

**O'Connor Tract Co-Operative Water Co.**  
**AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**7:30PM Thursday November 9, 2017**  
**At the Water Company Offices**  
**211 Oak Court, Menlo Park, California**

**1. Call to Order and Roll Call**

**2. Member Comment**

The Board cannot have extended discussion of or make any decisions on items not on the Agenda.

**3. Routine Action Items**

- a. Approval of the Minutes of the Board Meeting on October 12.
- b. Request that the Board accept the financial report and approve that the bills be paid.

**4. Routine Information Items**

- a. Water Operations and General Maintenance Report for Information.
- b. Water Operators Requests.
- c. Secretary's Report for information.

**5. Unfinished Business**

- a. Items related to the manganese citation
  - i. Report on status of Fall Creek Engineering project.
  - ii. Report on status of loan applications.
  - iii. Report on status of CEQA/NOE and use permit process.
- b. Report on meter installation program.
- c. Report on tree trimming status at 189 Oak Court property line.
- d. Discuss progress on job description for assistant water operator.
- e. Report on pilot test plans from Fall Creek Engineering.
- f. Discuss existing rebate program.

**6. New Business**

**7. Assignments**

- a. Recap of tasks to be completed in the coming month.

**8. Adjournment**

To the Regular Meeting to be held on December 14, 2017 at 5:30 pm, at the Company Offices at 211 Oak Ct., Menlo Park.