

January 17th, 2011  
Regular Monthly Meeting

**Central Mainline Sewer Authority**  
P O Box 35 93 Jones Street  
Lilly, PA 15938  
**January 17<sup>th</sup>**  
**7 PM**

**Roll Call of the Board:**

Completed at the re-organization meeting

**Salute to the Flag:**

Completed at the re-organization meeting

**Public Participation:**

None at this time

**Secretarial Report:**

**Motion** made by William Claar 2<sup>nd</sup> Rita Butterbaugh to accept the minutes dated December 20<sup>th</sup>, 2010 as submitted in written form. Roll call, all in favor, motion passed.

**Motion** made by William Claar 2<sup>nd</sup> Rita Butterbaugh to approve and pay the Unpaid Bills Detail as submitted in written form. Roll call, all in favor, motion passed.

**Correspondence:**

**Motion** made by Raymond Guzic, Jr. 2<sup>nd</sup> William Claar to accept and participate in the UPMC Health Plan Agreement and the EMap program for employee benefits. Roll call, all in favor, motion passed.

As Discussed: Surety Bond with First Tennessee, The Keller Engineering Group and the RUS letter from CMSA dated December 22, 2010, concerning the CMSA sewer line expansion project- no response from RUS/Barbara McMillen.

As Discussed: The draft letter of correspondence was reviewed with the board by the Chairman. CMSA board in agreement with the content of the letter to LBSA, and will be forwarded to LBSA.

Correspondence is on file at the CMSA office.

### **Engineers Report:**

As Discussed:

- The CMSA sewer extension project, the engineer presented a report to the board showing a cost analysis and cost per equivalent dwelling unit for each area considered for expansion.
- The areas under consideration for sewer extension are Mountain Road, Hilltop Road, Jones Street, Colonial Drive and the Route 22 exchange.
- Cost analysis was discussed in detail, proposal for development on Hilltop Road, all areas of expansion are being considered, funding opportunities available and percentages on loans amounts and the target amount that CMSA is prepared to expend on the sewage expansion.
- The amount of customers we would gain by the direction of expansion. The option for substantial beneficial growth for CMSA is the target area.
- The CMSA board is all in agreement that none of the members want a rate increase to our sewage customers, for every \$200,000.00 spent would be a \$1.00 rate increase for our current users.
- How LBSA is factored into the equation.
- Developers agreement for proposed Hilltop development.
- CMSA to meet RUS expectations and not to raise rates.
- RUS mandated accounts and reserve debit service fund.

**Motion** made by William Claar 2<sup>nd</sup> Rita Butterbaugh to range the sewage extension to approximately \$875,000.00 on the targeted areas of Hilltop and Jones Street, and to authorize the engineer to compile a feasibility and preliminary studies. Roll call, all in favor, motion passed.

**Motion** made by Raymond Guzic, Jr 2<sup>nd</sup> William Claar to allow CMSA Solicitor modify the CMSA Developer's Agreement for tap fees and monthly service fees for ECS Partnership Ltd. For the Hilltop Road expansion and allow the CMSA secretary to forward the agreement to ECS Partnership Ltd. and to invite the owners/realtor to the February monthly meeting. Roll call, all in favor, motion passed.

Also discussed: The list of potential items and equipment for the CMSA WWTP.

Engineers report is on file at the CMSA office.

### **Solicitor Report:**

As Discussed:

- HHRM and Bad Check letter to be forwarded to the CMSA office
- Portage Township acceptance of the CMSA Sewer Use Ordinance
- Lien letter to HHRM
- Revised developers agreement

### **Plant Operators Report:**

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As Discussed:

- Monthly flow meter report was presented to the CMSA Board, MMH002 is being problematic, and to be replaced with another meter to compare reads.
- Renaissance Instruments – estimates for meter repair- how flow meters variety of design and the ways the reading are taken.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic to authorize the agreement with Renaissance Instruments and repair of three Dator Gator flow meters in the amount of \$1,210.00. Roll call, all in favor, motion passed.

**Motion** made by William Claar 2<sup>nd</sup> Rita Butterbaugh to accept the plant generator maintenance agreement w/ Bridgeway Cummings, in the amount of \$626.47. Roll call, all in favor, motion passed.

**Motion** made by Raymond Guzic, Jr 2<sup>nd</sup> Rita Butterbaugh to purchase a spare actuator motor from Auma Actuators Incorporated. Roll call, all in favor, motion passed.

As discussed:

- high solids after heavy rains, for such a tight system the solids remain high, extra organic matter entering into the system is the cause.
- pressing more sludge
- reassessment of the furnace and boiler

**Motion** made by William Claar 2<sup>nd</sup> Rita Butterbaugh to get a certified furnace technician to fix and reassess the furnace at the treat plant office. Roll call, all in favor, motion passed.

**Adjournment:**

**Motion** made by Raymond Guzic, Jr. 2<sup>nd</sup> Rita Butterbaugh to adjourn the January meeting at 8:26 PM. Roll call, all in favor, motion passed.

**For the Record:** A copy of the January meeting packet with December 20<sup>th</sup>, 2010 meeting minutes mailed to LBSA on January 18th, 2011.