

Recreation Committee
June 28, 2017

FLAG SALUTE: Led by Chairwoman S. Rude at 7:02pm.

ROLL CALL: Katie Rotondi, Tim Duvelsdorf, Blaine Crown, Vice Chairman Rob Kowalski, Chairwoman Sue Rude, Scott MacKenzie, Oscar Fernandez, Joelle Brownlee, and George Hudock

Also Present: Recreation Committee Secretary Valerie Galizia, Little League Representative Patrick Dierling, Soccer Representatives David Brownlee, and Softball Representative Dianne Rude

Not Present: Jeff Calvani

STATEMENT: Chairwoman S. Rude stated that this meeting is being held in compliance with the provisions of P.L. 1975, Ch. 231, 4 & 13 of the Sunshine Law and that adequate notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

OATH OF OFFICE

SWEARING IN OF RECREATION COMMITTEE MEMBERS

George Hudock- 5 year unexpired term (expires 12/31/2019)

Secretary V. Galizia administered the Oath of Office to George Hudock for the 5 year unexpired term to expire on 12/31/2019.

MINUTES: A **MOTION** was made by S. MacKenzie and seconded by T. Duvelsdorf, with all members in favor, to approve the May 24, 2017 Recreation Committee meeting minutes.

PRIORITY DISCUSSION

1. Summer Recreation Program Update

Secretary V. Galizia stated that Ms. Dalling was able to get all of the volunteers needed to run the program quickly. Secretary V. Galizia printed and distributed the Summer Rec Program registration form to McKeown School prior to the last day of school and has put them in the Municipal Office. The Summer Rec Program has also been advertised on the Hampton Recreation Facebook page and the Hampton Township website.

2. Summer Soccer Program: July 10th – 14th

O. Fernandez stated that the registration forms have been made for both the morning session & evening session programs. The morning session program is run by the North West Jersey Elite Soccer Academy from 9am – 1pm for \$100 for the week and for the evening session run by the Kittatinny Soccer Club from 5pm-8pm for \$69 for the week. He stated that the evening session is doing well with registrations but he's not sure of the morning session. He will check in with A. Cassis and see how they are doing with registrations.

3. Little League State Finals July 27th -31st

Chairwoman S. Rude stated that she received an email from Little League Secretary N. Sajdak giving an update on their plan for the State Finals. She stated that after speaking with him it was made clear that they do not intend on having a big festival for the State Finals, they are just going to be playing baseball. It is not yet determined if the well will be finished at that point in time for water use. The Recreation Committee suggested that if the water for the pavilion is not on by the little league state finals, Kittatinny Little League should rent some porta-johns for the event.

Vice Chairman R. Kowalski stated his concern for Little League underestimating the amount of people that will be showing up for the state finals games. He asked the Recreation Committee if they would be interested in opening the pavilion to sell food during the State Finals if the well is finished. He stated that he could write up a plan and signup sheet for volunteers. Some of the Committee members stated that they would be willing to help cook in the pavilion if the well is finished in time.

4. Town Wide Garage Sale September 23rd and 24th from 9am-3pm. \$10 to be placed on the map.

Chairwoman S. Rude stated that the town wide garage sale will be on Saturday & Sunday September 23rd and 24th from 9am – 3pm. The fee to be placed on the map is \$10.00, which will be available online. She stated that residents can sign up for one day only or both days. The Town Wide Garage Sale applications are available at the Municipal Office, on the Township website, and Recreation Committee Facebook page.

5. Zombie Run & Fall Festival Saturday October 14th, 1pm-6pm.

B. Crawn stated that it will be a zombie run this year and will go through the cross country field at Kittatinny High School. Secretary V. Galizia stated that she got in touch with K. Ruitenbergh about having some of the peer leaders volunteer to be zombies prior to the last day of school. K. Ruitenbergh stated that she doesn't think that it would be an issue getting students to volunteer for this event, as well as possibly some teachers. Secretary V. Galizia stated that EMS coverage was brought up at the 6/7/2017 Hampton Township Fire & Rescue Department meeting and that there will definitely be coverage on that day. Registration forms were at the table at Hampton Day and they're also in the Municipal Building, on the Township website, and on the

Recreation committee Facebook page. The Zombie Run will start at 1:00pm with on-site registrations and sign-ins at 12:00pm.

B. Crawn stated that she contacted the Mike Lawlor Banned group and they have a soft hold on the date of the Fall Festival to play for 4 hours. She asked the Recreation Committee if they would like to have a 3 piece band for \$450 or a 4 piece band for \$600.

A MOTION was made by T. Duvelsdorf and seconded by Vice Chairman R. Kowalski, with all members in favor, to approve having a 3 piece Mike Lawlor Banned group play at the Fall Festival from 2pm-6pm.

Secretary V. Galizia put together a proposal for the Recreation Committee stating the overview and costs associated with the Zombie Run and Fall Festival. The proposal went over items to be purchased, food, vendors, advertising, safety coverage, proposed activities, and contests. The budget for the Zombie Run and Fall Festival was reserved at \$2,160.00.

A MOTION was made by Vice Chairman R. Kowalski and seconded by J. Brownlee, with all members in favor, to approve the budget for the Zombie Run and Fall Festival for \$2,800.00 as originally budgeted in the beginning of the year.

Vice Chairman R. Kowalski stated that he feels that a vendor tent should still be supplied for vendors at the Fall Festival. The cost of a 30 x 45 tent is \$550.00 and the cost could be covered by the vendor fee as it was at Hampton Day.

J. Brownlee stated that last year they had “paint a pumpkin” at the fall festival and a lot of the pumpkins were still wet when people wanted to leave. They were trying to help dry the pumpkins with a blow dryer but they were still tacky. She stated that she felt there should be a time limit set on the paint-a-pumpkin area and that if food will be sold in the pavilion, then paint-a-pumpkins should be done on folding tables outside the pavilion. She will get plastic tablecloths to cover the tables. Everyone agreed to set the time of the paint-a-pumpkin to be from 1pm until 3pm or 4pm. B. Crawn will contact Lentini’s about purchasing 50 small pumpkins again. J. Brownlee suggested asking Lentini’s if we could get 100 pumpkins but return the ones that are left over if there is an abundance.

6. Reminder of the July 26th, 2017 meeting.

Chairwoman S. Rude stated that at the January 2017 meeting a motion was made to have a July meeting this year. Usually there is no Recreation Committee meeting in July and August. She asked if everyone will be able to make the meeting since July is a big vacation month. The members all agreed that they will be present for the July meeting and that there is still a need for the meeting especially with the Fall Festival in October.

CORRESPONDENCE

1. Thank you post card for D&M Fireworks.

Chairwoman S. Rude stated that there is one correspondence item which is the “Thank You” post card from D&M Fireworks for using them for Hampton Day.

The Recreation Committee members all agreed that D&M Fireworks put on a fantastic fireworks display at Hampton Day and everyone has heard nothing but positive feedback from the public on them.

S. MacKenzie stated that he wanted to bring up Hampton Day and say how awesome he thought that the day was. The Committee members all agreed that Hampton Day was amazing this year and thanked Vice Chairman R. Kowalski for all of his efforts in organizing and planning the day.

Vice Chairman R. Kowalski stated that he heard lots of positive feedback on Hampton Day and that he came in \$800.00 under budget for the day.

K. Rotondi stated that she had purchased three prizes for the Talent Show for the different categories but then she ended up having 4 people sign up. She gave the three prizes to the younger people and she asked if she would be able to purchase something for the adult band that played. She stated that the band continued to play for awhile even after their talent show competition.

S. MacKenzie suggested that the Recreation Committee could put the band’s information up on the Recreation Facebook page and Township website advertising to go see the band play and where they will be as their prize. He stated that he felt that would be a better prize then purchasing a gift card for them. K. Rotondi will get their information and schedule and send it to Secretary V. Galizia.

OPEN DISCUSSION

Vice Chairman R. Kowalski stated that he had spoken with Township Administrator Eileen Klose regarding questions on the budget. He stated that there is a Trust Fund that has the money that is left from the Recreation Committee Line Item each year that is put into a separate fund for park improvements. A lot of the money was spent on the walking path but that there is still \$22,500.00 left in the account. He stated that Rec budgeted to set aside \$5,000.00 this year to go into the fund for a total of \$27,500.00. He suggested using the money from that fund to go towards the playground next year. He stated that he will look into the cost of the rubber mulch again to see if the price is being held from the company he originally looked into, as well as other quotes, and how much would be needed for the area. The original mulch at the playground currently would need to be cleared out, the sand box will be removed, new drainage will be put in, a border will be needed to be put in to hold the rubber mulch, and a new piece of playground equipment to be put in where the sandbox was. The Recreation Committee had looked into prices of different climbing equipment to go in that space.

A MOTION was made by R. Kowalski and seconded by K. Rotondi, with all members in favor, to request a quarterly letter from CFO Jessica Caruso stating the amount available in the trust fund line item so that the Recreation Committee does not have to continue to question the amount in the account.

Chairwoman S. Rude stated that Kittatinny Midget Football sent in a field use request for space for Midget Football and Cheer to practice from September 15th until approximately November 18th from 5:30pm until 8:00pm. She stated that football brings in the field lights to be able to practice and that Cheer usually just uses a patch of grass around the pavilion. She stated that normally football requesting to use park space is not an issue but with there being more fall sports it may be difficult to place them somewhere. She stated that she will review the field space with DPW Manager D. Bayles to see which fields need to be rested in the fall and which sports will be requesting field space.

Secretary V. Galizia stated that she wanted to mention that the Recreation Committee can also collect \$500 from Clean Communities up to twice a year for one mile of road cleanup. The Township has the road cleanup supplies such as garbage bags, gloves, vests, and garbage pickers. There is some paperwork to be filled out and the members will be responsible to bring the bags of trash back to the Municipal Building which can be placed in the DPW dumpster.

PUBLIC SESSION

Public Session Open. No Public Comment. Public Session Closed.

ADJOURNMENT

A MOTION was made by O. Fernandez and seconded by J. Brownlee, with all members in favor, to adjourn the meeting at 8:45pm.

Respectfully submitted by,

Valerie L. Galizia
Recreation Committee Secretary