



Forest Grove Board of Fire Commissioners February 25, 2020 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Vice Chairman
- X Mykola "Nick" Myronowskyj - Secretary
- X Joseph Scapellato - Treasurer
- X Thomas Bellone Sr. - Commissioner

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Samuel Scapellato. No changes to be made.

3. Communications

All communications will be discussed under old and new business.

4. Treasurers Report & Bills against the Commission

The petty cash fund is created and in use. Any Commissioner needing petty cash reimbursement will provide the receipt to Joseph Scapellato and he will note the expense and its use in the log.

The annual truck payment to Wells Fargo in the amount of \$98,372.05 was made tonight.

Glenn insurance package renewal and workman's compensation insurance were paid.

The Newfield bank statement was not received for this reporting period.

Refer to the attached files for list of all bills paid.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and was seconded by Andrew Bellone.



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5. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

Mykola Myronowskyj has moved and filed all Board of Fire Commissioners files from the storage boxes to the new filing cabinets in the office. Records from 2012 to present are currently in the cabinets. Mykola continues the purging and filing of documents that he is able to locate from 2011 and prior. As these files are reviewed, they will be archived or destroyed as required.

The insurance COI's were corrected and sent to us by Glenn Insurance. They will be added to the insurance binder. Corrections as follows:

- 1 – Delete Loss Payee, KS State Bank regarding the 2010 Sutphen
- 2 – Add Leasing 2, Inc. AOIA, 1720 W. Cass Street, Tampa, FL 33606 as an Additional Insured and Loss Payee regarding the 2018 Chevrolet Tahoe.
- 3 – Confirm the value of the solar panels that are on the fire station roof and the name and address of the company that owns them. The fire station building is insured for \$1,505,860.

The number of active members for the workman's compensation insurance was reviewed and sent to Glenn Insurance. They will also need the list of names and the list of vehicle equipment that we have in the firehouse. Mykola Myronowskyj will compile the information and send it.

6. New Business

The reorganization meeting of the Forest Grove Board of Fire Commissioners, Fire District # 4 Township of Franklin was held on February 25th, 2020

Samuel Scapellato nominated Andrew Bellone Jr. for Chairman; the nomination was seconded by Mykola Myronowskyj. All Board members voted Aye.

Andrew Bellone Jr. nominated Samuel Scapellato for Vice-Chairman; the nomination was seconded by Joseph Scapellato. All Board members voted Aye.

Andrew Bellone Jr. nominated Mykola Myronowskyj for Secretary; the nomination was seconded by Samuel Scapellato. All Board members voted Aye.

Andrew Bellone Jr. nominated Joseph Scapellato for Treasurer; the nomination was seconded by Mykola Myronowskyj. All Board members voted Aye.

Thomas Bellone Sr. remains as a Commissioner.



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6. New Business continued

The reorganization of the board was as follows:

Chairman - Andrew Bellone Jr.

Co-Chairman – Samuel Scapellato

Secretary – Mykola “Nick” Myronowskyj

Treasurer – Joseph Scapellato

Commissioner – Thomas Bellone Sr.

The following appointments were made:

The official depository - Newfield National Bank

The official newspaper – The Courier Post

Lawyer: Hoffman & Dimuzio

Auditor - Ball, Buckley & Seher, LLP

Meeting dates for March 2020 thru March 2021

Tuesday March 24 Tuesday April 28 Tuesday May 26 Tuesday June 23

Tuesday July 28 Tuesday August 25 Tuesday September 22

Tuesday October 27 Tuesday November 24 Tuesday December 22

Tuesday January 26 Tuesday February 23 Tuesday March 23

Meeting time is 7:00 PM at the Forest Grove Fire Company Meeting Hall

The February 15, 2020 Fire District election results were as follows:

26 voters cast ballots at the polling location and 46 voters cast mail in ballots

Budget Public question - 65 voted YES and 07 voted NO

Samuel Scapellato and Thomas Bellone Sr. were each both elected for another 3-year term as Fire Commissioners.

Mykola Myronowskyj will submit the above public notice will be sent to the Courier Post tomorrow for immediate publication.

Applications for Christopher Raively and Kevin Earl were received. Background checks came back clear and the applications were submitted to the Board for approval.

Kelly from Glenn Insurance sent the Board an e-mail notifying us that if the Fire Company has a coin drop fundraiser, that the members will be covered under the workman’s compensation insurance as they are performing a fire company function.



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6. New Business continued

Mykola Myronowskyj reported that per Local Finance Notice 2019-03, January 29, the LOSAP CPI for the 2019 year was set to 0.49%, 24 personnel achieved LOSAP for CY 2019. The LOSAP payment to each member will be \$1,551.10 for a total of \$37,226.40. VALIC / AIG will be at the Fire Department on March 30th to review and assist members with their LOSAP accounts.

Mykola Myronowskyj will be compiling the files and will deliver them to Ed Paul for the 2019 financial audit.

7. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

8. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Andrew Bellone Jr.

Meeting was adjourned at 19:21 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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3:35 PM
02/25/20
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of February 29, 2020

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	02/25/2020	12244	Blue Tarp Credit Services	-165.13
Bill Pmt -Check	02/25/2020	12245	Comcast (Xfinity)	-16.97
Bill Pmt -Check	02/25/2020	12246	Comcast 569	-205.85
Bill Pmt -Check	02/25/2020	12247	Courier Post	-121.08
Bill Pmt -Check	02/25/2020	12248	Dennis Allonnardo	-126.17
Bill Pmt -Check	02/25/2020	12249	DTA Solutions LLC	-125.00
Bill Pmt -Check	02/25/2020	12250	Forest Grove Fire Co	-2,865.65
Bill Pmt -Check	02/25/2020	12251	Glenn Insurance, Inc.	-9,847.32
Bill Pmt -Check	02/25/2020	12252	Major Petroleum Ind.	-673.89
Bill Pmt -Check	02/25/2020	12253	Mark A Cifaloglio	-810.00
Bill Pmt -Check	02/25/2020	12254	Patrick Spring	-300.00
Bill Pmt -Check	02/25/2020	12255	Public Saftey Outfitters	-714.00
Bill Pmt -Check	02/25/2020	12256	Speedy's Alignment, Inc.	-900.00
Bill Pmt -Check	02/25/2020	12257	Staples	-1,062.58
Bill Pmt -Check	02/25/2020	12258	TransUnion	-50.00
Bill Pmt -Check	02/25/2020	12259	Verizon Wireless 197	-60.32
Bill Pmt -Check	02/25/2020	12260	Vineland Auto Electric	-273.76
Bill Pmt -Check	02/25/2020	12261	Wells Fargo Equipment Finance	-98,372.05
Bill Pmt -Check	02/25/2020	12262	Wireless Communications	-130.00
Bill Pmt -Check	02/25/2020	12263	Witmer Public Safety Group Inc	-321.99
Total Newfield Na Bk 0505				-117,141.76
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-117,141.76



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3:35 PM
02/25/20
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of February 29, 2020

	Feb 29, 20
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-112,721.53
Newfield Savings 9924	627,448.75
Total Checking/Savings	514,727.22
Total Current Assets	514,727.22
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	
Accumalated Deprec	-1,198,294.00
Assets Equipment	802,651.00
Vehicles	1,297,831.00
Total Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,504,869.22
LIABILITIES & EQUITY	1,504,869.22



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2020 Post Election Public Notice

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Mykola “Nick” Myronowskyj
Board Secretary,
Board of Fire Commissioners District 4
Township of Franklin, Gloucester County, NJ