



## Minutes



**North Texas Chapter International Code Council**  
Chapter Meeting, August 17, 2018  
Construction Education Foundation (CEF)  
1401 Royal Lane, Irving, TX

The meeting was called to order by President Izzy Rivera at 12:05 pm.

- President Rivera welcomed all attendees to the meeting. Member introductions were started by President Rivera. Total in attendance: 53.
- Secretary Christine Hadley presented the June 15th meeting minutes. A motion to approve was made by Jim Olk, City of Garland, and seconded by Paul Ward, City of Southlake. Motion passed.
- President Rivera introduced the speaker, Samantha Morrow with the City of Garland and the North Central Texas Permit Tech Chapter. She taught the class “Behind the Building Permit Counter – What We All Should Know” from chapters 12-15 of the Building Department Administration book.
- Vice President Suzanne Arnold announced upcoming events and updates, including the NTC ICC Fall Golf Tournament at Firewheel in Garland on October 12<sup>th</sup>. The ICC Annual Conference and Code Hearings will be October 21- 31 in Richmond, Virginia. On October 24<sup>th</sup> is CEF’s Career Day. The NTC ICC Annual Banquet will be January 26, 2019 at Bear Creek Country Club.
- President Rivera reported on the ICC representative (Kelly Sadler) updates, including the ICC Annual Conference and Code Hearings, which are looking for applicant for several committees, etc. Also, HUD has new rules regarding ICC certification for FHA financing. At the annual conference, ICC will emphasize the Military Families Career Path Program. This year is the 20<sup>th</sup> anniversary of the IECC. An ICC Institute will be in Dallas in September for the permit techs.
- Professional Officer Eddie McCormick spoke of there being more trades being on a jobsite, and there is no registration for them. Perhaps cities should get a list of all contractors on a jobsite, who will be installing the material, and what are their credentials.
- Jeffrey Widmer, BOAT vice president and City of Rockwall, said the board elected a new director at large, Kevin Robinson, Town of Little Elm. Next year’s conference will be in La Torretta in Montgomery, Texas, and will focus on disaster response and team lead training.
- President Rivera asked if a line item for Employee of the Month that was left out can be reinserted back in the agenda. There were no objections.
- Vice President Arnold presented the Employee of the Month for June and August. The June recipient was Mari Herrera, City of Waxahachie. The August recipient was Carrie Frazier, City of Frisco, NCTPTC, and Permit Tech Nation.

**Ismael ‘Izzy’ Rivera Jr., CBO**  
President  
City of Benbrook

**Suzanne Arnold, CBO**  
Vice President  
City of Coppell

**Christine Hadley, CBO**  
Secretary  
City of Irving

**Hugh Pender, CBO**  
Treasurer  
City of Farmers Branch

**Eddie McCormick**  
Professional Officer  
DACA

- President Rivera drew numbers for door prizes. Vice President announced the three winners: Kim Ellison with City of Irving, Clint Sparks with City of Irving, and Lucielle Richardson with Bureau Veritas.
- President Rivera announced the next meeting to be on September 21<sup>st</sup> and adjourned the meeting at 1:20 pm.

Attest: Christine Hadley  
Christine Hadley, Secretary

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