

Jackson County Fire District 5

CIVIL SERVICE COMMISSION

Minutes of October 19, 2017 Meeting Jackson County Fire District 5 - Station One - 12:00 Noon 5811 S. Pacific Hwy. Phoenix, Oregon

In Attendance were Commissioners Bob Miller and Jeff Wilson. Chris McKinney was unable to make the meeting. Deputy Fire Chief Lockett and Chief Hanley was also in attendance. Commissioner Miller called the meeting to order at 12:00 p.m.

The minutes from the July 13, 2017 meeting were reviewed and approved.

OLD BUSINESS:

No old business

OTHER BUSINESS:

Deputy Chief Lockett informed the Commissioners of the upcoming improvements to District 5 computers and phone system. will be updating our computer, and phone system. District 5 will be contracting with TEKmanagement for installation and support. The new system will provide a more secure and reliable system. The system will network all the station and computer together, provide a backup for current files and have a better security with 24 hr. tech service. It will allow others to access public information including PDF of Civil Service manual.

NEW BUSINESS:

Review of Civil Service rules:

We will come up with what is necessary to be in the Civil Service manual.

No Change Rule 1. Rule 2 talked about some clarification of a couple definitions, no change. Rule 3 Adoption and Amendments to rules, by rule 3.2 would like to make amendment to Rule 5.5. Rule 5.5 the Commission should have a meeting every 90 days. Would like to make an amendment "If there is no business scheduled for the Commission, the quarterly meeting may be postponed until such time as there is business for the Commission to transact".

Rules 4, 6, 7, 8, 9, and 10 no change.

Rule 11 Certification and Appointment, rule 11.2 remove "shall" in first sentence and replace with "may".

Chief Hanley would like to have more lead way when hiring off the eligibility list. He would also be part of testing process before the final eligibility list was certified.

Rule 12 Probationary Period, 12.2 duration would like to increase to 18 month, but will talk to union and look at contract before making this amendment.

Will pick back up on Rule 13 next meeting

The next meeting of the Commission is scheduled for Thursday, January 11, 2018 at noon.

The meeting was adjourned at 13:04 p.m.

Submitted by Vince Lockett