

Essex Township
Minutes of the Regular Monthly Meeting
August 16, 2017 @ 7:00 p.m.

Members Present: Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Clerk Lori Conner

Visitors: County Commissioner Kam Washburn, Assessor Beth Botke, Peggy Pirhonin

Call to Order: Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. in the Lowe United Methodist Church Hall followed by the Pledge of Allegiance.

Visitor Statements:

County Commissioner Kam Washburn

- A trailer was donated to the Clinton County Ambulance and it is to be outfitted with equipment to assist firefighters.
- Smith Hall is being assessed for possible renovations.

Township Assessor Beth Botke

- July Board of Review was held with three petitions.

Minutes of June 21, 2017 Meeting: Gavenda moved to approve the meeting minutes, supported by Winsor. Motion passed and carried (MPC).

Approval of Agenda: The agenda was reviewed.

Trustee Reports:

Treasurer's Report:

- The general ledger for the period 06/15/17–08/06/17 was reviewed including checks #5872 - 5900.
- The checking balance is \$86,290.98. Total income for the period 06/15/17–08/06/17 was \$23,609.91 while total expenses were \$82,546.58.
- Gavenda moved to accept the treasurer's report, supported by Winsor. MPC.

Clerk's Report:

- Year to date budget was reviewed.
- New election equipment maintenance plan to be paid upfront in 2018 for years 6-10. Conner moved to transfer \$200 in the budget from "Unallocated - Contingency" to "Elections – Maintenance" and to reassign \$3000 from "Elections – Capital Outlay" to "Elections – Maintenance", supported by Winsor. MPC.
- New cemetery data management software has been implemented.
- Insurance policy was reviewed. Wardin moved to approve the insurance policy at the yearly rate of \$3,354.00, supported by Gavenda. MPC.
- Winsor moved to accept the clerk's report, supported by Gavenda. MPC.

Supervisor's Report

- Rezone request from Dickenson Construction, proposed zoning ordinance on aircraft hangars, and variance request from Tipton/Jernstadt were reviewed. Essex Township board does not oppose these rezoning requests.
- A pole barn is under construction without a permit. The county prosecuting attorney has taken action.
- The roads received a second brine application at twice the amount expected. Error was made by Michigan Chloride and there are no additional charges.
- Two bridges on Essex Center Road have been resealed.
- Roads millage renewal to be on ballot May 2018.
- Briggs District Library is considering drop boxes and community outreach programs in townships within Clinton County.

Old Business:**New Business:**

Adjournment: Gavenda moved to adjourn the meeting at 7:37 p.m., supported by Winsor. MPC. The next regular meeting of the Essex Township Board will be held October 18, 2017, at 7:00 p.m. in the Lowe United Methodist Church Hall.

Respectfully submitted,

Lori Conner

Essex Township Clerk