

# Foxdale Condo Association

## Board Meeting Minutes

Date: Jan 27 2015

Location: Urbandale Public Library

**Call to order:** 6:30pm

**Roll Call:**

President: Lori Olson-Hopkins - Present

Vice-President: Vacant

Sec/Treasurer: Dan Jave - Present

**Reading of the minutes:** Dan Jave read minutes.

**Reports of Officers:** None

**Old business:**

**Emergency Lights**

*Issue:* Several emergency lights are inoperable. Lights are 15 years old.

*Resolution: Closed* – Existing emergency lights have the batteries replaced. If the lights are inoperable the fixture will be replaced.

**Sprinklers**

*Issue:* should be inspected. DeMuranville was the vendor that installed them and has done inspections in the past.

*Resolution: open* – Will check on schedule.

**Extinguisher**

*Issue:* Inspections should be reviewed as well.

*Resolution: open* – Will check on schedule.

**Fire Panels**

*Issue:* have been inspected by A-tech in the past.

*Resolution: open* – Will check on schedule

**Dues Increase**

*Issue:* Capitol improvements such as roofs, retaining walls and drainage issues may overwhelm our reserves.

*Resolution: tabled* – Will attempt to get rough prices for projects. May have to hold off for warmer weather.

**Trash on Decks**

*Issue:* Visible trash on decks continues to be a problem.

*Resolution:* *held over* – working on policy.

**Format of data in CondoManager**

*Issue:* How do we migrate the data out of the application should we want a different application.

*Resolution:* *closed* – Data can be downloaded as a CSVfile and attached documents can also be downloaded.

**Interior areas**

*Issue:* Several buildings are showing wear. Bugs in lights and scuffs on walls

*Resolution:* *closed* – hall lights have been cleaned and replaced.

**Ground Gas Meters**

*Issue:* Gas meters must be grounded for rental properties. As a safety issue we should ground all of them.

*Resolution:* *open* – Most meter areas have a ground in the area so hooking them together should be inexpensive. Will inventory which do not have the run already and report.

**New Business:****Spring Roof Inspections**

*Issue:* We will need to schedule roof inspections in the spring as part of our plan to determine a general cost to refresh each building.

*Resolution:* *open* -

**Percent of budget set aside in reserve.**

*Issue:* *are we setting aside funds for maintenance reserves as directed by Iowa code? 501.503?*

*Resolution:* *open* -

**Mid American rebates**

*Issue:* Mid American Energy offers several rebates we will have a rep on site to provide some guidance.

*Resolution:* *open*

**Rock Star Direct TV Service**

*Issue:* *Company had done a site visit but has not contacted us with any proposals.*

*Resolution:* *Open* – Dan will contact them

**Keypad 10101 north door**

*Issue:* both the lock and key pad on the north door of 10101 are inoperable.

*Resolution:* open- Dan will follow up

**Semi parking in north lot**

*Issue:* two semis have been parking on the north lot. Uses most of the extra parking.

*Resolution:* Open – will determine who the owners are.

**Patio Slab Broken**

*Issue:* unit 2 of 10141 has a patio slab that is broken. Is this an owner issue or association issue?

*Resolution:* Closed – it is an association issue. Replacement or repair will be done by the association. Dan will inspect. Initial thought is to patch in the spring until a determination is made on the building settling.

**Announcements: none**

**Adjournment: 7:54pm**