

# DEVELOPMENTS

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## **Meeting of the SQAB Executive Board and other Officers of the Society**

May 28, 2016

Lunch in hotel at approx. 12:15 p.m.

**In Attendance:** Lewis Bizo, Adam Fox, Karl Gunnarsson, Carla Lagorio, Shea Lemley, Suzanne Mitchell, Christopher Podlesnik, Derek Reed, Mark Reilly, Stephen Robertson, Federico Sanabria, Timothy Shahan

President Lewis Bizo presided over the meeting.

### **1. Welcome and approval of minutes from SQAB 2015**

The board approved minutes from SQAB 2015 detailed in SQAB Developments Volume 23.

Lewis thanked Chris for organizing a great conference and Amel Becirevic for working on the website—it looks great.

The board agreed to formally recognize the webmaster position in SQAB. There was also discussion about student volunteers to take photos at the conference, a media and/or social media coordinator position—Stephen Robertson agreed to start taking photos for the remainder of the conference.

### **2. SQAB Listserv**

There have been recent issues with maintaining and using the SQAB Listserv. The board agreed to begin creating a list of names from registration and to start a new listserv that can be managed more easily.

### **3. Discussion of SQAB offering continuing education units (CEUs) through the Association for Behavior Analysis International (ABAI)**

SQAB representatives met with ABAI representatives prior to this year's meeting to discuss the possibility of SQAB offering CEUs. Executive Director Derek Reed reported that 74 SQAB attendees also attend ABAI and approximated that about 12 SQAB attendees would take advantage of CEU opportunities.

The board was generally supportive, but there were concerns about time and resources to implement. There was discussion about capping the opportunity at approximately 15 people.

The revenue raised from a modest CEU program could help fund SQAB invited presenter registrations. Currently SQAB asks invited presenters to pay their own registration—both

current Program Chair Chris Podlesnik and President Lewis Bizo agreed this is an awkward thing to have to do.

The board voted and unanimously approved further exploring the possibility of SQAB offering CEUs, including a discussion at the business meeting later in the evening.

### **4. Diversity in the SQAB program**

The board discussed ways to increase diversity among invited SQAB presenters. There was some concern among board members that the list of presenters (predominately male) does not accurately reflect the makeup of SQAB's membership.

The program chair has autonomy to choose presenters and the board did not want to infringe on this, but it was agreed that presenter suggestions (ideally by September or October) from board members to the program chair may be helpful.

There was also discussion of ways to include junior SQAB members into the program. Although an examination of membership data has not been completed, it is likely that senior SQAB members are predominately male, but the junior SQAB membership is more balanced.

As a way to increase junior membership involvement and increase diversity in the program, the board discussed having junior SQAB members submit short videos to be considered for 3-minute oral presentations at SQAB. The video submissions would be vetted by SQAB Executive Board members to ensure only high-quality presentations would be accepted.

### **5. SQAB's 40<sup>th</sup> Anniversary**

President Lewis Bizo suggested recognizing the 40<sup>th</sup> anniversary of SQAB at next year's meeting. The board discussed several ideas, including a dinner for past presidents of SQAB, recreation of old SQAB photographs, and lifetime membership in SQAB for founding members. The board agreed to create a subcommittee to do some planning.

### **6. Opening final SQAB poster session to ABAI attendees**

This year (2016) SQAB opened the final poster session to ABAI attendees. The board agreed to keep the final poster session free for ABAI attendees as a gesture of good will toward ABAI and to help promote and expand SQAB.

## 7. Update on SQAB's finances and move to Kansas

Executive Director Derek Reed announced that SQAB is still waiting for the United States Internal Revenue Service to approve SQAB's 501C3 status. Until that happens (hopefully by the end of 2016) SQAB is operating both the Massachusetts and Kansas SQABs.

Treasurer Carla Lagorio updated the board on SQAB's finances. SQAB was profitable last year and while Chicago's conference will be more expensive, it looks like SQAB will still be profitable this year. SQAB saved a significant amount of money on audio/visual this year by working through ABAI and by having Carla do SQAB's taxes for 2015 (SQAB previously paid a third party \$900 for tax services).

## 8. APA coalition supporting non-human research

Executive Board member Mark Reilly inquired about SQAB joining the American Psychological Association's Supporting Truth about Animal Research (STAR) coalition. Mark currently serves on the committee. Mark provided additional information to the board and the board agreed to read the coalition's invitation letter and possibly vote at the business meeting later that evening.

### SQAB Business Meeting

May 28, 2016, approx. 5:00 pm

**In Attendance:** John Bai, Lewis Bizo, Bob Cormier, Sarah Cowie, Jonathan Friedel, Adam Fox, Stephanie Gomes-Ng, Timothy Hubbard, Corina Jimenez-Gomez, Carla Lagorio, Vic Laties, Todd McKerchar, Suzanne Mitchell, Cynthia Pietras, Christopher Podlesnik, Derek Reed, Alliston Reid, Federico Sanabria, Celia Gershenson

President Lewis Bizo called the Business Meeting to order.

- All in attendance were asked to sign in.
- SQAB Developments, Volume 23 containing the minutes from the last Business Meeting (2015) and the current Treasurer's report was distributed and unanimously approved.
- Formal votes were taken to approve appointments of Jason Bourret, Suzanne Mitchell, and Mark Reilly as Executive Board Members. All three were unanimously approved.

- Executive Director Derek Reed provided an update on SQAB's move to Kansas (see minutes from board meeting above).
- President Lewis Bizo provided an update on SQAB potentially offering CEUs through ABAI (see minutes from board meeting above). The current plan going forward is to survey SQAB membership to determine if there is sufficient demand.
- There was a vote and unanimous approval to pay SQAB registration for invited presenting authors (not co-authors) at future meetings. The CEU revenue (see above) could help cover this cost.
- Executive Director Derek Reed read the STAR coalition letter provided by Executive Board member Mark Reilly. The group agreed that more information was necessary before a decision could be made. SQAB's bylaws don't allow for lobbying, which could be an issue if this group intends to lobby. There were also concerns about making SQAB a target of animal rights organizations. It was agreed that the Executive Board would discuss the issue more via email and bring it back to the full membership in the future.

### Progress Report since the 2016 SQAB Symposium

- SQAB's move from Massachusetts to Kansas was suspended at the recommendation of Executive Director Derek Reed, citing cost and process as factors. The board will discuss the best way forward during the 2017 meeting.
- Executive Director Derek Reed announced he will be resigning. The board agreed to discuss potential replacements during the 2017 meeting and Derek agreed to stay on in an advisory role for the new Executive Director.
- A new "Student Presenter Series" was successfully added to the SQAB program for 2017. Six student presenters were chosen from 15 submissions.
- SQAB finalized arrangements to offer CEUs during the regular session of the conference—set to begin in 2017.

## SQAB: Financial Report January 1, 2016 to December 31, 2016

### INCOME

Balance 1/1/2016	Bank of America Total	\$26,671.11
	Preregistrations	\$ 7,520.00
	Onsite registrations	\$10,765.61
	Taylor & Francis Royalty	\$ 160.37
	<b>2016 Income</b>	<b>\$18,445.98</b>
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	Total	<b>\$45,117.09</b>

### EXPENSES

Symposium		
	Symposium expenses - catering, A/V, etc.	\$ 7,522.30
	Misc symposium expenses-signage, lunch, tape, receipts.	\$ 2,866.37 (\$2,069.60 – poster boards)
	Program booklets	\$ 770.50
	Merchandise for 2016-2017	\$ 1,086.11
	Website charges	\$ 316.09
	BACB	\$ 200.00
	<del>Tax preparation (Stephen Umana)</del>	<del>\$ 900.00</del>
	Legal and non-profit fees	\$ 1,414.90
	Annual report fee	\$ 35.00
	<b>2016 Expenses</b>	<b>\$ 14,211.27</b>
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<b>NET Bank Balance 12/31/2016</b>	<b>Bank of America</b>	<b>\$30,905.82</b>
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### Portion of Above Balance Dedicated to Student Council Funds

Balance 1/1/2016	Bank of America Funds	\$408.26
	Student Council Income (mugs)	\$320.00
	Expenses	\$252.37
NET Student Council Balance 12/31/2016		\$475.89

2014 Year-End Balance	\$21,535
2015 Year-End Balance	\$26,671
2016 Year-End Balance	\$30,906