



JOB ANNOUNCEMENT

Hamilton-Madison House is seeking a temporary full time Project Hope Team Leader who will be responsible for providing clinical and administrative supervision to the Project Hope COVID crisis counselors. The Project Hope provides free crisis counseling services to persons, families and groups most affected by COVID-19. Project Hope is funded by the Federal Emergency and Management Agency (FEMA) and is administered by the New York State Office of Mental Health (OMH) in conjunction with NYC Department of Health and Mental Hygiene. The Crisis Counseling Assistance and Training Program (CCP) aims to provide immediate behavioral health support, primarily relying on face-to-face and virtual contacts with individuals in their communities over a specific period of time. Provided services will be culturally and linguistically competent and include outreach and engagement in community settings; education and training; assessment and referral to mental health and substance abuse programs. This position will report to the AED of Behavioral Health of Hamilton-Madison House. This is a grant-funded position. The initial grant period will run through June 16, 2021. This position does require in-person and remote work. Project Hope Team Leader will be expected to conduct outreach in the community, if necessary. There are three positions available.

Minimum Qualifications:

- Master's Degree in Social Work, Public Health, Public Administration or other relevant graduate degree from an accredited college or university
- One (1) year of professional experience in a mental health related job
- Bilingual in English and Asian/Spanish language preferred
- Extensive knowledge of community mental health resources
- Excellent interpersonal and communication skills
- Ability to manage staff and resolve conflict
- Ability to interface with service providers from all sectors of the service system
- Strong organizational skills
- Experience in training for virtual services

Responsibilities:

- Provide clinical and management supervision to outreach workers
- Oversee a team of four to eight crisis counselors
- Supervise and assists in the assessment of persons who require traditional mental health or substance abuse treatment
- Directly conduct outreach, counseling, education, provide information and referral services
- Build relationships with community based organizations, faith-based groups, and local agencies

- Provide supervisors with information and education about typical reactions, helpful coping strategies and available disaster related resources

Compensation: Commensurate with qualifications and experience

Hours: 37.5 hours per week, Monday to Friday

To Apply: Submit your cover letter and resume to:

Human Resources

Fax: 212-349-2793

Email: hrdept@hmhonline.org

Posting Date: February 11, 2021

Application Deadline: until filled

Hamilton-Madison House is an Equal Opportunity Employer