

**Minutes of the Meeting of Belbroughton and Fairfield Annual Parish Council
held by video conference on 5th July 2021.**

Present:	Parish Council	County Council	District Council	Public
	Councillors: B Allington, J Boswell, S Danks, A Mabbett, Dr R Morgan, S Nock, S Patchell, S Pawley	Councillors: K May S Webb	Councillor: K May S Webb	There were 0 members of public in attendance

Clerk: C Powell

156/21 Apologies

Apologies were received and accepted from Cllr Sherry
Apologies for lateness were received and accepted from Cllr Webb

The meeting adjourned, with Standing Orders suspended, for: 'Open Surgery' to listen to members of the public identifying matters of concern relating to the evening's agenda or any other issues.

157/21 Declarations of Interest None.

158/21 Dispensations None requested.

159/21 Minutes

Council requested the minutes for the Full Council Meeting held on the 7th June be amended in accordance to corrections made by Councillors Danks, Mabbett and Nock.

160/21 Belbroughton and Fairfield Parish Councillor Vacancies

Currently the Parish Council has 4 vacant Councillors positions. Councillors discussed the ways in which they could encourage residents of both villages to register an interest in the vacancies. This included the use of newsletters, PACT Meetings, Councillors Surgeries, social media, a coffee morning and open evenings (or similar event)

ACTION: For the Clerk to utilise the above methods to promote and advertise Parish Councillor roles, encouraging applications from residents in Belbroughton and Fairfield parishes.

Councillor Webb joined the meeting at 19:17

161/21 Meetings of Belbroughton and Fairfield Parish Council from September 2021

The Chairman and clerk should decide by 15th June the venue for the July council and

Committee meetings. If a return to face-to-face meetings is decided, then the chosen venue operators need to be informed by 15th June and the required joint Covid risk assessments carried out and actions then put in place.

ACTION: For the Clerk to review previous minutes and clarify the maximum number of face-to-face meetings the Parish Council need to convene in any given year.

For the Clerk to investigate the implications of continuing to meet virtually through zoom, presenting these findings to Councillors prior to their next round of meetings in September.

162/21 Chadwich Lane Quarry

Councillor Danks requested the appointment of nominees from the Parish Council to represent the Parish Council on the liaison group. All meetings will be held at Bromsgrove District Council.

DECISION: That Councillor Robert Morgan represent the Parish Council on the liaison group

163/21 Reports - for information:

• **Chairman's Report**

Councillor Morgan expressed his thanks to all members of the Parish Council for their contributions at all meetings.

There were no issues reported to Full Council.

• **Planning Committee meeting on 21st June 2021.**

Council noted the draft minutes of the meeting held 21st June 2021. Councillor Pawley expressed her thanks to all members of the Planning Committee for their contributions at all meetings.

There were no other issues reported to Full Council.

• **Finance Committee meeting 21st June 2021.**

Council noted the draft minutes of the meeting held 21st June 2021. Councillor Mabbett expressed his thanks to all members of the Planning Committee for their contributions at all meetings. Councillor Mabbett also noted:-

- The Hampshire Trust Bank bond has reached maturity. Monies from this bond will be drawn upon due to the Parish Council being invoiced for work carried out by contractors.
- One application for a minor grant application has been received. Any further applications will be reviewed once the extended application date had been reached.
- Support for the purchasing of land for the extension of Pepperwood. Councillors requested this is received as an item for consideration at the next Finance Meeting to be held on the 19th July 2021.

There were no other issues reported to Full Council.

- **Clerks report on items not otherwise on the agenda.**

The Clerk presented a verbal report, informing the Parish Council of correspondence received from Belbroughton United Charities. This was with regard for the Parish Council taking on the responsibility of managing the appointments of trustees for the charity.

ACTION: For the Clerk to research the implications of Parish Council's involvement, presenting these findings to the Finance Committee at their next meeting on the 19th July. Additional feedback will then be presented to Full Council on the 6th September.

- **County and District Councillors**

Councillor May discussed:

- The current COVID figures for the area based on cases reported per one hundred thousand of the population.
- A [link](#)¹ for parent to access free school meals during the summer holidays would be placed on the Worcestershire Children's First website
- Carers week was supported during the month of June.

Councillor Webb discussed:

- The TRO Consultation has closed. Councillor Webb is waiting for Legal to confirm the results of this consultation.
- The dropped curb at Yew Treen Lane will start once permission for a road closure is granted.

164/21 The Green, Belbroughton

The lighting column on the village green requires a heritage lighting column. Due to limitations, contractors have stated they would be able to access the village with a cherry picker to carry out the necessary replacement works.

ACTION: Councillor Pawley and the Clerk to meet / discuss an alternative replacement that is in keeping with the lighting aesthetics.

165/21 Councillors' Items

Councillor Mabbet discussed a letter to the Assistant Director for Transformation and Commercial regarding the car park at Fairfield Recreation Ground

ACTION: That the letter is sent to Worcestershire County Council for review.

Councillor Allington discussed the issues of parking at Woodhouse Orchard as residents had raised their concerns about parking in the village.

ACTION: That the Clerk draft a letter for the attention of the public house requesting they refrain from parking on the pavement as this is causing an obstruction.

The meeting closed at 20:44

¹ https://hafworcestershire.formstack.com/forms/summer_haf_programme_updates