MINUTES OF REGULAR SESSION OF COUNCIL

December 18, 2024

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Regular session of Borough Council convened at 6:00 pm with the Pledge of Allegiance. Present were Councilors Michael Matlos, Tim Sloss, David Sowa, Janice Matyasovsky, Chris Ponchak, Michael Zrenchak, Mayor Larry Sikorski, and Borough Engineer Lou Corrales.

**PUBLIC COMMENT:**

**BONNIE EVANCHAK 601 ROBERTS STREET:** Ms. Evanchak stated on November 27th she called the Liberty Borough building and left a message regarding a possible sewer issue. Ms. Evanchak called back again and still did not receive a phone call back so she called A-1 Plumbing the next day. A-1 Plumbing then came out to 601 Roberts Street and told Ms. Evanchak she had to go up to the Liberty Borough building and let them know what was going on. Ms. Evanchak did come up to the Borough building and we called Mr. Matlos from Public Works to go up and look at the issue. He was on sight within a half hour from calling him. Ms. Evanchak tried to explain to Mr. Matlos what was happening. Mr. Zrenchak asked Ms. Evanchak if she showed Mr. Matlos the note from A-1 Plumbing, which she did not, and also if she showed the note to Sullivan Service. Mr. Zrenchak stated if Sullivan Service had seen the note from A-1 Plumbing they should have known not to dig.

**GLORIA DUVALL 3334 ORCHARD DRIVE:**

**BLIGHT COMMITTEE**: Amanda Rausch

No Report.

**PROPERTY:** Chris Ponchak

No Report.

**POLICE, FIRE and EMS:** Michael Zrenchak

Mr. Ponchak read the Fire Department Report for November 2024 submitted by Fire Chief Corey Derr:

 Fire Alarm 5

 Structure Fire 5

Stand By 4

 Carbon Monoxide 1

 Wire Down 1

 Vehicle Accident 1

 Total Incidents 17

Mr. Ponchak read the EMS Report for November 2024. There were 22 EMS Calls, and the average response time was 9.8 minutes.

Chief Ralph Marsico read the Police Report for November 2024.

 Animal Complaint 3

 Assist Person 2

Burglar Alarm - Business 1

 Burglar Alarm - Residence 1

 Civil Dispute 1

 Domestic Disturbance 6

 ETC 2

 Local Ordinance Violations – Barking Dogs 1

 PFA Service 1

 Repossessed Vehicle 1 Suspicious Persons Health/Safety 1

 Suspicious Vehicle 1

Traffic Citations-Issued 11

Total Incidents 32

**LEGISLATION:** David Sowa

No Report.

**PARKS & RECREATION:** Janice Matyasovsky

Light Up Night will be December 7, 2024.

Liberty Borough will be holding a Christmas decorating contest.

RSVP will be due by November 27, 2024 for the Christmas Party.

**HEALTH & ORDINANCE**: Chris Ponchak

**Motion to adopt** the Occupancy Ordinance 2024-04.

**Motion: Mr. Matlos Second: Mr. Sowa**

 **All in favor. Motion carries.**

**LIGHTS:** Michael Matlos

Duquesne Light finished replacing all lights with LEDs. Mr. Matlos reported there is one light out on Woodrow Street and he did notify Duquesne Light.

**FINANCE:** Elizabeth Lape

**Motion to adopt** the 2025 Budget.

**Motion: Mr. Matlos Second: Mr. Ponchak**

 **All in favor. Motion carries.**

**Motion to Pay:**  Bills for Ratification in the amount of **$ 76,859.64** and List of Bills to Pay **$ 12,012.17.**

**Motion: Mr. Matlos Second: Mr. Sowa**

 **All in favor. Motion carries.**

MR. ZRENCHAK ABSTAINS FROM ZRENCHAK ENVIRONMENTAL SERVICES, INC.

**Bills for Ratification:**

**Payroll**

11/22/2024 EFT ADP[INVOICE] - 116.19

11/29/2024 EFT ADP[CHECKS] - 15,632.39

11/27/2024 EFT ADP[TAXES] - 5,157.57

12/06/2024 EFT ADP[INVOICE] - 99.69

12/13/2024 EFT ADP[CHECKS] - 16,148.19

12/13/2024 EFT ADP[TAXES] - 5,564.43

**TOTAL - 42,718.46**

**Sewer Fund**

12/11/2024 12568 ZRENCHAK ENVIRONMENTAL SERVICES, INC - 805.00

12/11/2024 12569 PA AMERICAN WATER - 1,348.74

12/11/2024 12570 PA MUNICIPAL SERVICE - 1,178.86

12/11/2024 12571 GLENN ENGINEERING - 780.00

**TOTAL - 4,112.60**

**Highway Fund**

 **TOTAL - 0.00**

**General Fund**

11/20/2024 24316 STEEL RIVERS COG - 150.00

11/20/2024 24317 SATTERLEE RESOURCES - 2,304.69

11/20/2024 24318 SHELLEY AQUILANTE - 25.00

11/21/2024 24319 STEEL RIVERS COG - 150.00

12/11/2024 24320 ELIZABETH ELECTRIC SUPPLY - 205.47

12/11/2024 24321 FLYNN’S TIRE - 1,220.56

12/11/2024 24322 JIM PARTYKA - 300.00

12/11/2024 24323 DERKAS AUTO SERVICE - 1,275.37

12/11/2024 24324 TEAMSTERS LOCAL UNION #205 - 205.00

12/11/2024 24325 THIR HEATING & COOLING - 470.00

12/11/2024 24326 PEST B GONE - 300.00

12/11/2024 24327 AMANDA RAUSCH - 92.38

12/11/2024 24328 MCI - 33.62

12/11/2024 24329 PA AMERICAN WATER - 225.46

12/11/2024 24330 PA ONE CALL SYSTEM INC - 4.92

12/11/2024 24331 RC WALTER & SONS INC - 126.28

12/11/2024 24332 DUQUESNE LIGHT CO - 619.34

12/11/2024 24333 HOME DEPOT - 329.63

12/11/2024 24334 ORKIN EXTERMINATING - 207.92

12/11/2024 24335 AQUA FILTER FRESH INC - 53.75

12/11/2024 24336 MATHESON TRI-GAS INC - 102.87

12/11/2024 24337 AFLAC - 125.84

12/11/2024 24338 EJC SECURITY SERVICES - 320.00

12/11/2024 24339 PEOPLES NATURAL GAS - 367.47

12/11/2024 24340 O’REILLY AUTO PARTS - 28.55

12/11/2024 24341 ONE DIGITAL - 100.00

12/11/2024 24342 PA MUNICIPAL RETIREMENT SYSTEM - 173.01

12/11/2024 24343 SHERWIN WILLIAMS - 97.98

12/11/2024 24344 T-MOBILE - 176.73

12/11/2024 24345 FIRST COMMONWALTH BANK (CREDIT CARD) - 1,067.65

12/11/2024 24346 COMCAST - 354.67

12/11/2024 24347 AMERICAN LEGAL SERVICES - 108.60

12/11/2024 24348 COMM OF PA USTIF - 41.25

12/11/2024 24349 SAFSECUR LLC - 907.24

12/11/2024 24350 GLENN ENGINEERING & ASSOC - 5,470.00

12/11/2024 24351 SOUTHEAST REGIONAL EMS - 11,775.00

12/11/2024 24352 R A FOSTER & SON CO - 38.50

12/12/2024 24353 POSTMASTER - 451.80

12/12/2024 24354 AMANDA RAUSCH - 22.03

 **TOTAL - 30,028.58**

**List of Bills to Pay:**

**Sewer Fund**

**TOTAL - 0.00**

**Highway Fund**

 **TOTAL - 0.00**

**General Fund**

12/16/2024 EFT UPMC HEALTH PLAN - 8,570.28

12/16/2024 24355 RACUNAS LAW GROUP - 1,428.00

12/16/2024 24356 RUSSELL STANDARD CORP - 278.20

12/16/2024 24357 NUTTAL PUBLIC SAFETY - 889.95

12/16/2024 24358 JIM PARTYKA - 110.00

12/16/2024 24360 ALOM - 420.00

12/16/2024 24360 LEAF - 196.96

12/16/2024 24361 AQUA FILTER FRESH INC - 58.00

12/16/2024 24362 VERIZON - 60.78

 **TOTAL - 12,012.17**

**PERSONNEL:** Tim Sloss

No Report.

**STREETS AND SEWERS:** Tim Sloss

No Report.

**MAYOR’S REPORT:** Larry Sikorski, Mayor

No report.

**SOLICITOR’S REPORT:** Mr. Racunas

No Report.

**ENGINEER’S REPORT:** Lou Corrales

**Motion to accept** the bid from Mark Ford at Sports & Recreation Association for $21,500 for the River Road Pump Station Generator Cover.

**Motion: Mr. Matlos Second: Mrs. Matyasovsky**

 **All in favor. Motion carries.**

**Motion to advertise** paving from Glenn Avenue to Liberty Way.

**Motion: Mr. Matlos Second: Mrs. Lape**

 **All in favor. Motion carries.**

**Liberty Way Slide – Phase II**

A notice to proceed was sent to Paliotta on October 24, 2024 after their submittal for a soldier pile wall was approved. Recall the contract amount for Phase II is $217,000.00. Recall there is a balance of $31,250.00 left in the LSA grant which means $185,750.00 represents the boroughs share. Paliotta stated the panels will be ready late in December or early January. Work will commence after January 13, 2025 weather permitting.

**Generator**

The generator and shed were installed. January 6, 2025 RFP’s will be opened to install the fencing.

**Generator Cover**

Only 1 bid was received from Mark Ford, $21,500. Mark is an excellent contractor.

**Streetscape**

A 2024 streetscape intermodal grant was submitted in the amount of $1,139,617 to install sidewalks and paving along Liberty Way from the bend at Latrobe to Southern Avenue.

The letter required by Harrisburg concerning the Allegheny Planning Department has been resolved. Our application is being processed. Please advise if you receive any correspondence related to this matter.

**CD 51**

I received the following streets to be paved.

 Spring

 Memory Lane

 Jeffrey Drive

 Short Street

Waiting for a notice from SRCOG.

**LSA Grant – Backhoe**

We will need a bid for an excavator with make and model so we can seek approval from Mr. Thigpen.

**OLD BUSINESS:**

No Report.

**NEW BUSINESS:**

**Motion to ratify** awarding the solid waste removal contract between Liberty Borough and Pro Waste, LLC effective November 22, 2024, for a three-year term starting January 1, 2025.

**Motion: Mr. Matlos Second: Mrs. Lape**

 **All in favor. Motion carries.**

**Motion to ratify** resolution 2024-07 for the LSA Grant in the amount of $368,550 for the Municipal Building Renovations.

**Motion: Mr. Ponchak Second: Mr. Matlos**

 **All in favor. Motion carries.**

**Motion to ratify** resolution 2024-08 for the LSA Grant in the amount of $775,899 for the new Public Works Building.

**Motion: Mr. Ponchak Second: Mr. Matlos**

 **All in favor. Motion carries.**

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the November 20, 2024, regular meeting.

 **Motion: Mr. Matlos Second: Mr. Sowa**

 **All in favor. Motion carries.**

Next meeting dates/times: Workshop Session Meeting – Wednesday, January 8, 2025 at 6:00 pm, and the Regular Session Meeting -- Wednesday, January 22, 2025, at 6:00 pm.

**Motion to adjourn**.

 **Motion: Mr. Matlos Second: Mrs. Lape**

 **All in favor. Motion carries.**

**Meeting adjourned at 6:38 p.m.**

Respectfully submitted by:

Rachael Waltonbaugh

Secretary/Treasurer