

Open Arms Area Service Committee
January Area Meeting Minutes
January 3, 2019



Administrative Body Attendance

Chairperson:	John M.	914-447-2438	jmignone1@aol.com
Vice Chair:	Lauren K.	845-820-1274	LAKelly513@gmail.com
Secretary:	Aimee H.	845-667-6091	aimeehenkel@yahoo.com
Co-Secretary:	Open		
RCM:	Open		
Policy & Proc:	Laura S.	845-234-6077	lauraotr98@optonline.net
Treasurer:	Ray D.		nycsuperservice@gmail.com
Co-Treasurer:	Open		

- I. **Meeting opened with a moment of silence, reciting of the Serenity Prayer, reading of 12 traditions and 12 concepts.**
- II. **New GSR introductions and instructions – PLEASE NOTE:** GSR Orientations will be held at 7:00 pm, before Area for any new GSR who would like free materials, numbers for help and more information on being a GSR.
- III. **Secretary Report:** Read and accepted.
- IV. **Treasurer Report:** See the January report sent with the minutes. December report read and accepted.
- V. **Group Reports:**

Name	Location	GSR	Donation	Celebrations	Notes
3-7-11	Montgomery	Lauren J.	\$37.07	None	None
A New Way of Life	Middletown	Feliciano S.	None	Jodi – 4 yrs., Freddy – 4 yrs.	None
A Women's Time for Change	Middletown	Bianca	None	Krista – 2 yrs. Nina – 3 yrs.	None
Alive & Free	Milford, PA				
All R Welcome	Monticello				
Alive/Free Sat. Night	Monticello				
Back from the Grave	Blooming Grove	Lauren K.	\$11.00	John M. – 29 yrs.	
Back on Track	Monticello				
Back to Basics	Middletown	Eileen C.	None	Frank C. – 29 yrs.	None
Breath of New Lives	Newburgh	Phyllis	None	None	First group anniversary – 3 rd Tuesday of January. 7:00 pm

Name	Location	GSR	Donation	Celebrations	Notes
Bridge Back to Life	Newburgh	Val D.	None	Stephanie F. – 28 yrs.	Starting 2/1 meets at Life Chapel of Newburgh, 346 Washington Street, Newburgh. Does not meet the 2 nd Fri.
By the Book	Beacon				
Change or Die	Beacon	Mitch B.	\$43.26	None	None
Change or Die II	Newburgh				
Clean & Crazy	Monroe				
Dopeless Hope Fiends	Rock Hill	Janet F.	\$10.00	Lori – 20 yrs.	Sunday meeting needs support
Freestyle Friday	Goshen	Bianca	\$20.00	Janet – 26 yrs.	Needs support and trusted servants
Get Clean Stay Clean	Liberty				
Hope on Thursday	Chester	Chris L.	\$18.00	None	Needs trusted servants.
Inner Visions	Highland Mills	Robin V.	None	Jay R. – 4 years	Needs support. Low attendance
It Works How & Why	Middletown				
Joy is in the Journey	Middletown	Steve S.			
Just for Today	Port Jervis				
Keep It Simple	Highland Falls				
Keeping it Green on Green	Woodridge, NY				
Keys to Success	Newburgh	Alisha K.	None	None	None
Kickin' It Live (Gut Level)	Middletown				
Man Up	Middletown				
Men on Point	New Windsor	?	\$36.00	Kazi – 25 yrs.	None
Mid-Day Break	Monticello				
Never Alone	Warwick	Peggy D.	\$22.00	None	Thanks to outreach for support in Dec.
New Beginnings	Walden	Adrianna	None	None	Needs support
Noon Meetings	Goshen	Barbara T.	\$169.50	None	None
Pay It Forward	Beacon				
Proof Is in the Pudding	Goshen				
Reach Out	Goshen	Giorgio	None	Clint – 1 year Giorgio – 3 yrs.	None
Recovery by the River	Newburgh	Terry P.	\$28.00	Jerry – 14 yrs.	None

Name	Location	GSR	Donation	Celebrations	Notes
Recovery on the Hill	Kauneonga Lake				
Reflections Group (J.F.T.)	Middletown	Cory M.	\$100.00	Sean – 16 yrs. Lamar – 6 yrs.	None
Relationship Group	Middletown	Brenda D.	None	None	As of 1/8/19 will be meeting at 1 st Congregational church, 35 E. Main Street, Middletown. Time changed to 7:30 pm.
Sat. Morning Awakenings	Newburgh				
Saturday Night Beginners	Beacon				
Saturday Night Fever	Goshen	Ken F.	\$44.00	None	Needs attendance from experienced members. Trusted servants (GSR especially)
Some are Sicker than Others	Newburgh				
Stayin Alive	Port Jervis				
Staying Clean on Wednesday	Port Jervis				
Steps in the Right Direction	Middletown	Diana M.	None	Rhiannon – 2 yrs.	None
Steps on Sunday	Newburgh				
Steps to Life	Washingtonville	Jaclyn E.	None	Jaclyn E. – 11 yrs.	Trusted servants and support
Surgery of the Spirit	Goshen	Giorgio	None	None	Needs Support
The Joy is in the Journey	Middletown	Barbra	\$10.00	Barbara S. – 28 yrs.	None
The Newcomers Group	Beacon				
Turn It Over	Beacon	Mark H.	\$20.00	None	None
Up Front	Beacon	Joey P.	\$39.00	Warren H. – 3 yrs.	None
Wed. Night Newcomers	Beacon				
Walking the Walk	Chester	Lauren K.	\$4.00	Jim – 1 year, Maureen – 1 year, Jack – 15 yrs.	None

I. **RCM Report**

a. No report. RCM needed.

b. **IMPORTANT NOTES:**

a. Every group, sub-committee meeting and event needs an insurance certificate. **E-mail: rso@nyna.org to get insurance certificates.**

b. GNYRNA's first convention in 10 years. Sending flyers all over the world and the United States. Week before Labor Day, Aug. 23, 24, 25th at the Sheraton in Times Square. Need a lot of people

to register. Need people to volunteer for sub-committees. Looking for volunteers to be point person for Open Arms Region for the convention.

- II. **Policy Report:** lauraotr98@optonline.net (Laura S.)
 - a. We met on 1-3/19. In attendance was Laura, John, Marty, Jesse, Aisha, Robin, Lauren.
 - b. The following groups have not received a current policy: By the Book, It Works How + Why, Just for Today, Keep it Simple, Kicking it Live Gut Level, Man Up, Pay it Forward, Saturday Morning Awakenings, Saturday Night Beginners, Staying Alive, Staying Clean on Wednesday
 - c. We need a procedure from: Vice chair (working on it), Hospitality
 - d. We need updated policy for: E+A, Helpline (working on it), Meeting lists (Mark is looking for it), Speaker Exchange (we are working on this), Website
 - e. No new passed motions added to ASC P+P from December.
 - f. We are now meeting Thursdays prior to Area to make it more convenient for members. Policy meeting is on **the first Thursday of the month at 6:30. Next meeting is February 7 at 6:30 at 33 Park Place in Goshen.** I can help anybody write their policy or procedure for admin body positions.
- III. **Events and Activities Report:**
 - a. No report. E&A Chair needed.
- IV. **Helpline:** oaahelpline@gmail.com (Jesse B.)
 - a. 13 calls between the dates of 12-7-18 and 1-3-19.
 - b. Still open time slots: Monday: 4 pm to 8 pm, Wednesday: 12 pm to 4 p.m. If you are interested in filling any of these time slots please contact me at oaahelpline@gmail.com.
 - c. Policy was written with the help of others and will be submitted tonight for approval.
- V. **Hospitals & Institutions Report:** rob capp2712@gmail.com (Rob C.)
 - a. H&I meets the first Wednesday of every month at 33 Park Place in Goshen. We had 14 people in attendance (There was a quorum of 12). We had two people who had orientation. We did 17 commitments and 7 presentations. No money spent on literature. Asking for a check for \$20 for rent. One of our subcommittee members, Giorgio, is celebrating 3 years at the end of the month. Always in need of trusted servants.
- VI. **Meeting List Report:** ken.f.anonymous@gmail.com (Ken F.)
 - a. Please inform committee whether your meeting place is handicap accessible/wheelchair accessible. We had a request for one but had no information. Policy Committee changed location. Convention Committee changed time and location, Relationships changed time and location. The location is updated but the time is not.
- VII. **Literature Report:** marjorieswansson@gmail.com (Marjorie S.)
 - a. Last month's sales were \$681.90. This month's literature purchase was \$548.26. If anyone knows they will need a 15 year or above coin, please let me know 2 months in advance. All orders need to be in by 8:30 and can be picked up at 9:30. I am out of certain items and you were given the money back, except for coins.
 - b. Question: Aren't we supposed to have 1-30-year coins on hand all the time? Answer: We do usually, but so many people have been ordering them, I need to get more. Also, if its over 15 years I order them, and I do travel to give them to groups. Chair: Please order more than one of each year so we have them on hand.
- VIII. **Outreach/Home Bound Report:** cdwob519@yahoo.com (Corey B.)
 - a. 12/8/18 we went to Eileen's house. 12/19/18 we went to Walking the Walk. 26 people/23 from Outreach. 1/14/19 we are going to Sullivan County. Meeting at 6:15 to go to Keeping It Green on Green. 1/18/19 going to Bridge Back to Life. Meeting at 6:15.
 - b. The Thanksgiving and Christmas marathons were a big success. Thanksgiving collected \$110.20 and Christmas collected \$146.00. Donated \$50.00 to Area and kept the rest for next year's marathon.
- IX. **Website Committee Report:** g.oustatcher@gmail.com (Jeremy O.)
 - a. Posted minutes. Updated meeting list and flyers. Updated Area policy.
- X. **Speaker Exchange:** boomumu4@gmail.com (Donna C.)

- a. Flyer is being amended. The committee did not meet tonight. Still trying to get support from groups. Discussed policy with Policy Chair at committee meeting.

XI. **Convention:** blestin91@aol.com (Janetta C.)

- a. Convention committee met on 12/17/18. We opened with a minute of silence, Traditions and Concepts were read.
 - a. The committee talked about how well the Speaker Jam went and can we do anything different to improve our next event.
 - b. Our next event will be 2/2/19. Theme – Red and White. A pre-Valentine’s Day Speaker Jam and Dance in Beacon. We are working on our Spring event for 2019.
 - c. Our next meeting will be 1/14/19, 33 Park Place. 7:00 pm. Several open commitments. Fundraiser chair, program chair and hotel liaison open.
 - d. We would like a check for \$250 to pay the rent from April until January.
 - 1. Question: Do you have a hotel for the convention? Answer: Still looking for a spot for the convention. We don’t have a date yet; the tentative date is 2019, but the Mid-Hudson Area convention is 2019, the Regional convention is August, and Brooklyn is having another one this year.
 - 2. Question: Will you have enough time to raise enough money for a hotel? Answer: It doesn’t have to be a hotel. We can rent a school very cheaply, hotels cost more. Not to mention, we have two events lined up.
 - 3. Question: Weren’t you planning to open a bank account? Answer: The body was supposed to get an account for us. One of our members has the money. There is a motion addressing that in new business. Does the Area pay the rent for CC? Answer: yes, but you have to have the area approve the amount.

XII. **Public Relations:** rem19902003@yahoo.com (Raphael)

- a. Our sub-committee met – the 2nd Wednesday of December @ 7:00 PM, 1st Presbyterian Church, 142 Stage Road, Monroe NY (Clean & Crazy location). Our next meeting is scheduled for 1/19/19, please take it back to your Groups, we need and encourage participation.
- b. Planned Agenda: Committee Business, Discussion regarding winter PR outreach.
- c. P.R. Presentations – None scheduled
- d. Literature Order: \$0.00
- e. \$31.44 (Lauren – FACE BOOK ADS) See attached receipt.
- f. Facebook Ads results: 4 clicks onto NA webpage from 1700 views. Post engagements, 16 from 334.

XIII. **Hospitality**

- a. Collected \$24.00 Spent \$25.00. The extra \$1 is Area donation from chairperson.

XIV. **OLD BUSINESS**

- a. People needed for commitments: Co-treasurer (5 years clean); Co-Secretary (2 years); RCM (5 years); without RCM, no Alternate RCM is needed. Region meets 2nd Saturday every other month. E&A (3 years).
- b. Question: Since E&A is already inactive, can’t we leave the position open, so the Convention Committee can earn money for the Convention? If you want to put a motion in and get a second.
- c. Xavier nominated himself for the position, but he has less than three years clean. Question: Can we waive clean time for someone for 2 ½ years? Is someone willing to work with Xavier who has more than 3 years who will take the chair. We need a motion to change the clean time requirement. Chris is nominated for the E&A chair. Chris declines.
- d. Votes on motions from last month’s new business:
 - a. Motion submitted by Laura S. and seconded by Mitch B. **Motion:** That any treasurer for any subcommittee is nominated and voted in by the GSR’s at ASC. Intent: To be responsible when it comes to the group’s money.
 - b. 22 GSR’s present. Yes – 15; No – 2; Abstain – 5. **Carries**

- c. Motion submitted by Laura S. and seconded by Mitch B. **Motion:** To accept RCM procedure. Intent: To have a clear procedure in place so that each RCM following knows that they are doing. Yes -14, No -0, Abstain – 8. **Carries.**
- d. Motion submitted by Laura S. and seconded by Mitch B. **Motion:** To accept the Literature Committee’s policy. Intent: To have policy and procedure in place so each literature chair following knows what they are doing. With revision reflecting a 9:30 pm time to pick up literature. Yes – 18, No – 0, Abs – 3. **Carries.**
- e. Motion submitted by Laura S. and seconded by Mitch B. **Motion:** To accept Chairperson procedure. Intent: To have a clear procedure in place so each Area Chairperson following knows what they are doing. Yes – 18, No – 0, Abs. – 3. **Carries.**

XV. NEW BUSINESS

- a. TIME SENSITIVE MOTION: Made by Janetta C., Seconded by Barbara T.
 - 1. For the Area body to pay the back and present rent (April 2018-January 2019) = \$250.00. Convention Committee rent per month is \$25.00. Intent: To keep the meeting space where the Convention Committee meets. (Motion passes by acclimation).
- b. MOTIONS GOING BACK TO THE GROUPS:
- c. Motion: Made by Robin V. Seconded by Janet F.
 - 1. To waive clean time for E&A chair to 2 ½ years from 3 years. Intent: To fill the commitment.
- d. Motion: Made by Fred V., Seconded by Terry P.
 - 1. To purchase a Keurig coffee maker for hospitality. The machine is \$60.00 and it’s \$.26 per pod.
 - a. Pro – you’re not wasting coffee when you pour out the urn. We can buy pods at a discount in bulk (.26 per pod).
 - b. Con – a big cannister of coffee is 6.75 and you can get 6 or 7 pots out of it, so it’s not that wasteful.
 - c. Con – Pods are a lot more expensive.
- e. Motion: Made by Ray. Seconded by Lauren K.
 - 1. TIME SENSITIVE MOTION: To create an ad hoc committee to research the proper and best way to open Area bank accounts. Intent: To research if non-profit organization, or what works best for all Area to be financially responsible. To keep the arguments off the Area floor.
 - a. Vote to Form ad hoc committee: 14 yes, no opposed. **Carries.** Marty is nominated for Chair of committee and he accepts nomination. Ad Hoc meeting 2nd Wednesday in Monroe in 7:00 pm.
 - b. Question: Why does the Convention Committee treasurer still have their treasury at home? The Convention Committee treasurer can’t be carrying around \$1400. Turn in money to Area as it is not in policy. No member should have money in their home and it should be turned over to the Area treasurer as soon as possible.

January	2019		YTD
Treasurer Ray D.			
Beginning Balance			6,331.42
Credits			
Group Contributions		681.17	
Literature Sales		425.45	
Hospitality		18.73	
Total Deposit			1,125.35
Total Available			7,456.77
Debits			
Freddy	Hospitality	-18.73	
Lauren	Facebook ads	-31.44	
1st pres church	Area Rent	-60.00	
Freedom Voice	phone 1647	-36.52	
Aime Henkel	Copies	-38.93	
GNYSO	Literature	-548.26	
1st pres church	Convention back rent 9 months	-225	
Total Debits			-733.88
Ending Balance			6,722.89
Meeting Name	Contribution amount		
3-7-11	37.07		
All are welcome			
A new way of life			
A women time for change			
Back from the Grave	11.00		
Back to Basic	6.84		
Breathe of new lives			
bridge back to life			
Change or Die	43.26		
Clean & Crazy			
Dopeless Hopefiends	10.00		
Friday night lights			
Freestyle Fridays	20.00		
Get Clean stay clean			
Hope on Thursday	18.00		
Joy is in the Journey	10.00		
It works H&W			
Keep it Green -23.00			
Keys to Success			
Kicking it live gut level			
Men on Point	36.00		
Midday Break			
Never Alone	22.00		
Noon + 1/2	170.00		
Out Reach	50.00		
proof is in the pudding			
Reach Out	51.00		
Recovery by the Rive	28.00		
Recover on the hill			
Relationships			
Reflections	100.00		
some are sicker			
Saturday Night Fever	44.00		
Steps on Sunday			
Steps to Life			
Steps in the right direction			
Turn it Over	20.00		
Upfront			
Walk the Walk	4.00		
A women time for change			
Total Group Donation	681.17		
Hospitality			
Hospitality Oct bal			
Total Hospitaloty	0.00		
Expense receipt - sept	none reported		
Collected - 10/4/18			