

**O'Connor Tract Co-Operative Water Co.**  
**AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**7:30PM Thursday May 9, 2019**  
**At the Water Company Offices**  
**211 Oak Court, Menlo Park, California**

**1. Call to Order and Roll Call**

**2. Member Comment**

The Board cannot have extended discussion of or make any decisions on items not on the Agenda.

**3. Routine Action Items**

- a. Approval of the Minutes of the Board Meeting on April 11.
- b. Request that the Board accept the financial report and approve that the bills be paid.

**4. Routine Information Items**

- a. Water Operations and General Maintenance Report for Information.
- b. Water Operators Requests.
- c. Secretary's Report for information.

**5. Unfinished Business**

- a. Items related to the manganese citation
  - i. Report on status of Fall Creek final design and specs
  - ii. Report on status of RFP for design-build contractor
  - iii. Report on status of City of Menlo Park use permit application
  - iv. Report on status of project financing
  - v. Report on status of State water permit amendment
- b. Report on assignments from the April 11 meeting.
- c. Report on e-Trade account.
- d. Report on inventory of service lines.
- e. Discuss whether to forgive a portion of charges for church at 330 Donohoe, and whether to allow payment in installments for any repair or installation we do.
- f. Discuss construction sites back flow prevention installation.
- g. Report on Mr. Mark Edwards (General Manager of American Water for East Palo Alto) regarding connection between the two companies.

**6. New Business**

**7. Assignments**

- a. Recap of tasks to be completed in the coming month.

**8. Adjournment**

To the Regular Meeting to be held on June 13, 2019 at 7:30 pm, at the Company Offices at 211 Oak Ct., Menlo Park.