MISSOURI  
 GOVERNMENT-WIDE STATEMENT OF ACTIVITIES - CASH BASIS  
 YEAR ENDED DECEMBER 31, 2014

	Disbursements	Program Receipts			Primary Government Governmental Activities	Net Receipts/(Disbursements) and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		Component Units		
					Senior Services Board	ACCD 911 Board	Senate Bill 40 Board	
<b>PRIMARY GOVERNMENT:</b>								
Governmental Activities:								
General county government	\$ 997,433	\$ 268,044	\$ 197,133	\$ -	\$ (532,256)			
Public safety	703,869	257,661	82,292	-	(363,916)			
Judicial	166,787	10,761	-	-	(156,026)			
Roads and bridges	1,334,408	-	650,716	166,435	(517,257)			
Health and welfare	41,922	-	31,613	-	(10,309)			
Total Governmental Activities	<u>\$ 3,244,419</u>	<u>\$ 536,466</u>	<u>\$ 961,754</u>	<u>\$ 166,435</u>	<u>\$ (1,579,764)</u>			
<b>COMPONENT UNITS:</b>								
Health and welfare	\$ 236,897	\$ -	\$ 77,643	\$ -	\$ (43,225)	\$ -	\$ (116,029)	
Public safety	812,813	-	-	-	-	(812,813)	-	
Total Component Units	<u>\$ 1,049,710</u>	<u>\$ -</u>	<u>\$ 77,643</u>	<u>\$ -</u>	<u>\$ (43,225)</u>	<u>\$ (812,813)</u>	<u>\$ (116,029)</u>	
<b>GENERAL RECEIPTS</b>								
Taxes								
Property taxes					\$ 48,888	\$ 40,947	\$ -	\$ 103,323
Sales taxes					1,397,107	-	-	-
Emergency telephone tax					-	-	484,354	-
Interest					6,120	18	-	75
Other					280,429	-	-	18,403
Transfers					-	-	-	-
Total General Receipts					<u>\$ 1,732,544</u>	<u>\$ 40,965</u>	<u>\$ 484,354</u>	<u>\$ 121,801</u>
Changes in Net Position					\$ 152,780	\$ (2,260)	\$ (328,459)	\$ 5,772
NET POSITION, JANUARY 1					<u>1,911,640</u>	<u>24,392</u>	<u>790,528</u>	<u>125,559</u>
NET POSITION, DECEMBER 31					<u>\$ 2,064,420</u>	<u>\$ 22,132</u>	<u>\$ 462,069</u>	<u>\$ 131,331</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.



DEKALB COUNTY, MISSOURI  
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES - CASH BASIS  
YEAR ENDED DECEMBER 31, 2013

	Disbursements	Program Receipts		Primary Government Governmental Activities	Net Receipts/(Disbursements) and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions	Primary Government Governmental Activities	Component Units
					Senior Services Board	ACCD 911 Board	
<b>PRIMARY GOVERNMENT:</b>							
Governmental Activities:							
General county government	\$ 984,651	\$ 311,493	\$ 218,789	\$ -	\$ (454,369)		
Public safety	685,850	203,545	82,817	-	(399,488)		
Judicial	164,957	8,823	-	-	(156,134)		
Roads and bridges	1,133,314	-	634,246	-	(499,068)		
Health and welfare	45,365	-	30,947	-	(14,418)		
Total Governmental Activities	<u>\$ 3,014,137</u>	<u>\$ 523,861</u>	<u>\$ 966,799</u>	<u>\$ -</u>	<u>\$ (1,523,477)</u>		
<b>COMPONENT UNITS:</b>							
Health and welfare	\$ 202,038	\$ -	\$ 93,413	\$ -	\$ (36,964)	\$ -	\$ (71,661)
Public safety	521,887	-	-	-	-	(521,887)	-
Total Component Units	<u>\$ 723,925</u>	<u>\$ -</u>	<u>\$ 93,413</u>	<u>\$ -</u>	<u>\$ (36,964)</u>	<u>\$ (521,887)</u>	<u>\$ (71,661)</u>
<b>GENERAL RECEIPTS</b>							
Taxes							
Property taxes				\$ 2,667	\$ 38,454	\$ -	\$ 115,288
Sales taxes				1,461,190	-	-	-
Emergency telephone tax				-	-	474,765	-
Interest				22,905	18	4,613	69
Other				245,474	-	-	-
Transfers				-	-	-	-
Total General Receipts				<u>\$ 1,732,236</u>	<u>\$ 38,472</u>	<u>\$ 479,378</u>	<u>\$ 115,357</u>
Changes in Net Position				\$ 208,759	\$ 1,508	\$ (42,509)	\$ 43,696
NET POSITION, JANUARY 1				1,702,881	22,884	833,037	81,863
NET POSITION, DECEMBER 31				<u>\$ 1,911,640</u>	<u>\$ 24,392</u>	<u>\$ 790,528</u>	<u>\$ 125,559</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

DEKALB COUNTY, MISSOURI  
BALANCE SHEET - GOVERNMENTAL FUNDS - CASH BASIS  
DECEMBER 31, 2014

	GENERAL REVENUE	SPECIAL ROAD AND BRIDGE	CAPITAL IMPROVEMENT SALES TAX	SENIOR SERVICES BOARD	ACCD 911 BOARD	SENATE BILL 40 BOARD	OTHER GOVERNMENTAL	TOTAL
<b>ASSETS</b>								
Cash and Investments	\$ 10,732	\$ 1,707,923	\$ 10,935	\$ 22,132	\$ 462,069	\$ 131,331	\$ 334,830	\$ 2,679,952
Total Assets	<u>\$ 10,732</u>	<u>\$ 1,707,923</u>	<u>\$ 10,935</u>	<u>\$ 22,132</u>	<u>\$ 462,069</u>	<u>\$ 131,331</u>	<u>\$ 334,830</u>	<u>\$ 2,679,952</u>
<b>FUND BALANCES</b>								
Restricted - Special Revenue Funds	\$ -	\$ 1,707,923	\$ 10,935	\$ 22,132	\$ 462,069	\$ 131,331	\$ 334,830	\$ 2,669,220
Unassigned	10,732	-	-	-	-	-	-	10,732
Total Fund Balances	<u>\$ 10,732</u>	<u>\$ 1,707,923</u>	<u>\$ 10,935</u>	<u>\$ 22,132</u>	<u>\$ 462,069</u>	<u>\$ 131,331</u>	<u>\$ 334,830</u>	<u>\$ 2,679,952</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

DEKALB COUNTY, MISSOURI  
BALANCE SHEET - GOVERNMENTAL FUNDS - CASH BASIS  
DECEMBER 31, 2013

	GENERAL REVENUE	SPECIAL ROAD AND BRIDGE	CAPITAL IMPROVEMENT SALES TAX	SENIOR SERVICES BOARD	ACCD 911 BOARD	SENATE BILL 40 BOARD	OTHER GOVERNMENTAL	TOTAL
<b>ASSETS</b>								
Cash and Investments	\$ 52,132	\$ 1,530,427	\$ -	\$ 24,392	\$ 790,528	\$ 125,559	\$ 329,081	\$ 2,852,119
Total Assets	<u>\$ 52,132</u>	<u>\$ 1,530,427</u>	<u>\$ -</u>	<u>\$ 24,392</u>	<u>\$ 790,528</u>	<u>\$ 125,559</u>	<u>\$ 329,081</u>	<u>\$ 2,852,119</u>
<b>FUND BALANCES</b>								
Restricted - Special Revenue Funds	\$ -	\$ 1,530,427	\$ -	\$ 24,392	\$ 790,528	\$ 125,559	\$ 329,081	\$ 2,799,987
Unassigned	52,132	-	-	-	-	-	-	52,132
Total Fund Balances	<u>\$ 52,132</u>	<u>\$ 1,530,427</u>	<u>\$ -</u>	<u>\$ 24,392</u>	<u>\$ 790,528</u>	<u>\$ 125,559</u>	<u>\$ 329,081</u>	<u>\$ 2,852,119</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

DEKALB COUNTY, MISSOURI  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - CASH BASIS  
YEAR ENDED DECEMBER 31, 2014

	GENERAL REVENUE	SPECIAL ROAD AND BRIDGE	CAPITAL IMPROVEMENT SALES TAX	SENIOR SERVICES BOARD	ACCD 911 BOARD	SENATE BILL 40 BOARD	OTHER GOVERNMENTAL	TOTAL
<b>RECEIPTS</b>								
Property taxes	\$ 48,888	\$ -	\$ -	\$ 40,947	\$ -	\$ 103,323	\$ -	\$ 193,158
Sales taxes	665,895	-	665,871	-	-	-	65,341	1,397,107
Emergency telephone tax	-	-	-	-	484,354	-	-	484,354
Intergovernmental	112,184	817,151	-	-	-	77,643	198,854	1,205,832
Charges for services	485,588	-	-	-	-	-	50,878	536,466
Interest	401	4,680	182	18	-	75	857	6,213
Other	185,738	75,851	-	-	-	18,403	18,840	298,832
Transfers in	40,895	-	-	-	-	-	12,434	53,329
Total Receipts	<u>\$ 1,539,589</u>	<u>\$ 897,682</u>	<u>\$ 666,053</u>	<u>\$ 40,965</u>	<u>\$ 484,354</u>	<u>\$ 199,444</u>	<u>\$ 347,204</u>	<u>\$ 4,175,291</u>
<b>DISBURSEMENTS</b>								
General government	\$ 753,078	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 244,355	\$ 997,433
Public safety	661,086	-	-	-	812,813	-	42,783	1,516,682
Judicial	146,898	-	-	-	-	-	19,889	166,787
Roads and Bridges	-	685,891	648,517	-	-	-	-	1,334,408
Health and welfare	7,500	-	-	43,225	-	193,672	34,422	278,819
Transfers out	12,427	34,295	6,601	-	-	-	6	53,329
Total Disbursements	<u>\$ 1,580,989</u>	<u>\$ 720,186</u>	<u>\$ 655,118</u>	<u>\$ 43,225</u>	<u>\$ 812,813</u>	<u>\$ 193,672</u>	<u>\$ 341,455</u>	<u>\$ 4,347,458</u>
<b>RECEIPTS OVER (UNDER)</b>								
DISBURSEMENTS	\$ (41,400)	\$ 177,496	\$ 10,935	\$ (2,260)	\$ (328,459)	\$ 5,772	\$ 5,749	\$ (172,167)
FUND BALANCE, JANUARY 1	<u>52,132</u>	<u>1,530,427</u>	<u>-</u>	<u>24,392</u>	<u>790,528</u>	<u>125,559</u>	<u>329,081</u>	<u>2,852,119</u>
FUND BALANCE, DECEMBER 31	<u>\$ 10,732</u>	<u>\$ 1,707,923</u>	<u>\$ 10,935</u>	<u>\$ 22,132</u>	<u>\$ 462,069</u>	<u>\$ 131,331</u>	<u>\$ 334,830</u>	<u>\$ 2,679,952</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

DEKALB COUNTY, MISSOURI  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - CASH BASIS  
YEAR ENDED DECEMBER 31, 2013

	GENERAL REVENUE	SPECIAL ROAD AND BRIDGE	CAPITAL IMPROVEMENT SALES TAX	SENIOR SERVICES BOARD	ACCD 911 BOARD	SENATE BILL 40 BOARD	OTHER GOVERNMENTAL	TOTAL
<b>RECEIPTS</b>								
Property taxes	\$ 2,667	\$ -	\$ -	\$ 38,454	\$ -	\$ 115,288	\$ -	\$ 156,409
Sales taxes	634,215	-	634,211	-	-	-	192,764	1,461,190
Emergency telephone tax	-	-	-	-	474,765	-	-	474,765
Intergovernmental	137,315	634,246	-	-	-	93,413	195,238	1,060,212
Charges for services	464,469	-	-	-	-	-	59,392	523,861
Interest	2,396	16,595	922	18	4,613	69	2,992	27,605
Other	148,550	57,273	923	-	-	-	38,728	245,474
Transfers in	131,957	32,628	28,751	-	-	-	8,026	201,362
Total Receipts	<u>\$ 1,521,569</u>	<u>\$ 740,742</u>	<u>\$ 664,807</u>	<u>\$ 38,472</u>	<u>\$ 479,378</u>	<u>\$ 208,770</u>	<u>\$ 497,140</u>	<u>\$ 4,150,878</u>
<b>DISBURSEMENTS</b>								
General government	\$ 803,107	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 181,544	\$ 984,651
Public safety	636,170	-	-	-	521,887	-	49,680	1,207,737
Judicial	138,106	-	-	-	-	-	26,851	164,957
Roads and Bridges	-	476,359	656,955	-	-	-	-	1,133,314
Health and welfare	10,788	-	-	36,964	-	165,074	34,577	247,403
Transfers out	7,873	52,569	7,852	-	-	-	133,068	201,362
Total Disbursements	<u>\$ 1,596,044</u>	<u>\$ 528,928</u>	<u>\$ 664,807</u>	<u>\$ 36,964</u>	<u>\$ 521,887</u>	<u>\$ 165,074</u>	<u>\$ 425,720</u>	<u>\$ 3,939,424</u>
<b>RECEIPTS OVER (UNDER)</b>								
DISBURSEMENTS	\$ (74,475)	\$ 211,814	\$ -	\$ 1,508	\$ (42,509)	\$ 43,696	\$ 71,420	\$ 211,454
FUND BALANCE, JANUARY 1	126,607	1,318,613	-	22,884	833,037	81,863	257,661	2,640,665
FUND BALANCE, DECEMBER 31	<u>\$ 52,132</u>	<u>\$ 1,530,427</u>	<u>\$ -</u>	<u>\$ 24,392</u>	<u>\$ 790,528</u>	<u>\$ 125,559</u>	<u>\$ 329,081</u>	<u>\$ 2,852,119</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF FIDUCIARY ASSETS AND LIABILITIES  
December 31,

	<u>2013</u>	<u>2014</u>
Assets		
Cash	<u>\$ 10,550,198</u>	<u>\$ 12,373,766</u>
Total Assets	<u><u>\$ 10,550,198</u></u>	<u><u>\$ 12,373,766</u></u>
Liabilities		
Due to Other Entities	<u>\$ 10,550,198</u>	<u>\$ 12,373,766</u>
Total Liabilities	<u><u>\$ 10,550,198</u></u>	<u><u>\$ 12,373,766</u></u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

DEKALB COUNTY, MISSOURI  
NOTES TO THE FINANCIAL STATEMENTS  
December 31, 2014 and 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The DeKalb County, Missouri (“County”), is governed by a three-member board of commissioners. In addition to the three board members, there are nine elected Constitutional Officers: Assessor, Circuit Clerk, Collector/Treasurer, Coroner, County Clerk, Prosecuting Attorney, Public Administrator, Recorder, and Sheriff.

The financial statements of DeKalb County, Missouri (the County) have been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The County has adopted the reporting model as required by GASB Statement 34, for the presentation of information in the government-wide financial statements and the major fund statements. The more significant of the County’s accounting policies are described below.

A. Reporting Entity

In evaluating the County as a reporting entity, management has addressed all potential component units (traditionally separate reporting entities) for which the County may be financially accountable and, as such, should be included within the County’s financial statements. The County (the primary government) is financially accountable if it appoints a voting majority of the organization’s governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit or to impose specific financial burden on the County. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete.

The financial statements referred to above include the primary government of DeKalb County, Missouri, which consists of all funds, organizations, institutions, agencies, departments, and offices that are considered to comprise the County’s legal entity. The following component units are separate legal entities that are required to be included in the scope of our audit:

ACCD 911 Board – The Board was established under Section 190.309, RSMo to provide emergency telephone dispatch services within DeKalb, Andrew, Clinton and Caldwell Counties. The operations of the Board are funded by a telephone tax collected from various telephone service providers and from contributions from entities within DeKalb, Andrew, Clinton and Caldwell County that benefit from the Board’s services.

DeKalb County Senior Services Board – The Board was established to provide programs and services that enhance the health, nutrition, and quality of life of DeKalb County seniors aged 60 or older. These programs and services are funded by a property tax levy passed specifically for the Board’s purpose and are distributed to local service providers at the Board’s discretion.

Senate Bill 40 Board– The Board was established to serve individuals in DeKalb County who have been diagnosed with a developmental disability. These services are funded by a property tax levy passed specifically for the Board’s purpose and are distributed to local service providers at the Board’s discretion.

## B. Basis of Presentation

### *Government-wide Financial Statements:*

The statements of net assets and the statements of activities display financial information about the reporting government as a whole. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or identifiable activity are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or identifiable activity, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or identifiable activity. Taxes and other items not included among program revenues are reported as general revenues.

### *Fund Financial Statements:*

Financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, net position/fund balance, revenues, and expenditure/expenses.

The accompanying financial statements are structured into one category of funds - governmental. Governmental funds are those through which most governmental functions are typically financed. Reporting for such funds focuses on the sources, uses, and balances of current resources. The county’s major governmental funds are as follows:

General Revenue Fund - The General Revenue Fund is used to account for all revenues and expenditures applicable to the general operations of county government that are not properly accounted for in another fund. All general operating revenues that are not restricted or designated as to their use by outside sources are recorded in the General Revenue Fund. Revenues are derived primarily from taxes and intergovernmental revenues.

Special Road and Bridge Fund – A special revenue fund used to account for receipts of State distributions and Federal grants and related expenditures for road maintenance and improvement projects.

Capital Improvement Sales Tax Fund – A special revenue fund used to account for receipts of County sales taxes and related expenditures for road maintenance.

Fiduciary funds account for assets held by the county as a trustee or an agent for individuals, private organizations, other governments, or other funds. Fiduciary fund reporting focuses on net assets and changes in net assets; fiduciary assets are reported in a separate Comparative



Statements of Fiduciary Assets and Liabilities because the County cannot use those assets to finance its operations. The County's fiduciary funds consist of agency funds, which report assets held in a purely custodial capacity and do not involve measurement of results of operations. The agency funds include balances held by the County Collector/Treasurer for distribution to various school, fire, road, and other districts within the County.

#### C. Basis of Accounting

The Government-wide financial statements and fund financial statements are prepared using the cash basis of accounting. This basis of accounting recognizes assets, liabilities, net position/fund balance, revenues, and expenditures when they result from cash transactions. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this cash basis of accounting, certain assets (such as accounts receivable and capital assets), certain revenues (such as revenue for billed or provided services not yet collected), certain liabilities (such as accounts payable, notes payable, revenue bonds, and obligations under capital leases) and certain expenditures (such as expenditures for goods or services received but not yet paid) are not recorded in these financial statements.

If the County utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary funds and all government-wide financial statements would be presented on the accrual basis of accounting.

#### D. Budgets and Budgetary Accounting

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

1. In accordance with Chapter 50 RSMo, the County's policy is to adopt a budget for each governmental fund.
2. On or before the second Monday in January, each elected officer and department director will transmit to the County Commission and County Clerk, who serves as budget officer, the budget request and revenue estimates for their office or department for the budget year.
3. The County Clerk submits to the County Commission a proposed budget for the fiscal year beginning January 1. The proposed budget includes estimated revenues and proposed expenditures, on the cash basis of accounting, for all budgeted funds. Budgeting of appropriations is based upon an estimated fund balance at the beginning of the year as well as estimated revenues to be received.
4. State law requires that, at the individual fund level, budgeted expenditures not exceed budgeted revenues plus anticipated beginning fund balance. All funds had budgeted expenditures which did not exceed budgeted revenues plus anticipated beginning fund balance.
5. A public hearing is conducted to obtain public comment on the budget. Prior to its approval by the County Commission, the budget document is available for public inspection, which usually takes place the third and fourth weeks of January.

6. Prior to February 1, the budget is legally enacted by a vote of the County Commission.
7. Subsequent to its formal approval of the budget, the County Commission has the authority to make necessary adjustments to the budget by a formal vote of the Commission. Budgeted amounts are as originally adopted, or as amended by the County Commission throughout the year.
8. Budgets are prepared and adopted on the cash basis of accounting.
9. Adoption of a formal budget is required by law. The County adopted a formal budget for all funds except for the Sheriff-IPDS fund in 2014.
10. Section 50.740 RSMo. prohibits expenditures in excess of the approved budgets. Actual expenditures exceeded budgeted amounts for the following funds:

	<u>2013</u>	<u>2014</u>
Capital Improvement Sales Tax	X	X
Senior Services Board		X
ACCD 911 Board		X
Collector Maintenance	X	X
Emergency Management	X	
Local Use Tax	X	
NH Sales Tax		X
Prosecuting Attorney Training		X
PA Collections Delinquent Tax	X	
Sheriff-CCW	X	
Sheriff-Civil Fees	X	
Sheriff-Law Enforcement Training	X	
Cemeteries	X	
Veteran's Memorial		X
Victim Service Grant (VOCA)		X
Victims of Domestic Violence		X

- E. Property taxes are based on the voter-approved tax levy applied to the real and personal assessed property values. Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on November 1 and are payable by December 31. All unpaid property taxes become delinquent as of January 1 of the following year.

The assessed valuations of the tangible taxable property, included within the County's boundaries for the calendar years 2014 and 2013, for purposes of taxation were:

	<u>2014</u>	<u>2013</u>
Real Estate	\$110,761,820	\$112,763,040
Personal Property	31,331,233	32,053,646
Railroad & Utilities	8,533,425	8,184,993
Total	<u>\$150,626,478</u>	<u>\$153,001,679</u>

The Commission approved a tax levy per \$100 of assessed valuation of tangible taxable property for the calendar years 2014 and 2013, for purposes of County taxation, as follows:

	2014	2013
General Revenue	\$ 0.3023	\$ -
Senior Services Board	0.0300	0.0300
Senate Bill 40 Board	0.0900	0.0900

During 2013, the General Revenue fund received property tax receipts from past due taxes.

#### F. Equity Classifications

##### *Government-wide Financial Statements*

Equity is classified as net position and displayed in two components:

1. Restricted net position—Consists of net assets with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or, 2) law through constitutional provisions or enabling legislation.
2. Unrestricted net position—All other net assets that do not meet the definition of “restricted”.

When both restricted and unrestricted resources are available for use, it is the County’s policy to use restricted resources first, then unrestricted resources as they are needed.

##### *Fund Financial Statements*

Governmental fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by creditors, grantors, or contributors or by enabling legislation or constitutional provisions. Committed fund balance is a limitation imposed by the County Commission through approval of resolutions. Committed fund balance can be assigned for other uses only by similar action of the Commission. Assigned fund balances is a limitation imposed by a designee of the Commission. Unassigned fund balance in the General Revenue Fund is the net resources in excess of what can be properly classified in one of the above four categories.

#### G. Cash Deposits and Investments

Cash and investments are stated at cost, which approximates market. Cash balances for all the County Treasurer funds are pooled and invested to the extent possible. Interest earned from such investments is allocated to each of the funds based on the funds’ average daily cash balance. Cash equivalents may include repurchase agreements and any other instruments with an original maturity of ninety days or less. State law authorizes the deposit of funds in banks and trust companies or the investment of funds in bonds or treasury certificates of the United States, other interest bearing obligations guaranteed as to both principal and interest by the United States, bonds of the State of Missouri or other government bonds, or time certificates of deposit, purchased at a price at or below par. Funds

in the form of cash on deposit or time certificates of deposit are required to be insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized by authorized investments held in the County's name at third-party banking institutions. The cash and investment balances are detailed in Note 2.

#### H. Interfund Activity

During the course of operations, interfund activity occurs for purposes of providing supplemental funding, reimbursements for goods provided or services rendered, or short and long-term financing. Interfund activities are reported as "transfers in" by the recipient fund and as "transfers out" by the disbursing fund. Interfund transfers between funds of the primary government have been eliminated from the government-wide financial statements.

#### I. Long-Term Debt

Consistent with the cash basis of accounting, long-term debt is not reported in the government-wide or fund financial statements. Proceeds from debt issuances are reported when received, and payments of principle and interest are reported when disbursements are made.

#### J. New Accounting Pronouncements

The County has implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, effective for periods beginning after June 15, 2010, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. Implementation of this statement changed the way the County reported net position on the governmental fund Balance Sheet.

## 2. CASH AND INVESTMENTS

The County maintains a cash and temporary investment pool that is available for use by all funds. Each fund's portion of this pool is displayed on the financial statements within the "Cash and Investments" caption. Cash includes both deposits and certificates of deposit with maturities less than 90 days. For the purposes of these disclosures, deposits with financial institutions are demand, time, and savings accounts, including certificates of deposit and negotiable order of withdrawal accounts, in banks, savings institutions, and credit unions, and short-term U.S. Treasury bills. Investments consist of certificates of deposit with maturities greater than 90 days.

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. Missouri statutes require that all deposits with financial institutions be collateralized in an amount at least equal to uninsured deposits. At December 31, 2014 and 2013, the carrying amounts of the primary County government's deposits were \$2,064,420 and \$1,911,640, respectively, and the bank balances were \$2,245,423 and \$2,092,807, respectively. Of the bank balances, \$254,705 for December 31, 2014 and \$259,199 for December 31, 2013 were covered by federal depository insurance. The remainder of the balances at December 31, 2014 and 2013 were covered by collateral held at the Federal Reserve Bank and the County's safekeeping bank agent in the County's name or by a line of credit held by the County or by its agent in the County's name.

At December 31, 2014 and 2013, the carrying amounts of the Senior Services Board's deposits were \$22,132 and \$24,392, respectively. The bank balances of \$24,728 and \$25,076 at December 31, 2014 and 2013, respectively, were covered entirely by federal depository insurance.

At December 31, 2014 and 2013, the carrying amounts of the ACCD 911 Board's deposits were \$462,069 and \$790,528, respectively, and the bank balances were \$682,881 and \$793,093, respectively. Of the bank balances, \$250,000 for both December 31, 2014 and 2013, were covered by federal depository insurance. The remainder of the balances at December 31, 2014 and 2013 were covered by collateral held at the Federal Reserve Bank and the County's safekeeping bank agent in the County's name or by a line of credit held by the County or by its agent in the County's name.

At December 31, 2014 and 2013, the carrying amounts of the Senate Bill 40 Board's deposits were \$131,331 and \$125,559, respectively. The bank balances of \$134,127 and \$127,206 at December 31, 2014 and 2013, respectively, were covered entirely by federal depository insurance.

At December 31, 2014 and 2013, the County Collector held, in addition to the cash and investments listed above, cash representing collections of property taxes on behalf of various taxing districts in the County. Tax collections on deposit amounted to \$11,632,010 and \$9,195,377 at December 31, 2014 and 2013, respectively. Of the bank balances, \$500,000 for both December 31, 2014 and December 31, 2013, were covered by federal depository insurance. The remainder of the balances at December 31, 2014 and 2013 were covered by collateral held at the Federal Reserve Bank and the County's safekeeping bank agent in the County's name or by a line of credit held by the County or by its agent in the County's name.

### 3. INTERFUND TRANSFERS

The County made the following interfund transfers between governmental funds of the primary government:

Transfers Out	Year Ended December 31, 2014			
	Transfers In			
	General Revenue	Non-Major Funds		
Capital Improvement Sales Tax	\$ 6,601	\$ -		
Special Road and Bridge	34,295	-		
General Revenue	-	12,427		
Non-Major Funds	-	6		

  

Transfers Out	Year Ended December 31, 2013			
	Transfers In			
	General Revenue	Capital Improvement Sales Tax	Special Road and Bridge	Non-Major Funds
Capital Improvement Sales Tax	\$ 7,852	\$ -	\$ -	\$ -
Special Road and Bridge	23,818	28,751	-	-
General Revenue	-	-	-	7,873
Non-Major Funds	100,287	-	32,628	153

#### 4. COUNTY EMPLOYEES RETIREMENT PLANS

##### A. County Employees' Retirement Fund (CERF)

The County Employee's Retirement Fund was established by the State of Missouri to provide pension benefits for County officials and employees.

###### 1) Plan Description

The Retirement Fund is a cost-sharing multiple employer defined benefit pension plan covering any county elective or appointed officer or employee whose performance requires the actual performance of duties during not less than one thousand (1,000) hours per calendar year in each county of the state, except for any city not within a county and any county of the first classification having a charter form of government. It does not include county prosecuting attorneys covered under Sections 56.800 to 56.840, RSMo, circuit clerks and deputy circuit clerks covered under the Missouri State Retirement System, county sheriffs covered under Sections 57.949 to 57.997, RSMo and certain personnel not defined as an employee per Section 50.1000(8), RSMo. The Fund was created by an act of the legislature and was effective August 28, 1994.

The general administration and the responsibility for the proper operation of the fund and the investment of the fund are vested in a board of directors of eleven persons.

###### 2) Pension Benefits

Beginning January 1, 1997, employees attaining the age of sixty-two years may retire with full benefits with eight or more years of creditable service. The monthly benefit for County Employees is determined by selecting the highest benefit calculated using three different prescribed formulas (flat-dollar formula, targeted replacement ratio formula, and prior plan's formula). A death benefit of \$10,000 will be paid to the designated beneficiary of every active member upon his or her death.

Upon termination of employment, any member who is vested is entitled to a deferred annuity, payable at age sixty-two. Early retirement is at age fifty-five with a reduced benefit. Any member with less than eight years of creditable service forfeits all rights in the fund but will be paid his or her accumulated contributions.

The County Employees' Retirement Fund issues audited financial statements. Copies of these statements may be obtained from the Board of Directors of CERF by writing to CERF, 2121 Schotthill Woods Drive, Jefferson City, MO 65101, or by calling 573-632-9203.

###### 3) Funding Policy

In accordance with State Statutes, the Plan is partially funded through various fees collected by counties and remitted to the CERF. Further, a contribution to CERF is not required for LAGERS participants hired before February 2002, while a contribution of 4% of annual salary is required of LAGERS participants hired after February 2002, in order to participate in CERF. During 2014 and 2013, the County collected and remitted to CERF employee contributions of approximately \$22,490 and \$23,753 respectively, for the years then ended.

## B. LOCAL GOVERNMENT EMPLOYEES RETIREMENT SYSTEM

### 1) Plan Description

DeKalb County participates in the Missouri Local Government Employees Retirement System (LAGERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for local government entities in Missouri. LAGERS is a defined benefit pension plan which provides retirement, disability, and death benefits to plan members and beneficiaries. LAGERS was created and is governed by statute, section RSMo. 70.600 - 70.755. As such, it is the system's responsibility to administer the law in accordance with the expressed intent of the General Assembly. The plan is qualified under the Internal Revenue Code Section 401(a) and it is tax exempt.

The Missouri Local Government Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to LAGERS, P.O. Box 1665, Jefferson City, Missouri 65102 or by calling 1-800-447-4334.

### 2) Pension Benefits

Benefits are available to all full-time employees working in a LAGERS covered department. Benefits vest when an employee earns five years (60 months) of service credit in the system. Normal retirement age is 60 (General) or 55 (Police), and early retirement is 55 (General) and 50 (Police). Benefits are paid out using a formula that is based on the employee's final average salary and amount of credited service time.

### 3) Funding Policy

Full-time employees of DeKalb County do not contribute to the pension plan. The County is required to contribute at an actuarially determined rate. For 2014, the general rate was 7.7 percent of annual covered payroll and the law enforcement rate was 6.6 percent. For 2013, the general rate was 8.2 percent of annual covered payroll and the law enforcement rate was 7.4 percent. The contribution requirements of plan members are determined by the governing body of the political subdivision. The contribution provisions of the political subdivision are established by state statute. For the years ended December 31, 2014 and 2013, the County contributed \$67,982 and \$74,016 to LAGERS.

## C. DEFINED CONTRIBUTION AND DEFERRED COMPENSATION PLANS

### 1) Plan Description

DeKalb County offers employees the opportunity to participate in the CERF defined contribution plan and Internal Revenue Code (IRC) Section 457 deferred compensation plan. The plans' provisions and contribution requirements were established by and may be amended only by the Missouri General Assembly. Pension plan members are eligible to participate.

## 2) Contributions

Employees elect a contribution level, subject to IRC limitations. The CERF Board of Directors may provide limited matching contributions, with pension plan trust funds, to the defined contribution plan accounts.

## 3) Administration

Maintenance of individual member accounts and custody of assets have been contracted to a third-party administrator and investment custodian, respectively. The County sends member contributions directly to the third-party administrator. Members may select from several options for investing their contributions and their share of matching contributions.

## 5. POST-EMPLOYMENT BENEFITS

The County does not provide post-employment benefits except as mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and no direct costs are incurred by the County.

## 6. CLAIMS, COMMITMENTS, AND CONTINGENCIES

### A. Federal and State Assisted Programs

The County has received proceeds from several federal and state grants. Periodic audits of these grants, when performed, could result in the disallowance of certain costs. Accordingly, such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds, if determined necessary, will be immaterial and, therefore, no provision has been made in the accompanying financial statements for the potential refund of grant monies.

### B. Compensated Absences

The County provides full time employees with up to 90 days of sick time – to accrue at one and one quarter days per complete calendar month of employment. Unused sick leave benefits will not be paid to employees upon termination of employment. Employees with one to nine year(s) of service accumulate annual leave at one and one quarter days per month, up to a maximum of 15 days. Employees with 10 to 14 years of service accumulate annual leave at one and one half days per month, up to a maximum of 20 days. Employees with 15 or more years of service accumulate annual leave at one and three quarters days per month, up to a maximum of 25 days. Annual leave may be carried forward from year to year up to the maximum amounts noted above. Upon termination of employment, employees will be paid for unused annual leave time that has been earned through the last day of work.

### C. Litigation

The County is involved in pending litigation as of the audit report date. The County's management and legal counsel anticipate that the potential claims, if any, against the County resulting from such litigation would not have a material effect on the financial position of the County.



#### D. Industrial Development Revenue Bonds

In June 2006, the County entered into an agreement to issue taxable Industrial Development Revenue Bonds as authorized by Article VI, Section 27 of the Missouri Constitution and Sections 100.010 to 100.200, RSMo. The proceeds of the bonds, which were issued in 2007 in the amount of approximately \$30 million, are to be used for the construction and furnishing costs related to an industrial development project in the City of Cameron. The bonds are payable solely from lease payments generated by the project, and the County is not liable for ultimate repayment of the bonds.

#### 7. RISK MANAGEMENT

The County is exposed to various risks of losses related, to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters, and has established a risk management strategy that attempts to minimize losses and the carrying costs of insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

The County is a member participant in a public entity risk pool which is a corporate and political body. The purpose of the risk pool is to provide liability protection to participating public entities, their officials, and employees. Annual contributions are collected based on actuarial projections which are intended to produce sufficient funds to pay losses and expenses. Should contributions not produce sufficient funds to meet its obligations, the risk pool is empowered with the ability to make special assessments. Members are jointly and severally liable for all claims against the risk pool.

The County is also a member of the Missouri Association of Counties Self-Insured Workers Compensation and Insurance Fund. The County purchases workers' compensation insurance through this Fund, a non-profit corporation established for the purpose of providing insurance coverage for Missouri counties. The Fund is self-insured up to \$2,000,000 per occurrence and is reinsured up to the statutory limit through excess insurance.

#### 8. OUTSTANDING DEBT

On August 8, 2013, the County entered into an agreement with UMB Bank for Certificates of Participation to make improvements to the Courthouse in the amount of \$1,355,000 with interest due of \$451,391, totaling \$1,806,391 to be paid in full by March 1, 2028. There are four principal balances, \$245,000; \$265,000; \$290,000, and \$555,000, with interest rates of 2.25%; 2.75%; 3.25%; and 4.50%, respectively. Payments are due on March 1 and September 1 of each year, with interest due semi-annually and principal payments due annually in March of each year. At December 31, 2014, the County owed \$1,756,175, including interest. On March 1, 2015, the first principal payment of \$80,000 was paid.

## 9. CAPITAL LEASES

The County has the following capital leases:

- A. At December 31, 2014, the County owed \$12,493 under a two-year lease-purchase agreement for a Sheriff's vehicle. The lease is to be paid in annual payments of \$13,485, which include interest at 7.95%, with the final payment scheduled on May 23, 2015. At the end of the lease, the County will own the vehicle.
- B. At December 31, 2014, the County owed \$31,861 on a lease-purchase agreement with Government Capital Corporation for data and software licenses that was entered into on April 23, 2012, in the amount of \$81,838. An initial payment of \$11,145 was paid on May 1, 2012, which included principal and interest. After the initial payment, \$1,178 is due monthly on the first day of each month, with the last payment due on May 1, 2017. After the final lease payment, the County has the option to the licenses for \$1.

## 10. COOPERATIVE VENTURES

- A. In October 1992, the Counties of Andrew, Clinton, Caldwell and DeKalb and the City of Cameron agreed to establish a venture called ACCD 911, for the purpose of providing 911 emergency telephone services. Pursuant to Section 190.300, RSMo, the voters of the respective government entities involved approved a 15% Emergency Telephone System Tax on local telephone charges to fund the service. Pursuant to the agreement, the ACCD Regional Enhanced 911 System Board was created to be the governing body of the ACCD 911, authorized to enter into contracts, employ staff, hold/dispose of property, and incur debt, with only the ACCD 911 Venture being obligated for the debt incurred.
- B. In May 2005, the County, in conjunction with Daviess County, created the Daviess-DeKalb Regional Jail District to house prisoners for the counties as well as other governments on contractual basis. A four member commission which governs the District is comprised of the presiding commissioners and sheriffs from the two counties. In November 2005, the District voters approved a one-half cent sales tax to provide regional jail services and court facilities and equipment for the two counties. Also in November 2005, the District assumed operations at the jail facility. The counties will share equally in any net operating losses of the regional jail. Neither Daviess County nor DeKalb County is obligated for debt incurred by the District.

## 11. SUBSEQUENT EVENTS

The County has evaluated events subsequent to December 31, 2014 to assess the need for potential recognition or disclosure in the financial statements. Such events were evaluated through June 22, 2015, the date the financial statements were available to be issued. Based upon this evaluation, it was determined that no subsequent events occurred that require recognition or additional disclosure in the financial statements.

## **SUPPLEMENTARY INFORMATION**

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	GENERAL REVENUE FUND			
	Year Ended December 31,			
	2013		2014	
	Budget	Actual	Budget	Actual
<b>RECEIPTS</b>				
Property taxes	\$ 3,010	\$ 2,667	\$ 2,705	\$ 48,888
Sales taxes	640,000	634,215	635,000	665,895
Intergovernmental	64,850	137,315	155,153	112,184
Charges for services	588,575	464,469	472,125	485,588
Interest	4,000	2,396	2,400	401
Other	190,269	148,550	152,915	185,738
Transfers in	141,050	131,957	164,900	40,895
Total Receipts	\$ 1,631,754	\$ 1,521,569	\$ 1,585,198	\$ 1,539,589
<b>DISBURSEMENTS</b>				
County Commission	\$ 85,321	\$ 84,836	\$ 85,211	\$ 85,842
County Clerk	77,810	77,038	76,363	76,299
Elections	30,500	37,504	52,000	51,354
Buildings and Grounds	85,503	86,913	57,300	42,224
Employee Fringe Benefits	224,830	225,342	226,600	226,735
Treasurer	91,850	95,752	92,200	89,901
Recorder of Deeds	65,910	63,196	60,957	59,478
Circuit Clerk	31,950	31,362	38,050	34,411
Public Administrator	22,825	21,922	22,100	21,213
Sheriff	641,168	594,595	608,367	612,104
Prosecuting Attorney	104,559	101,975	100,210	96,665
Juvenile Officer	22,693	18,634	22,693	23,173
Coroner	19,563	17,392	17,338	17,235
Other	124,297	121,210	122,014	124,428
Public Health and Welfare Services	10,500	10,500	9,000	7,500
Transfers Out	81,992	7,873	25,062	12,427
Total Disbursements	\$ 1,721,271	\$ 1,596,044	\$ 1,615,465	\$ 1,580,989
RECEIPTS OVER (UNDER)				
DISBURSEMENTS	\$ (89,517)	\$ (74,475)	\$ (30,267)	\$ (41,400)
FUND BALANCE, JANUARY 1	126,607	126,607	52,132	52,132
FUND BALANCE, DECEMBER 31	\$ 37,090	\$ 52,132	\$ 21,865	\$ 10,732

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	SPECIAL ROAD AND BRIDGE FUND				CAPITAL IMPROVEMENT SALES TAX FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>RECEIPTS</b>								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	648,000	634,211	635,000	665,871
Intergovernmental	812,200	634,246	802,000	817,151	-	-	-	-
Charges for services	-	-	-	-	-	-	-	-
Interest	34,500	16,595	18,000	4,680	2,500	922	1,900	182
Other	53,000	57,273	81,500	75,851	-	923	-	-
Transfers in	31,985	32,628	33,000	-	-	28,751	-	-
Total Receipts	\$ 931,685	\$ 740,742	\$ 934,500	\$ 897,682	\$ 650,500	\$ 664,807	\$ 636,900	\$ 666,053
<b>DISBURSEMENTS</b>								
Salaries	\$ 117,321	\$ 106,908	\$ 116,500	\$ 96,383	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	33,183	28,654	38,800	28,952	-	-	-	-
Materials and Supplies	239,100	146,030	243,600	114,494	-	-	-	-
Services and Other	87,600	57,838	91,700	48,274	643,500	656,955	628,650	648,517
Capital Outlay	45,000	38,070	230,000	202,788	-	-	-	-
Construction	300,000	98,859	300,000	195,000	-	-	-	-
Transfers out	32,000	52,569	27,475	34,295	7,000	7,852	6,350	6,601
Total Disbursements	\$ 854,204	\$ 528,928	\$ 1,048,075	\$ 720,186	\$ 650,500	\$ 664,807	\$ 635,000	\$ 655,118
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ 77,481	\$ 211,814	\$ (113,575)	\$ 177,496	\$ -	\$ -	\$ 1,900	\$ 10,935
FUND BALANCE, JANUARY 1	1,318,613	1,318,613	1,530,427	1,530,427	-	-	-	-
FUND BALANCE, DECEMBER 31	\$ 1,396,094	\$ 1,530,427	\$ 1,416,852	\$ 1,707,923	\$ -	\$ -	\$ 1,900	\$ 10,935

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	SENIOR SERVICES BOARD				ACCD 911 BOARD			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>RECEIPTS</b>								
Property taxes	\$ 36,950	\$ 38,454	\$ 37,679	\$ 40,947	\$ -	\$ -	\$ -	\$ -
Emergency telephone tax	-	-	-	-	510,100	474,765	426,000	484,354
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-	-
Interest	100	18	50	18	-	4,613	-	-
Other	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ 37,050	\$ 38,472	\$ 37,729	\$ 40,965	\$ 510,100	\$ 479,378	\$ 426,000	\$ 484,354
<b>DISBURSEMENTS</b>								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	250	467	1,000	1,382
Services and Other	37,046	36,964	37,700	43,225	478,218	496,419	533,668	602,451
Capital Outlay	-	-	-	-	150,000	25,001	15,000	208,980
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	\$ 37,046	\$ 36,964	\$ 37,700	\$ 43,225	\$ 628,468	\$ 521,887	\$ 549,668	\$ 812,813
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ 4	\$ 1,508	\$ 29	\$ (2,260)	\$ (118,368)	\$ (42,509)	\$ (123,668)	\$ (328,459)
FUND BALANCE, JANUARY 1	22,884	22,884	24,392	24,392	833,037	833,037	790,528	790,528
FUND BALANCE, DECEMBER 31	\$ 22,888	\$ 24,392	\$ 24,421	\$ 22,132	\$ 714,669	\$ 790,528	\$ 666,860	\$ 462,069

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	SENATE BILL 40 BOARD				ASSESSMENT FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>RECEIPTS</b>								
Property taxes	\$ 104,500	\$ 115,288	\$ 115,000	\$ 103,323	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	93,413	-	77,643	145,146	152,583	153,831	156,115
Charges for services	-	-	-	-	-	-	-	-
Interest	948	69	60	75	1,100	952	950	142
Other	75,000	-	150,000	18,403	11,100	13,634	6,700	5,539
Transfers in	-	-	-	-	24,099	-	9,612	-
Total Receipts	\$ 180,448	\$ 208,770	\$ 265,060	\$ 199,444	\$ 181,445	\$ 167,169	\$ 171,093	\$ 161,796
<b>DISBURSEMENTS</b>								
Salaries	\$ 77,000	\$ 73,290	\$ 77,000	\$ 59,414	\$ 107,745	\$ 107,745	\$ 107,745	\$ 91,597
Employee fringe benefits	-	-	-	-	34,800	34,266	34,300	30,877
Materials and Supplies	10,500	13,045	16,060	10,315	33,100	18,400	27,700	16,276
Services and Other	151,948	78,739	172,000	123,823	21,485	4,762	16,000	2,128
Capital Outlay	-	-	-	120	-	3,029	-	2,986
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	\$ 239,448	\$ 165,074	\$ 265,060	\$ 193,672	\$ 197,130	\$ 168,202	\$ 185,745	\$ 143,864
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ (59,000)	\$ 43,696	\$ -	\$ 5,772	\$ (15,685)	\$ (1,033)	\$ (14,652)	\$ 17,932
FUND BALANCE, JANUARY 1	81,863	81,863	125,559	125,559	15,685	15,685	14,652	14,652
FUND BALANCE, DECEMBER 31	\$ 22,863	\$ 125,559	\$ 125,559	\$ 131,331	\$ -	\$ 14,652	\$ -	\$ 32,584

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	BOND FORFEITURE FUND				COLLECTOR MAINTENANCE FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	-	-	-	-	14,250	17,446	17,500	15,426
Interest	70	13	13	6	450	216	250	49
Other	4,300	4,600	4,600	1,225	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ 4,370	\$ 4,613	\$ 4,613	\$ 1,231	\$ 14,700	\$ 17,662	\$ 17,750	\$ 15,475
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 1,250	\$ 1,546
Employee fringe benefits	-	-	-	-	-	-	-	23
Materials and Supplies	-	-	-	-	5,200	1,228	15,790	6,002
Services and Other	4,370	3,146	3,144	-	2,100	4,979	1,800	3,203
Capital Outlay	-	-	-	-	-	1,689	-	15,402
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	\$ 4,370	\$ 3,146	\$ 3,144	\$ -	\$ 7,550	\$ 8,146	\$ 18,840	\$ 26,176
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ -	\$ 1,467	\$ 1,469	\$ 1,231	\$ 7,150	\$ 9,516	\$ (1,090)	\$ (10,701)
FUND BALANCE, JANUARY 1	32	32	1,499	1,499	13,080	13,080	22,596	22,596
FUND BALANCE, DECEMBER 31	\$ 32	\$ 1,499	\$ 2,968	\$ 2,730	\$ 20,230	\$ 22,596	\$ 21,506	\$ 11,895



DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	ELECTION FUND				EMERGENCY MANAGEMENT FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>RECEIPTS</b>								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	7,566	11,708	12,550	11,126
Charges for services	-	-	-	-	-	-	-	-
Interest	-	21	20	3	56	13	12	-
Other	-	-	2,500	1,200	-	-	-	-
Transfers in	-	-	-	-	7,566	4,973	12,550	10,302
Total Receipts	<u>\$ -</u>	<u>\$ 21</u>	<u>\$ 2,520</u>	<u>\$ 1,203</u>	<u>\$ 15,188</u>	<u>\$ 16,694</u>	<u>\$ 25,112</u>	<u>\$ 21,428</u>
<b>DISBURSEMENTS</b>								
Salaries	\$ -	\$ -	\$ 1,800	\$ 1,500	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Employee fringe benefits	-	-	-	-	2,532	4	2,600	-
Materials and Supplies	-	-	200	-	100	-	1,100	28
Services and Other	-	-	500	500	500	4,690	9,400	9,400
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,500</u>	<u>\$ 2,000</u>	<u>\$ 15,132</u>	<u>\$ 16,694</u>	<u>\$ 25,100</u>	<u>\$ 21,428</u>
RECEIPTS OVER (UNDER)	\$ -	\$ 21	\$ 20	\$ (797)	\$ 56	\$ -	\$ 12	\$ -
FUND BALANCE, JANUARY 1	1,701	1,701	1,722	1,722	-	-	-	-
FUND BALANCE, DECEMBER 31	<u>\$ 1,701</u>	<u>\$ 1,722</u>	<u>\$ 1,742</u>	<u>\$ 925</u>	<u>\$ 56</u>	<u>\$ -</u>	<u>\$ 12</u>	<u>\$ -</u>

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	LAW ENFORCEMENT RESTITUTION FUND				LOCAL USE TAX FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	130,000	192,764	225,000	65,341
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	1,500	1,866	1,500	611	-	-	-	-
Interest	10	12	10	8	1,800	1,005	1,250	349
Other	-	-	-	-	7,000	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ 1,510	\$ 1,878	\$ 1,510	\$ 619	\$ 138,800	\$ 193,769	\$ 226,250	\$ 65,690
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	-	-	-	-
Services and Other	1,510	-	-	-	-	-	-	42,413
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	95,000	127,628	208,000	-
Total Disbursements	\$ 1,510	\$ -	\$ -	\$ -	\$ 95,000	\$ 127,628	\$ 208,000	\$ 42,413
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ -	\$ 1,878	\$ 1,510	\$ 619	\$ 43,800	\$ 66,141	\$ 18,250	\$ 23,277
FUND BALANCE, JANUARY 1	687	687	2,565	2,565	34,363	34,363	100,504	100,504
FUND BALANCE, DECEMBER 31	\$ 687	\$ 2,565	\$ 4,075	\$ 3,184	\$ 78,163	\$ 100,504	\$ 118,754	\$ 123,781

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	NH SALES TAX FUND				PROSECUTING ATTORNEY TRAINING FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-	-
Interest	1,850	197	200	204	13	1	1	-
Other	70	70	70	84	550	488	480	505
Transfers in	-	-	-	-	-	-	-	6
Total Receipts	\$ 1,920	\$ 267	\$ 270	\$ 288	\$ 563	\$ 489	\$ 481	\$ 511
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	-	-	-	-
Services and Other	-	-	-	21,691	616	446	480	607
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	\$ -	\$ -	\$ -	\$ 21,691	\$ 616	\$ 446	\$ 480	\$ 607
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ 1,920	\$ 267	\$ 270	\$ (21,403)	\$ (53)	\$ 43	\$ 1	\$ (96)
FUND BALANCE, JANUARY 1	73,325	73,325	73,592	73,592	53	53	96	96
FUND BALANCE, DECEMBER 31	\$ 75,245	\$ 73,592	\$ 73,862	\$ 52,189	\$ -	\$ 96	\$ 97	\$ -

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	PA COLLECTIONS DELINQUENT TAX FUND				PROSECUTING ATTORNEY BAD CHECK FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	-	-	-	-	10,000	8,814	8,800	9,394
Interest	145	85	80	16	500	230	225	45
Other	1,500	1,463	1,000	196	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ 1,645	\$ 1,548	\$ 1,080	\$ 212	\$ 10,500	\$ 9,044	\$ 9,025	\$ 9,439
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ 9,214	\$ 10,080	\$ 12,000	\$ 10,375
Employee fringe benefits	-	-	-	-	786	589	850	503
Materials and Supplies	-	-	-	-	-	-	-	-
Services and Other	-	2,761	3,000	-	5,000	873	2,500	971
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	2,400	152	-	6
Total Disbursements	\$ -	\$ 2,761	\$ 3,000	\$ -	\$ 17,400	\$ 11,694	\$ 15,350	\$ 11,855
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ 1,645	\$ (1,213)	\$ (1,920)	\$ 212	\$ (6,900)	\$ (2,650)	\$ (6,325)	\$ (2,416)
FUND BALANCE, JANUARY 1	6,466	6,466	5,253	5,253	17,787	17,787	15,137	15,137
FUND BALANCE, DECEMBER 31	\$ 8,111	\$ 5,253	\$ 3,333	\$ 5,465	\$ 10,887	\$ 15,137	\$ 8,812	\$ 12,721

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	RECORDER FUND				SHERIFF-CCW FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	3,300	3,434	3,500	2,835	6,000	11,219	8,000	8,583
Interest	-	21	20	10	50	39	50	10
Other	-	-	-	-	-	553	-	-
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ 3,300	\$ 3,455	\$ 3,520	\$ 2,845	\$ 6,050	\$ 11,811	\$ 8,050	\$ 8,593
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	-	-	-	-
Services and Other	4,161	807	2,958	2,830	6,000	11,200	8,000	6,823
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	\$ 4,161	\$ 807	\$ 2,958	\$ 2,830	\$ 6,000	\$ 11,200	\$ 8,000	\$ 6,823
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (861)	\$ 2,648	\$ 562	\$ 15	\$ 50	\$ 611	\$ 50	\$ 1,770
FUND BALANCE, JANUARY 1	1,148	1,148	3,796	3,796	2,458	2,458	3,069	3,069
FUND BALANCE, DECEMBER 31	\$ 287	\$ 3,796	\$ 4,358	\$ 3,811	\$ 2,508	\$ 3,069	\$ 3,119	\$ 4,839

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	SHERIFF-CIVIL FEES FUND				SHERIFF-LAW ENFORCEMENT TRAINING FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	-	14,119	-	12,060	-	-	-	-
Interest	400	161	400	8	20	16	15	1
Other	16,000	-	15,000	-	3,300	2,911	4,100	2,852
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ 16,400	\$ 14,280	\$ 15,400	\$ 12,068	\$ 3,320	\$ 2,927	\$ 4,115	\$ 2,853
DISBURSEMENTS								
Salaries	\$ 8,500	\$ 8,500	\$ 8,500	\$ 1,645	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	6,550	1,802	4,550	885	-	-	-	-
Services and Other	500	7,659	4,000	8,959	3,550	3,824	3,750	2,635
Capital Outlay	-	-	-	409	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	5,288	-	-	-	-	-	-
Total Disbursements	\$ 15,550	\$ 23,249	\$ 17,050	\$ 11,898	\$ 3,550	\$ 3,824	\$ 3,750	\$ 2,635
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ 850	\$ (8,969)	\$ (1,650)	\$ 170	\$ (230)	\$ (897)	\$ 365	\$ 218
FUND BALANCE, JANUARY 1	10,648	10,648	1,679	1,679	1,417	1,417	520	520
FUND BALANCE, DECEMBER 31	\$ 11,498	\$ 1,679	\$ 29	\$ 1,849	\$ 1,187	\$ 520	\$ 885	\$ 738

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	TECHNICAL ASSISTANCE FUND				CEMETERIES FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	2,100	2,494	2,550	1,969	-	-	-	-
Interest	-	1	-	1	-	-	-	-
Other	-	-	-	-	555	10,769	745	306
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ 2,100	\$ 2,495	\$ 2,550	\$ 1,970	\$ 555	\$ 10,769	\$ 745	\$ 306
DISBURSEMENTS								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	2,099	77	3,700	319	-	-	-	-
Services and Other	-	-	-	500	2,340	2,425	2,950	2,705
Capital Outlay	-	1,749	-	1,685	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	\$ 2,099	\$ 1,826	\$ 3,700	\$ 2,504	\$ 2,340	\$ 2,425	\$ 2,950	\$ 2,705
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ 1	\$ 669	\$ (1,150)	\$ (534)	\$ (1,785)	\$ 8,344	\$ (2,205)	\$ (2,399)
FUND BALANCE, JANUARY 1	481	481	1,150	1,150	62,786	62,786	71,130	71,130
FUND BALANCE, DECEMBER 31	\$ 482	\$ 1,150	\$ -	\$ 616	\$ 61,001	\$ 71,130	\$ 68,925	\$ 68,731

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	VETERAN'S MEMORIAL FUND				VICTIM SERVICE GRANT (VOCA) FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>RECEIPTS</b>								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	31,487	30,947	29,865	31,613
Charges for services	-	-	-	-	-	-	-	-
Interest	18	5	6	1	-	-	-	-
Other	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	3,785	3,053	2,900	2,126
Total Receipts	<u>\$ 18</u>	<u>\$ 5</u>	<u>\$ 6</u>	<u>\$ 1</u>	<u>\$ 35,272</u>	<u>\$ 34,000</u>	<u>\$ 32,765</u>	<u>\$ 33,739</u>
<b>DISBURSEMENTS</b>								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ 22,008	\$ 19,958	\$ 19,958	\$ 22,008
Employee fringe benefits	-	-	-	-	9,479	9,913	9,914	9,725
Materials and Supplies	-	-	-	-	2,785	696	1,127	241
Services and Other	250	137	137	170	1,000	2,425	1,422	1,765
Capital Outlay	-	-	-	-	-	1,008	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	<u>\$ 250</u>	<u>\$ 137</u>	<u>\$ 137</u>	<u>\$ 170</u>	<u>\$ 35,272</u>	<u>\$ 34,000</u>	<u>\$ 32,421</u>	<u>\$ 33,739</u>
RECEIPTS OVER (UNDER)								
DISBURSEMENTS	\$ (232)	\$ (132)	\$ (131)	\$ (169)	\$ -	\$ -	\$ 344	\$ -
FUND BALANCE, JANUARY 1	420	420	288	288	-	-	-	-
FUND BALANCE, DECEMBER 31	<u>\$ 188</u>	<u>\$ 288</u>	<u>\$ 157</u>	<u>\$ 119</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 344</u>	<u>\$ -</u>



DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	SHERIFF-IPDS FUND				VICTIMS OF DOMESTIC VIOLENCE FUND			
	Year Ended December 31,				Year Ended December 31,			
	2013		2014		2013		2014	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>RECEIPTS</b>								
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-	-
Interest	-	-	-	3	15	4	5	1
Other	-	-	-	3,415	660	630	630	578
Transfers in	-	-	-	-	-	-	-	-
Total Receipts	\$ -	\$ -	\$ -	\$ 3,418	\$ 675	\$ 634	\$ 635	\$ 579
<b>DISBURSEMENTS</b>								
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-	-	-
Materials and Supplies	-	-	-	-	-	-	-	-
Services and Other	-	-	-	-	675	576	577	683
Capital Outlay	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total Disbursements	\$ -	\$ -	\$ -	\$ -	\$ 675	\$ 576	\$ 577	\$ 683
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ -	\$ -	\$ -	\$ 3,418	\$ -	\$ 58	\$ 58	\$ (104)
FUND BALANCE, JANUARY 1	-	-	-	-	576	576	634	634
FUND BALANCE, DECEMBER 31	\$ -	\$ -	\$ -	\$ 3,418	\$ 576	\$ 634	\$ 692	\$ 530

DEKALB COUNTY, MISSOURI  
COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - CASH BASIS

	LAW LIBRARY FUND			
	Year Ended December 31,			
	2013		2014	
	Budget	Actual	Budget	Actual
<b>RECEIPTS</b>				
Property taxes	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-
Intergovernmental	-	-	-	-
Charges for services	-	-	-	-
Interest	-	-	-	-
Other	5,000	3,610	3,500	2,940
Transfers in	-	-	-	-
Total Receipts	<u>\$ 5,000</u>	<u>\$ 3,610</u>	<u>\$ 3,500</u>	<u>\$ 2,940</u>
<b>DISBURSEMENTS</b>				
Salaries	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-
Materials and Supplies	-	-	-	-
Services and Other	9,000	6,255	6,500	7,304
Capital Outlay	1,000	2,704	1,000	130
Construction	-	-	-	-
Transfers out	-	-	-	-
Total Disbursements	<u>\$ 10,000</u>	<u>\$ 8,959</u>	<u>\$ 7,500</u>	<u>\$ 7,434</u>
RECEIPTS OVER (UNDER)				
DISBURSEMENTS	\$ (5,000)	\$ (5,349)	\$ (4,000)	\$ (4,494)
FUND BALANCE, JANUARY 1	<u>14,548</u>	<u>14,548</u>	<u>9,199</u>	<u>9,199</u>
FUND BALANCE, DECEMBER 31	<u>\$ 9,548</u>	<u>\$ 9,199</u>	<u>\$ 5,199</u>	<u>\$ 4,705</u>

## **COMPLIANCE SECTION**

McBRIDE, LOCK & ASSOCIATES, LLC

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

To the County Commission and  
Officeholders of DeKalb County, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of DeKalb County, Missouri, as of and for the year ended December 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise DeKalb County, Missouri's basic financial statements, and have issued our report thereon dated June 22, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered DeKalb County, Missouri's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of DeKalb County, Missouri's internal control. Accordingly, we do not express an opinion on the effectiveness of DeKalb County, Missouri's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any

deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and recommendations that we consider to be significant deficiencies as items 1 through 5.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether DeKalb County, Missouri's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed certain instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and recommendations as items 6 and 7.

We also noted other matters that we reported to management of DeKalb County, Missouri in the accompanying schedule of findings and recommendations as items 8, 9 and 10.

### **DeKalb County, Missouri's Response to Findings**

DeKalb County, Missouri's response to the findings identified in our audit is described in the accompanying schedule of findings and recommendations. DeKalb County, Missouri's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*(Original Signed by McBride, Lock & Associates, LLC)*

McBride, Lock & Associates, LLC  
Kansas City, Missouri  
June 22, 2015

## **FINDINGS AND RECOMMENDATIONS SECTION**

DEKALB COUNTY, MISSOURI  
FINDINGS AND RECOMMENDATIONS

**MATERIAL WEAKNESS IN INTERNAL CONTROL**

None

**SIGNIFICANT INTERNAL CONTROL DEFICIENCIES**

**1. Senior Services Board Financial Reporting Controls**

Condition: During review of the Senior Services Board bank accounts and check register, which serves as the general ledger, it was noted that there were no formal bank reconciliations performed. Additionally, it was noted that there were \$8,288 in deposits that were not recorded in the check register and \$17 in interest not recorded in check register. There was also a deposit recorded in check register that was not able to be traced to bank statements for \$155.

Recommendation: We recommend that the Senior Services Board perform formal bank reconciliations on a monthly basis. Additionally, we recommend that the Board ensure that all transactions are recorded timely in the check register or other accounting system in order to ensure the propriety of financial information reported.

County Response: DeKalb County will advise the Senior Services Board of your findings and ask that they do reconciliations on a monthly basis and ensure all transactions are recorded timely.

Auditor's Evaluation: The response is appropriate to correct the concern.

**2. Interfund Transfers**

Condition: The financial statements of the County as presented in the annual budget document present transfers between funds. The recorded transfers in did not equal the recorded transfers out in either 2014 or 2013. In 2014, this was due to the expenditures of the Local Use Tax fund being recorded as transfers out. In 2013, there were two transfers between funds that were not recorded in the disbursements of the transferring fund as presented in the County's annual budget document. The financial statements presented in this report have been adjusted so that transfers in are equal to transfers out.

Recommendation: In order to ensure that transfers are properly reported and are in balance, we recommend transfers in always be accompanied by an equal transfer out and that the transfers be clearly identified on the budget.

County Response: We will make sure that all transfers in and out are properly recorded. We also will ensure that all transfers that are done are clearly noted in our budget.

Auditor's Evaluation: The response is appropriate to correct the concern.

### **3. Unreported Certificates of Deposit**

Condition: The ACCD 911 Board has investments in Certificates of Deposit (CD's) that are not reported on the budget or in the published financial statements. The value of unreported CD's amounted to \$626,066 at December 31, 2013 and \$320,384 at December 31, 2014. When the CD's were acquired, the Board improperly recorded these transactions as expenditures and the Board has not been recording interest revenue related to the investments. The financial statements presented in this report have been adjusted to include CD's and the interest earned during the audit period in the cash balances of the Board.

Recommendation: We recommend that investments in certificates of deposit be included in cash balances for purposes of reporting on the annual budgets and published financial statements. We also recommend that the Board record the interest earned on these investments as revenue.

County Response: The ACCD 911 will now report on our annual budget and published financial statements the CD's as cash available instead of reporting as revenues.

Auditor's Evaluation: The response is appropriate to correct the concern.

### **4. Payroll and Personnel Procedures**

Condition: The County does not maintain proper documentation of employee pay rates to support the amount of pay for each employee. Officeholders propose a total amount of salary to pay for their employees in the annual budget that is approved by the Commission, however, this does not include a detail of how much each individual employee will be paid. Changes to employee pay rates are made in the County's payroll system by the payroll clerk and are initiated verbally by an officeholder. However, there is no documentation maintained to support the change, such as an approved listing of employee pay rates or an approved document in each employee's individual personnel file.

Additionally, during review of timesheets, it was noted that one out of eight timesheets reviewed did not have a supervisor signature. The County requires that all timesheets be signed by the employee and by a supervisor to verify the accuracy of the time reported.

Recommendation: We recommend that the County Clerk's office maintain documentation of each employee's approved rate of compensation, either with a centralized record or in each employee's individual personnel file. We also recommend that the County ensure that all timesheets are signed by both the employee and the employee's supervisor.

County's Response: I, as County Clerk, will ensure that all time sheets are signed by the proper supervisor and ensure proper documentation is in each employee's file with their current rate of pay.

Auditor's Evaluation: The response is appropriate to correct the concern.



## 5. Procurement Procedures

Condition: Out of twenty five transactions tested for each year, eight voucher packets in 2013 and seven voucher packets in 2014 were not approved or initialed by the officeholder as required by the County's internal control procedures. This control is intended to ensure that all purchases presented for payment were approved and the goods or services were received by the officeholder who made the purchase. Additionally, we noted one instance where the rate paid by the County for rock did not agree to the agreed upon rate per the contract with the vendor. The County was invoiced for \$1,409 of rock at a rate of \$14.56 per ton, while the County's agreed upon rate with the vendor was \$14.54 per ton. The County Clerk indicated that this invoice was paid without checking the rate charged against the rate accepted by the County in the vendors bid. We also noted that there was no invoice or other support for the purchase of equipment in the amount of \$30,500 in the Special Road and Bridge fund during 2013.

Recommendation: We recommend the County Commission ensure that proper approval is indicated by each officeholder on voucher packets and that agreed upon rates are being used by vendors before payment is made. Additionally, we recommend that the County Commission maintain proper documentation and records in the County Clerk's office to support all transactions.

County's Response: DeKalb County will ensure that proper approval has been made before payments are made to vendors. We will also make sure proper documentation is kept in the County Clerk's office to support all transactions.

Auditor's Evaluation: The response is appropriate to correct the concern.

## ITEMS OF NONCOMPLIANCE

### 6. Budgetary Controls

Condition: We noted two issues with the County's budgeting process during 2014 and 2013, as follows:

- A. Adoption of a formal budget is required by law. However, the County did not adopt a formal budget for the Sheriff-IPDS fund for 2014. Chapter 50, RSMo. requires the preparation and filing of annual budgets for all funds to present a complete financial plan for the ensuing year.
- B. Actual expenditures exceeded budgeted amounts for nine funds in 2014 and 2013. A list of the individual funds can be found at Note 1.D.10 in the notes to the financial statements. State statutes prohibit the County from approving expenditures in excess of the budgeted amount for any County fund. This requirement ensures that expenditures are subject to public scrutiny as provided by their inclusion in a budget adopted or amended at a public meeting.

Recommendation: We recommend the County ensure compliance with State Statutes by adopting a formal budget for all funds and refrain from approving expenditures in excess of budgeted amounts. In the event that the originally adopted budget is inadequate to finance current year unforeseen expenditures, budgetary amendments should be discussed in a public meeting and formally adopted by the County Commission.

County Response:

- A. The Sheriff's IPDS fund was not in the budget in 2014 due to it not being in place at the time the budget was set. The County realizes that the budget should have been amended to add in this new fund and the monies collected for 2014. The fund was added in the 2015 budget as required.
- B. The County will comply with State Statutes by adopting a formal budget for all funds and amending said budget when the statute calls for it.

Auditor's Evaluation: The response is appropriate to correct the concern.

## **7. Procurement Procedures**

Condition: The County did not consistently solicit bids and/or retain bid documentation for various purchases of goods and services. RSMo 50.660 states that, "All contracts and purchases shall be let to the lowest and best bidder after due opportunity for competition...except that the advertising is not required in case of contracts or purchases involving an expenditure of less than six thousand dollars. It is not necessary to obtain bids on any purchase in the amount of four thousand five hundred dollars or less made from any one person, firm or corporation during any period of ninety days...." RSMO 50.783.1 states that, "The county commission may waive the requirement of competitive bids or proposals for supplies when the commission has determined in writing and entered into the commission minutes that there is only a single feasible source for the supplies." Out of twenty five transactions tested for each year, there were six instances in 2013 and five instances in 2014 in which bids were not solicited or sole source documentation was not included within the Commission minutes as required.

Recommendation: We recommend the County Commission solicit bids in accordance with Missouri state law and maintain bid documentation in conjunction with associated disbursement records in the County Clerk's office and include pertinent bid information in the Commission minutes.

County's Response: The County will solicit bids in accordance with Missouri State Law. We will maintain the proper bid documentation with associated records in the County Clerk's office. We will also make sure to include all pertinent information in the Commission's minutes.

Auditor's Evaluation: The response is appropriate to correct the concern.

## **OTHER MATTERS**

### **8. Outstanding Checks**

Condition: A review of the bank reconciliations of all County bank accounts noted two accounts that had checks listed as outstanding for two years or more. The Prosecuting Attorney's account and the Circuit Clerk's account each had checks that appeared on both the December 31, 2013 and 2014 bank reconciliations. The Circuit Clerk account had three outstanding checks that amounted to \$213. The Circuit Clerk's office has been in the process of switching computer

systems, so the Circuit Clerk stated that she is aware of the outstanding checks and within the next few months she will remit the outstanding checks to unclaimed fees. The Prosecuting Attorney's account had seven outstanding checks, including two checks that were voided and reissued that amounted to \$649. The Prosecuting Attorney's office stated that there has been confusion as to when the outstanding checks should be sent to unclaimed fees, so no action has been taken for several years.

Recommendation: We recommend that the Circuit Clerk and Prosecuting Attorney remove stale checks from the monthly bank reconciliations on a timely basis and ensure that checks are properly moved to unclaimed fees at year end.

County Response: The Circuit Clerk has advised that she will remit the outstanding checks to unclaimed fees in the next few months. The Prosecuting Attorney is stating that per their instructions that nothing is to be done with outstanding checks for 5 years.

Auditor's Evaluation: In order to ensure the propriety of reported cash balances, the Prosecuting Attorney should investigate outstanding checks before they are outstanding for five years.

## **9. Discrepancies in Annual Budget Documents**

Condition: The annual budget documents prepared by the County include information about actual results for each fund from the previous year, including the beginning cash balance, actual receipts and disbursements, and the cash balance at year end. We noted several instances where the ending cash balance of a fund on the budget document for one year did not correspond to the beginning cash balance for the same fund on the next year's budget document. For example, the cash balance at December 31, 2013 (ending balance) for the Special Road and Bridge fund as stated in the 2014 budget document was \$1,559,177, however, the cash balance of the fund at December 31, 2013 (beginning balance) as stated on the 2015 budget document was \$1,530,426. There were several instances of these variances between the 2013 and 2014 budgets.

Recommendation: We recommend that the County Clerk ensure that the actual results and cash balances presented for each fund in the County's budget documents are accurate and that the ending cash balances of each fund carryover as the beginning balance of the fund on the next year's budget.

County Response: I inadvertently did my budget before I did any transfers. This has been corrected since brought to my attention and my office will take measures to make sure all budget documents are accurate.

Auditor's Evaluation: The response is appropriate to correct the concern.

## **10. Absence of Investment Policy**

Condition: The County has not adopted an investment policy as required by State Statutes. The County has no investments, however, an investment policy addresses topics such as collateralization of deposits, strategy with respect to investment of public funds, and other areas, and thus such a policy would be beneficial and also required for the County. Section 110.270,

RSMo 2007, based on Article IV, Section 15, Missouri Constitution, authorizes counties to place their funds, either outright or by repurchase agreement, in U.S. Treasury and agency obligations. In addition, Section 30.950, RSMo 2007, requires political subdivisions with authority to invest in instruments other than depository accounts at financial institutions to adopt a written investment policy. Among other things, the policy is to commit a political subdivision to the principles of safety, liquidity, and yield (in that order) when managing public funds and to prohibit purchase of derivatives (either directly or through repurchase agreements), use of leveraging (through either reverse repurchase agreements or other methods), and use of public funds for speculation.

Recommendation: We recommend the County adopt an investment policy and review compliance with this policy at least annually.

County's Response: DeKalb County will follow statute and adopt an investment policy in 2015.

Auditor's Evaluation: The response is appropriate to correct the concern.

DEKALB COUNTY, MISSOURI  
FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

In accordance with Government Auditing Standards, this section reports the auditors' follow-up on action taken by DeKalb County, Missouri, on the applicable findings in the most recent prior audit report issued for the years ended December 31, 2009 and 2008.

1. A review of the bank reconciliations of all County bank accounts noted four accounts that had checks listed as outstanding for two years or more. The Collector's account, Sheriff Trust account, Prosecuting Attorney's account, and Collector of Revenue partial payment account all had checks that appeared on both the December 31, 2008 and 2009 bank reconciliations.

*Status – Not resolved. See Finding 8.*

2. The bank accounts for the Law Library and Prosecuting Attorney were not reconciled after September 2009 when the former Prosecuting Attorney was appointed to be a judge. The temporary Prosecuting Attorney also did not perform the bank reconciliations on these accounts. Reconciliations were not performed on these accounts after the current Prosecuting Attorney was appointed in early 2010.

*Status – Resolved.*

3. Out of thirty expenditures tested, ten invoices were not approved by a department head prior to reaching the County Commission. Additionally, invoices were not marked as paid at the time they are approved for payment by the Commission. Rather, the warrants that are attached to the invoices are marked "filed".

*Status – Partially resolved. See Finding 5.*

4. The financial statements of the County as presented in the annual budget document present transfers between funds. The recorded transfers in did not equal the recorded transfers out in either 2008 or 2009. This was due to a number of transfers out being incorrectly recorded as expenditures.

*Status – Not resolved. See Finding 2.*

5. The Cemetery Trust, ACCD 911, and Senate Bill 40 funds all have investments in Certificates of Deposit (CD's) that are not reported on the budget or in the published financial statements. The value of unreported CD's amounted to \$692,931 at December 31, 2009 and \$669,410 at December 31, 2008, including \$600,230 and \$577,313, respectively, in ACCD 911 Board investments. When the CD's were acquired, the County improperly recorded these transactions as expenditures of the funds and has not been recording interest revenue related to the ACCD 911 or Senate Bill 40 Board investments.

*Status – Not resolved. See Finding 3.*

6. The cash balances of the Law Library and Senior Services funds were misstated on the annual budgets prepared by the County Clerk. The 2010 budget reported a cash balance at December 31, 2009 for the Law Library fund of \$25,876, which included a deposit of \$1,270 that was made on January 15, 2010. The Senior Services fund cash balances were understated by minor amounts at December 31, 2009 and December 31, 2008 because interest earned in December was not included in revenues on the budgets in either year.

Salary expenditures were incorrectly recorded on the budget in the General Fund in 2009. The Form 941's filed with the IRS were reconciled to the County Clerk's payroll register. However, salaries recorded on the payroll register exceeded the salaries recorded on the budget.

*Status – Partially resolved. See Finding 9.*

7. The County Commission did not adopt a formal budget as required by law for the Bond Forfeiture fund in 2009. While no expenditures were incurred from the Bond Forfeiture fund, revenues were received and a budget was not adopted as required by state statutes. Also, the County Commission did not exercise adequate budgetary control over a number of funds during the audit period. There were 7 different funds for which expenditures were approved for payments in excess of the approved budgets.

*Status – Not resolved. See Finding 6.*

8. The County has not adopted an investment policy.

*Status – Not resolved. See Finding 10.*

9. A discrepancy was noted in the published financial statements regarding the cash balance of the Cemetery Trust fund at December 31, 2008. The 2008 published financials have an ending cash balance of \$4,930, while the 2009 published financial statements report the beginning cash balance of the fund as \$5,543. There were also two typographical errors noted that resulted in misstated ending cash balances. On the 2008 published financials, the ending balance of the Assessment fund is incorrectly stated as \$3,897 while the cash available less the disbursements is correctly reported on the statement as \$6,897. On the 2009 published financials, the disbursements of the Law Library fund are reported as \$2,682 instead of \$2,862, causing the ending cash balance to differ with the balance reported in the accounting records.

*Status – Resolved.*

10. A review of the current signature card for the County Clerk's Election account noted that a former employee was listed as an authorized signer.

*Status – Resolved.*