

Flip Tuck Gymnastics Policies and Procedures

ANNIVERSARY FEE

All Students will be charged an anniversary fee of \$25.00. This fee is good for one year or until the next fall session starts.

SESSION POLICY

For our school year session you will be required to sign your child up for session 1-4. Students will remain in the same class from the 1st day till the home meet, in May. We break each session down into 4 or 8 week pay periods. You can set up auto payments on the parent portal with your credit card. Session 5 is our summer session which is 10 weeks. Pay periods are broke down into 2 – 5 week tuition payments.

INFO ABOUT THE SESSIONS

During sessions 1-4 students will learn skills appropriate for the class level they are in. During Session 3 & 4, students will learn the routines adopted by the USA gymnastics guidelines pertaining to their skill level. At the end of sessions 1-4 they will perform the routines at our home meet in May. This is similar to what dance studio's do during recital but in gymnastics we refer it as a meet. All students in sessions 1-4, will partake in the meet. There is an extra fee of \$65.00 for the meet that will be posted in your portal in January. We do a fundraiser that will take place in November to raise money for those fees. The fee includes a meet t-shirt, class team leotard and awards for each event they participate in along with the yearly award. This is a fun event for the students and families get to see the improvements they have made throughout the year.

MAKEUP POLICY

Because of our strict student to teacher ratio, missed classes will not result in make-up classes, prorated tuition or refunds. No refunds for classes missed. Scheduled holidays are not counted in the sessions.

DROP STUDENT PROCEDURE

PARENTS MUST NOTIFY THE SCHOOL TO DROP A STUDENT FROM CLASS. Only a written notice via email, regular postal mail or hand delivered to our front desk will be acceptable.

Please note: You are responsible for payment for your student's classes WHETHER OR NOT YOUR STUDENT ATTENDS CLASS until the time you notify the staff VIA WRITTEN NOTICE. Please do not rely on your student to verbally let us know that he/she will no longer be attending classes. If a student stops coming to class without notification then that student's account will be charged for the additional 30 days. This charge will be for holding the student's place in that class instead of offering that place to one of the many on a waiting list.

WHAT TO WEAR

Boys may wear tucked in T-shirts and shorts Or Leotards for Girls. NO chewing gum or dangling jewelry. Hair should be pulled neatly and securely away from the face so that it stays up for the entire workout. Girls should not wear bows or other large hair ornaments that may cause discomfort during activity. All students should have activity-appropriate footwear during class. Personal items should be left in cubby. Jewelry should not be worn during classes. **PLEASE LEAVE JEWELRY ARTICLES AT HOME.** This facility's staff will not be responsible for ANY items that may be lost or stolen. Be sure your student's personal items are marked with their name.

ARRIVAL AND PICKUP

Please be sure your student arrives 5 minutes before (no earlier please) his/her scheduled class time. Please pick up your student on time. Please inform us if you know you will be late picking up your student. Instruct your student to wait inside the building and you should escort them from the building to your car. During peak times the parking lot is crowded. Please take into consideration that our students may include young children. Please drive slowly and carefully. Do not take a chance on your student running to and from your car.

GYM BEHAVIOR

Please instruct your child to sit in appropriate seating area until their coach calls them to class. To prevent injuries to self and others, students are not permitted to tumble in the hallway, lobby, sitting or office areas. Non-members, parents and students that are not in class must not enter the gymnastics area for liability purposes.

DISCOUNTS

FAMILY DISCOUNT 20% off each child after the 1st. **MULTIPLE CLASS DISCOUNT** if your child is taking more than one class during the session each additional class is \$30 per 4 weeks. **EARLY BIRD DISCOUNT** applies to families that wish to pay for the entire summer session (5) or School year session (1-4) By the early bird deadline. You will receive 5% off summer or 10% off School year. Early bird discount does not apply to additional class discounts or sibling discounts.

Option 1: 8 - monthly/4 week installments for the entire session. Prices are listed on the current schedule below in the attachment. Bottom right corner. **Discounts do not apply unless through a special offer.**

Option 2: 4 - bi-monthly/8 week installments for the entire session. **Discounts do not apply unless through a special offer.**

Option 3: 1 - yearly payment for the entire year must pay when you register for class. Early bird discount of 10% off will apply up until September 14th

PARENT WATCH WEEK

this, will be held on the 6th week of each 8 week period. Please check the information board at the gym or the calendar of events on the website for dates.

OPEN GYM (All members can attend ages 4 and under parent must supervise)

the cost is \$8.00 and it is 1 Friday per month from 4:00-6:00pm during Sessions 1-4. Session 5 (summer time) we do not offer open gyms. These dates will also be on the calendar of events on the website. This class is designed for your child to maintain the skills your child is learning or already knows. The gym is open to your child to have their own time to work in the gym! There is always a coach there to assist your child!

OPEN TUMBLING (All members can attend, Age 5-17)

during session 1-4, School year, the classes offered Monday-Wednesday. The summer session they are Tuesday and Wednesday's cost \$10.00 per class. This class is designed for your child to maintain the skills your child is learning or already knows. The gym is open to your child to have their own time to work in the gym! There is always a coach there to assist your child!

TESTING WEEK

During the 7th and 8th week of each session period we test the students on the skills that are required for them to pass to the next level. All testing sheets will be at the checking desk and parents can look over these at any time. We keep these till the end of the School year and summer session. Parents may collect them for keep sake at those times. If you do not collect the testing sheets we will then place them in your mailbox.

MAILBOX

Each student that is enrolled in a session will have a mailbox in which we will place receipts, testing sheets, and other important gym info. If you did not receive info because of absents that is where you should look for it. If you notice you do not have a mailbox please see the front desk. Mailboxes are located in black file cabinet across from the check in desk.

