



**WEBCO HR, Inc.**

Let Experience be Your Guide

## **SENIOR DESIGN CONSTRUCTION MANAGER – NAPA, CALIFORNIA**

**WEBCO HR, Inc.** is seeking a Senior Design Construction Manager for one of our clients located in Napa, California.

### **SUMMARY:**

Our client is seeking a Senior Design Construction Manager who will:

- Be responsible for the delivery of capital projects in support of key regional and system wide initiatives.
- Be responsible for leading a project team and ensuring that key deliverables and deadlines are met.
- Work with complex projects.
- Be responsible for leading a complex team of third-party vendors

Please note the following important details regarding this position:

- This role is an in-hospital position and will report into the hospital daily as scheduled.
- This role requires for you to be located within a commutable distance of the location listed below:
- California: Napa.
- Work Week: Monday – Friday.
- Work Shift: Day.
- Weekends: This role will require flexibility to work weekends on occasion as needed defined by manager / departmental needs.

This role will require for you to travel onsite throughout a defined region / territory frequently as defined by manager and departmental needs.

### **RESPONSIBILITIES:**

- Responsible for providing leadership and management to meet assigned goals for construction projects.
- Accountable for assisting with the review of the project reports for accuracy and completeness.
- Lead design and construction manager updates.
- Ability to effectively communicate technical standards to construction management team.
- Knowledgeable about applicable codes and jurisdictional requirements.
- Accountable for developing, reviewing, and maintaining project budgets.
- Responsible for maintaining project as built cost data Develops and manages RFPs for architectural and general construction services.

- This may include the review, scoring, participation in interviews, and the recommendation for award.
- Facilitates design meetings with architectural and end user teams as well as construction (OAC) meetings.
- Responsible for leading design meetings with architectural and end user teams.
- Reviews design documents for quality, constructability, and ensures compliance with standards and local agency requirements.
- Facilitates the development of infection control procedures with safety and accreditation teams.
- Monitors compliance of procedures during construction.
- Reviews and approves architectural add services, construction change orders, invoices and construction pay applications.
- Responsible for overall preconstruction and construction project milestone schedule.
- Manages architects and general contractors to ensure top quality work is being performed in a timely manner to ensure good stewardship of financial resources.
- Accountable for clear communication with project vendors, engineering, information services, clinical engineering, accreditation, safety teams, local jurisdictions, internal project teams and Senior leadership regarding project progress, changes and impacts.
- Inspects construction progress to ensure conformance to design documents and contractual requirements.
- Participates in furniture selection meetings, and has oversight for procurement and move in of FF&E.
- Coordinates internal teams including but not limited to information services, EPIC, clinical engineering, accreditation, safety and physical plant operations as they relate to projects.
- Accountable for maintaining and property archiving basic administration files relevant to projects.
- Responsible for final construction project move in and go live.
- Coordinates moves for internal and external teams as well as the move of employees.
- Accountable for timely completion by general contractor of the construction punch list.
- Responsible for compiling external project close out documents for upload into the data management system.
- Performs all duties in a manner that promotes team success and reflects the Providence Health and Services' Mission, philosophy, and Core Values of respect, compassion, justice, excellence and stewardship.

## **REQUIREMENTS:**

- Bachelor's Degree in Construction Management, Project Management, Business Administration or a combination of equivalent education and experience.
- 7 plus years of experience in construction management.
- 4 plus years of experience in healthcare specific construction management.
- 3 plus years of Supervisory experience of both direct reports and/or vendor management to include third party.
- Proven experience with land use practices and procedures across a diverse geographic portfolio.
- Extensive experience with ability to analyze and negotiate financial terms for architectural and construction proposals.
- Required upon request: Driving may be necessary as part of this role. Caregivers are required to comply with all state laws and requirements for driving. Caregivers will be expected to provide proof of driver license and auto insurance upon request. See policy for additional information

**COMPENSATION:**

- \$81,162 to \$130,665 Annual Salary.
- Full Benefits.

**THE COMPANY:**

Our client is committed to meeting the highest standards in health care delivery while ministering to the needs of the whole person – body, mind, and spirit. This commitment to the people of the North Coast is expressed in the hospital's core values - Compassion, Dignity, Justice, Excellence, and Integrity.

**WEBCO HR, Inc.**  
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**WEBCO HR, Inc.** is an Equal Opportunity Employer

**APPLY**