

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' SPECIAL MEETING MINUTES**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041
Thursday, March 19, 2020
4:30PM – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Director	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
Dana Hauser Scott, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 4:28pm

2. ROLL CALL – DETERMINATION OF A QUORUM

Directors Brinkley, Miller, Sauer, Eggleston, Rourke, Keys and Hauser Scott present. Director Hickman and Director Dummer were absent, called in to Fair Office. Director Sauer moved to excuse Director Hickman and Dummer, seconded by Director Keys, motion passed unanimously to approve absences.

3. INTRODUCTION OF GUESTS / STAFF

Guests present, Christina Merrit, Laura Taylor, Bob Taylor, Karen Leadbetter, Joe Miller, Jenni Brookins, Bryan Taylor and Morgan Rourke; Staff present, Carrie Bayley, Sue Erenberger, Katie Brown.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No Comments from Guests or Staff.

5. CONSENT AGENDA

- a APPROVE March 19, 2020 SPECIAL AGENDA

Director Miller moved to approve the March 19, 2020 Meeting Agenda seconded by Director Brinkley, motion passed unanimously.

6. ADJOURNED FOR CLOSED SESSION – PURSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION
Not Necessary

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT
Not Necessary

8. CORRESPONDENCE:

a. CDC Guidance 50 people or more event cancellation

The last official email that Carrie Bayley received from CDFA is that Governor Gavin Newsom has advised that any events of 50 or more people be cancelled. Carrie has also been told by various sources that the number of people allowed to congregate has dropped to 10 but that did not come in an official email.

Carrie was able to secure a \$50,000 insurance policy through CDFA for 1,000.00.

IAFE sent Carrie a checklist of what to do regarding event cancellations, deposit returns and protecting staff during this pandemic.

We can cancel contracts up until the week of the event because we have the Act of God clause which includes this Covid 19 crisis.

Carrie was asked to supply a list of cancelled events and the projected financial loss for the months of March and April 2020 to the CDFA. They will be assisting fairground offices with filing for FEMA reimbursement for lost revenue due to the Covid 19 issue. In March, Carrie had to cancel four small events and the loss of revenue is approximately \$1,300.00.

For the month of April, we cancelled three events: The Calcutta, the Easter Egg Hunt and the Quilters Retreat. The projected loss of income due to those cancellations is \$11,000.00 If we have to cancel events during the month of May, including the Trinity Together job fair, the WRTC Wine and Cheese Gala and Big Foot BBQ there would be significant financial loss.

Carrie can let vendors know that we are not sure about events that happen in May/June and just let them know that we will let them know about the decisions as they happen.

9. NEW BUSINESS

a. Determination of cancellation for upcoming events

Events that would be cancelled if we cancel everything through April 30th are:

The TCFA Flea Market, first race for Raceway, Calcutta, Easter Egg Hunt, Quilters Retreat

Public comments:

Bob Taylor feels like cancelling events for the next 30 days is reasonable. Then we can see where we are and reevaluate.

Brian Taylor agrees with the 30 day cancellation of all events but mentioned that the JLA children will need to have a contingency plan that would allow them to sell their animals through a virtual auction or something similar.

Laura Taylor: 80% of the children have already purchased their animals.

Morgan Rourke: I was wondering if there will be money in the economy for the public to support the JLA kids. He has conducted a poll and it showed that people will spend as much money as they usually do.

Jenny: The kids have lost so much this year. Especially high school seniors. She feels that it is vital that the kids still have the JLA activities to look forward to and work towards, even if the end result is a virtual auction.

Christina: From a community standpoint, we have to be careful about cancelling activities too far out. The public will be discouraged and possibly depressed if everything is taken away at once.

Director Rourke: We are asking JLA for a recommendation to the board for the next meeting concerning the JLA auction.

Board Discussion:

Director Brinkley moved to approve the cancellation of all events through April 30, 2020; Seconded by Director Keys

Adrian feels that the Easter Egg Hunt could take place elsewhere. Calcutta is already cancelled because the Booster Club has pulled out. There really is no other solution for the racetrack unfortunately. Director Eggleston proposed possibly putting up "At your own risk" signs for the spectators to come to the races.

Director Hickman had left a message with Carrie earlier stating that she felt people would not comply with staying 6 feet apart from each other after they had consumed alcohol at the races.

Director Hauser-Scott feels social distancing is crucial right now and it would be irresponsible to not cancel all events at least through April.

Board votes on motion to cancel all events through April 30, 2020. Motion passed unanimously.

10. ADJOURNED

Adjourned by Director Rourke at 5:22pm

Submitted By:

Dennis Rourke, TCFA President

Carrie Bayley, CEO/Fair Manager