

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
AUGUST 13, 2022**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: Scott Vliek, Chairman
 Brian O'Neil, Vice Chairman
 Mark Lies, Secretary
 Dave Wagner
 Margaret Williford
 Council Liaison, S. Loeb

- I. Roll Call. There is a quorum. Meeting was conducted virtually in part.
- II. Title VI forms are available online for attendees.
- III. Minutes – Minutes of the meeting of July 9, 2022 were unanimously approved.
- IV. Building Commissioner Report
 - A. List of active permits/project status - Building Commissioner reports that permits and projects have been quiet.
 - B. Inspections conducted in previous month. Building Commissioner reports on inspections.
 - C. Communications received from residents
 1. Questions from residents – None.
 2. Questions about procedures to add on or remodel - None.
 - D. New permits on the horizon
 1. Remodel – None.
 2. New homes – None.
 3. New construction – None.
- V. New Permit Applications
 - A. 10 E. Atwater – Application for addition to existing structure. Discussion regarding retaining wall and changes to prior drawings. Motion Lies, second O'Neil, to approve permit. Motion approved unanimously. Building Commissioner reminds Owner of the duration of the permit, requirement for contractors to register, number of required inspections by Building Commissioner.
 - B. 11 S. Broadway – Owner appears to discuss project. Owner is seeking waiver of requirement to provide Committee with three sets of stamped drawings showing structure and proposed modifications to structure. Owner provides a letter dated July 25, 2022, from McMahon Engineers/Architects. The Owner also provides

drawings which are not to scale for dimensions and do not have an engineer's professional stamp. Owner discusses modifications to structure. Committee members ask questions about proposed modifications to structure. Chairman Vlieg advises Owner that Committee has never waived the requirement to present three sets of drawings stamped by an engineer. Building Commissioner stated his concerns about structural integrity of building and proposed modifications as the basis for required stamped drawings. Committee voiced concern about granting motion to waive requirement for stamped drawings and what documentation would be required to grant a waiver including a letter from a registered professional engineer and having the engineer stamp the drawings that the Owner has submitted. Motion Lies, second Williford, to table consideration of the waiver to accompany the permit request. Motion approved unanimously.

VI. Public Comments –

- A. Owner appears for property at 152 E. Ripplewater to discuss applying for a permit to install an elevator. The elevator would exceed the height restrictions in the current ordinances. Owner was told that Committee cannot grant a variance for a permit and Owner must apply to the BAZ. Owner informed of process and information required by BZA.
- B. Owner appears for property at 16 S. Pleasant. Owner reports that tree fell down on adjoining property at 20 S. Pleasant which damaged tree on his property. Owner hired contractor who removed trees without permit. Building Commissioner told Owner necessary to obtain permit. Owner says his contractor told him not required by the State of Indiana. Building Commissioner proposed fine of \$750 for removing two trees without permit. Committee discussed penalty reduction. Motion Lies, second Williford, to approve penalty to \$350, \$100 for permit, \$250 for removal without permit. Motion approved unanimously. Owner states he will appeal to Town Council.
- C. Owner appears for property at 714 Wilson. Owner asks questions about construction at 712 Wilson regarding driveway and storm runoff drainage. Chairman Vlieg and Building Commissioner visited site on August 11, 2022 and told Owner that driveway must be constructed according to site plan. Discussion regarding curbs, French drains, slope of driveway.

VII. New Business – None.

VIII. Old Business – None.

IX. Discussion – None.

X. Adjournment – Motion Lies, second Wagner, to adjourn. Motion approved unanimously. Meeting adjourned at 10:30 a.m.

10-08-2022

Guth de Vlieg