**WINDLESTONE PARISH COUNCIL**

**7 Front Street, Bishop Middleham, County Durham. DL17 9AJ**

**Tel: 07808062525 Email:** **kyounghusband@ferryhill.gov.uk**

**ORDINARY MEETING**

 **Time: To follow Annual Parish Meeting**

 **Date: Thursday, 3rd May, 2018**

 **Venue: Chilton Community College**

Dear Councillor, you are hereby summoned to attend the above meeting at which the following business will be transacted:

**AGENDA**

 1. To Receive Apologies

 2. To Approve the Minutes of the Ordinary Meeting held on 1st March 2018 (attached)

 3. Matters Arising from the Minutes of the Ordinary Meeting

 4. To Receive Comments from Members of the Public as Appropriate

 5. Finance:

 a) To Approve the Annual Accounts for 2017-2018

* + Cash Book
	+ Bank Reconciliation Statement

 b) To agree and sign the Annual Return for 2017-2018

 c) To accept the Internal Auditors Report

 d) To Approve and Sign Cheques for Expenditure Incurred

 6. Casual Vacancy for Councillor

 7. Planning

 8. Correspondence

 a) Bank Closures – Barclays Bank

 9. Any Other Business

 a) Data Protection

 b) Footpath between Post Box at the Gates of Windlestone Hall & Windlestone Park

 c) Further request for Salt Bin at Windlestone Park

10. Date & Time of Next Meeting

 **Karen Younghusband**

**Clerk Windlestone Parish Council**