

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: September 23, 2019

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mayor Robin Reames

Minutes: September 9, 2019 Meeting

Ms. Mary Herring moved to approve the September 9, 2019 meeting minutes.

Ms. Libby Stidam seconded the motion.

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea
The motion passed: 3 yeas – 0 nays*

Vouchers: *Ms. Mary Herring made a motion to approve the bills that were paid for the board.*

Ms. Libby Stidam seconded the motion.

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea
The motion passed: 3 yeas – 0 nays*

REPORTS:

ADJUSTMENTS:

A. Mr. John Gaskins, 533 Buckeye, Acct. 1655-6; -\$112.51 late penalty

Customer had a leak leading to a \$1,126.10 bill in August. Customer asked to be placed on a six-month payment plan but the account was charged a 10% penalty on the bill. The account was adjusted (-\$112.51) to remove the late fee as in the past the penalty is not assessed to accounts on a payment plan providing the customer is current with the agreement.

Ms. Pat Cochenour made a motion to accept the above adjustment. Ms. Libby Stidam seconded the motion.

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.
The motion passed: 3 yeas – 0 nays*

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Hydrant Flushing

Mr. Albert has been in contact with the Indian Joint Fire Department, Chief Gibson regarding some of the details of the hydrant flushing. The board is ready to proceed and allow Chief Gibson and one of the village employees to work on thy hydrant flushing project. Tim Reese will be instructed to get with Chief Gibson to determine a start date.

B. New Generator for Water Plant

Ms. Stidam reported that she had contacted WW Williams to get a quote for a new generator. A representative came to do an initial review of the plant to provide an estimate. She also has contacted Buscher Electric and Area Energy to find out if the quotes provided last year would need to be updated.

C. Ohio EPA Survey – Response Letter

The board was provided with a copy of the letter from Mr. Albert responding to the violations as reported by the EPA dated August 9, 2019. The board reviewed each deficiency and violation and the response for each. They discussed ways that the board and village employees can help remedy the violations in a more expeditious manner. Mayor Reames shared her disappointment in the oversight of the water plant that would have avoided many of the violations and requested that the BPA take more of a role in oversight of the department.

Jeff will check with RCAP to see if they have a sample valve exercising and hydrant policy and will appropriate funds in 2020 for painting the iron tanks.

NEW BUSINESS:

A. Class 1 Training

Mark Coy and Mike Vasquez have started their classes for the class 1 operators license training. Mayor Reames reported that one of them is having issues understanding some of what he is being taught. The individual has reached out to the instructor to see if he could obtain additional training outside of the classroom but was unsure if this was possible or if there would be a cost involved. She asked if the BPA would be open to obtaining and paying for a tutor for them to work with since Mr. Albert is not readily available and if the employee would be paid for the hours that he is tutored.

Ms. Pat Cochenour made a motion to pay for the tutoring. Ms. Mary Herring seconded the motion.

Discussion: Mr. Weidner asked them to revise their motion to be more detailed as to whether the motion is to pay for a tutor only or to also pay for the individual’s hours while being tutored. *Both Herring and Cochenour withdrew their motions.*

Ms. Pat Cochenour made a motion to pay the individual for their time while being tutored. Ms. Mary Herring seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.

The motion passed: 3 yeas – 0 nays

If there is a cost involved to obtain a tutor the board will entertain the cost at that time.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 7:29 p.m.

Next Meeting Date: **Tuesday, October 15, 2019 at 6:00 p.m. (due to holiday)**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____