

June 20th, 2011

## Central Mainline Sewer Authority

P O Box 35 93 Jones Street

Lilly, PA 15938

June 20th, 2011

7 PM

### Roll Call of the Board:

Chairman Richard Wray, Vice-Chairman William Claar, Raymond Guzic, Jr., Engineer Steve Sewalk, Solicitor William Barbin, Plant Manager Ronald Rakar and Recording Secretary Pamela Flis.

Board Members Rita Butterbaugh, James DeCort were unable to attend the meeting

Justin Eger, Leslie Devett also attended the meeting.

### Salute to the Flag:

### Public Participation:

None at this time.

### Secretarial Report:

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to accept the regular monthly minutes dated May 20th, 2011 as submitted in written form. All in favor, Motion passed.

**Motion** made by Raymond Guzic, Jr., 2<sup>nd</sup>, William Claar to accept the Treasurers Report, Unpaid Bills Detail and Additional Unpaid Bills as submitted in written form with permission to pay. All in favor, Motion passed.

**Motion** made by Raymond Guzic, Jr., 2<sup>nd</sup> William Claar to terminate water services for Account #121P, 1492 Dulancey Drive, Lilly, PA and Account # 148P, 141 Oil Circle Drive, Lilly, PA for non-payment of monthly invoices. All in favor, Motion passed.

### As Discussed:

- 2010 Audit and review by CMSA Boards Members
- Clean 2010 audit with no major difficulties or concerns
- Independently audited 2010 LBSA Monthly Operations & Maintenance Payment is \$5,814.48 per month, effective January 2010.
- Naming Pamela Flis as an authorized signer for the LBSA Water Termination Agreement

June 20<sup>th</sup>, 2011

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to accept the 2010 Audit as submitted in written form by Kotzan CPA and Associates, approval of the 2010 Allocation of CMSA Annual Operating Cost and the 2010 LBSA Monthly Operations and Maintenance Payment amount and the additional payment due to CMSA from LBSA for January to June 2010. All in favor, Motion passed.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to authorize CMSA recording/office secretary, Pamela Flis, as an authorized signer for the LBSA Water Termination Agreement. All in favor, Motion passed.

**Correspondence:**

- Surety Bond renewal for CMSA.
- PA DEP Operators Certification Fee.
- Application for Sewage exemption for 123 Peach Lane and 153 Apple Drive.
- Request for release of Municipal liens on 123 Peach Lane
- The opportunity to improve the Scanlon Hill area with the removal of the depilated structures.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to approve the Operators Certification Fee, Chapter 302 from the PA Department of Environmental Protection, in the amount of \$100.00. All in favor, Motion passed.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to approve the release of municipal liens on 123 Peach Lane, Lilly, PA and to approve the sewage exonerations for 153 Apple Drive, Lilly, PA and 123 Peach Lane, Lilly, PA. All in favor, Motion passed.

**Engineers Report:**

As Discussed: The Sewer Extension Project

- RUS did not approve funding
- Mapping/ Survey Complete
- Submitted planning module to DEP
- Proposed project area to include Jones Street, Zoskey Road, Hilltop Road and Mountain Road
- Engineering amendment was sent to RUS for approval
- Manhole completed repair at George Street and Ryan
- FlowDar meter was ordered for CMSA through the EADs group

A copy of the engineers report on file at the CMSA office.

**Solicitor Report:**

All covered under previous agenda items.

**Plant Operators Report:**

**As Discussed:**

- Installation of fan in belt press control
- Repair of hydrant at WWTP
- Flow meter report, a large increase in flows with MMH008 for the past several monthly reports, Engineer to prepare comparison report on MMH008.
- LBSA needs to reinforce the Rules and Regulations of grey water infiltration
- Penn Cambria School in Lilly, the condition of the lateral and the condition of the soil/land in which the lateral passes through.
- Lateral Camera for the PCSD connection into the CMSA main.

**Old Business:**

**As Discussed:**

- Cresson Township pending with the Real Estate Re-inspection Ordinance for CMSA customers.
- The 2010-2011 Insurance Proposal premium amount of \$13,506.00, \$115.00 less than the previous year with additional coverage for 2011-2012.
- CMSA office secretary presented the board with an example of an invoice returned to CMSA, torn and approximately ½ of the invoice missing, and for the secretary to communicate with the Johnstown mail processing center to inquire on any recommendations to resolve these mailing/processing issues.
- Donation request for the Portage Volunteer Fire Department denied.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to accept the CMSA 2011-2012 Insurance proposal submitted by Selective Insurance Companies/ Ebensburg Insurance, the premium amount of \$13,506.00 and to reject the additional terrorism premium for the 2010-2011 policy. All in favor, Motion passed.

**New Business:**

Part time plant operator Francis Hartline has successfully passed the Waste water Treatment Class C exam.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to authorize the execution of the application for the operator certification for Francis Hartline. All in favor, Motion passed.

June 20<sup>th</sup>, 2011

**Executive Session:**

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to enter into an executive session at 7:41PM for the purposes of potential litigation and personnel matters. Motion made and properly seconded.

Executive session ending at 8:13 PM.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to authorize an additional principal payment of \$670,000.00 to USDA-Rural Development, upon received written assurances as to how the payment will be applied to CMSA outstanding loan. All in favor, motion passed.

**Adjournment:**

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr., to adjourn the June meeting at 8:15 PM. All in favor, motion passed.

**For the Record:** A copy of the June meeting packet with May 20<sup>th</sup>, 2011 meeting minutes was mailed to LBSA on June 22<sup>nd</sup>, 2011, due to seminar attendance on June 21<sup>st</sup>, 2011.