

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on October 17, 2013 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Dr. David Hosley, Vice Chair; Ms. Patricia Patch, Treasurer; Ms. Veronica Clifford, Secretary; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. Wasim Niazi was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Mr. Powell stated that he would like to add an item to “New Business”, which would be Item D; Discussion of Airport Authority Sponsorship for the event formerly known as the Cocoa Beach Airshow, but now known as the Air and Space Show. Mr. Sansom called for a motion to approve the Agenda as amended. Ms. Clifford made a motion to approve the Agenda. Mr. Stalrit seconded. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:**

- 1. September 17, 2013 – Regular Meeting**
- 2. September 17, 2013 – Second Public Budget Hearing**

Item B – Resolutions for FAA and FDOT Grants Supporting:

- 1. Re-painting of Airfield Pavement Marking and Relocation of Wind Cone at Space Coast Regional Airport**
- 2. Removal of Obstructions Phase One, Including an AGIS Obstruction Survey for Phase Two at Space Coast Regional Airport**
- 3. Preparation of a Wildlife Hazard Management Plan (WHMP) at Space Coast Regional Airport**

Mr. Sansom called for a motion to approve the Consent Agenda. Ms. Clifford made a motion to approve the Consent Agenda as presented. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None

New Business

Item A – Discussion and Consideration of a Lease for Building 43 as Well as Improvements at Space Coast Regional Airport

Mr. Powell introduced the item, stating that the company North American Surveillance Systems (NASS) was interested in leasing Building 43 and had asked for consideration for rent abatement on renovation costs upwards of \$100,000 - \$183,000, including air conditioning in the hangar area, building out the upstairs and starting a large hangar building and an office building on adjacent acreage. Mr. Powell stated that he recommended an abatement of up to \$100,000 spread out over three years with a construction clause of waived rental fees on the acreage for three years, until the building was finished. Mr. Powell added that the Airport Authority would receive about \$2,800 a month, and that NASS would be hiring about 14 employees initially. Discussion ensued amongst the Board.

Ms. Clifford made a motion to approve. Dr. Hosley seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed. Discussion continued.

Item B – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Invoice Number 13095 in the amount of \$6,100 from Airport Engineering Company, which was for the Fire Hydrants for T-Hangars Project at Arthur Dunn Airpark.

Ms. Clifford made a motion to approve the invoice. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item C – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Ryan Hounshell, who was filling in for Mr. Russell.

Mr. Hounshell presented Invoice Number 1044722 in the amount of \$815,090 from Oshkosh Corporation, which was for the ARFF Vehicle Procurement at Space Coast Regional Airport. Discussion continued.

Mr. Hounshell presented Pay Application Number 1 in the amount of \$58,737.15 from MC², which was for the Security System Improvements at All Airports. Discussion continued.

Mr. Sansom called for a motion to approve the invoices. Ms. Clifford made the motion. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item D – Discussion of Airport Authority Sponsorship for the Event Formerly Known as the Cocoa Beach Airshow, Currently Known as the Air and Space Show

Mr. Powell gave a brief overview of the item, stating that Mr. Brian Lilley had requested sponsorship from the Airport Authority in the amount of \$2,500, which was the same amount of sponsorship from the previous year. Mr. Powell explained that the show was on November 2nd and that it had moved from Cocoa Beach to Melbourne.

Ms. Clifford made a motion to approve the sponsorship. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Information Section

CEO Report

Mr. Powell reported that a Pre-Construction meeting for the West Apron Project at Space Coast Regional Airport had been held. Mr. Powell added that he had spoken with the Valiant Air Command and assured them that all aspects of the project were being reviewed and coordinated to minimize the effect to their annual air show.

Mr. Powell reported that the Security Project was moving along well. Discussion continued.

Mr. Powell discussed the Spaceport Licensing and Road Realignment at Space Coast Regional Airport. Mr. Powell stated that Staff was trying to get creative regarding the funding for the road realignment and Rocketcrafters. Discussion continued.

Ms. Clifford expressed her concerns about Rocketcrafters not stepping up to the plate, and wondered what would happen if they began to build but didn't complete the project. Mr. Sansom stated that once they started the project the grant would be confirmed. Mr. Pickles stated that if they didn't go vertical the Airport Authority would be on the hook for the \$2 million. Discussion continued.

Mr. Powell stated that another company, Eckler's, was going to build on the west side of Grissom Parkway and that they were going to grow significantly. Mr. Sansom stated that Staff would try and tie the Eckler's project into the road realignment as an alternative for the funding. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and everything was in line.

Administration & Project Reports

Mr. Powell stated that there were a few changes and that all projects were going very well.

Mr. Stalrit asked Mr. Powell to discuss details on the West Apron Project at Space Coast Regional Airport. Mr. Powell stated that funding was in place from the FAA and Staff was waiting on funding from FDOT. Discussion continued.

Authority Members Report

Dr. Hosley asked how things were working with the North Brevard Development Zone. Mr. Powell gave a brief summary. Discussion continued.

Mr. Stalrit discussed SpaceX, stating that they were doing a test of a vertical takeoff called "The Grasshopper", and that perhaps that would open the door for more opportunities in the future. Discussion continued.

Mr. Sansom stated that on November 12th Mr. Powell would be giving an update to the Brevard County Legislative Delegation, as well as giving recognition awards to the Legislators.

Public & Tenants Report

Mr. Powell stated that the Newfound Harbor community close to the Merritt Island Airport, who were having concerns about noise from the airport, had requested a meeting with an FAA representative to be held at the public library. Mr. Powell stated that the FAA had decided they couldn't attend the meeting, and that Newfound Harbor residents had put up posters for the meeting and due to the nature of the meeting the library now wanted security there, and asked the Airport Authority to pay for it. Mr. Powell added that if the meeting took place, Airport Authority Staff would be there. Discussion continued.

Mr. Sansom stated that following the next Regular Board Meeting on November 21, there would be a Ribbon Cutting for the new ARFF building at Space Coast Regional Airport.

Adjournment

Mr. Sansom adjourned the meeting at 9:27 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY