



Forest Grove Board of Fire Commissioners January 24th, 2023 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on January 24th, 2023 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Samuel Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$300.00.

The 2018 Tahoe Command Truck annual payment was made.

The invoice for Comcast Cable has not been received for this month.

A motion to pay all bills and to accept the Treasurers report was made by Thomas Bellone Sr. and seconded by Andrew Bellone Jr.



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4. Old Business

Mykola Myronowskyj reported on the following:

Regarding the Buena Borough and the Minotola Fire Company issue, at this time officially nothing has changed. If there is a change, we will be notified.

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit. Andrew Bellone offered to help complete the audit during the 2023 Fire District Election.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

The 2021 financial audit is in progress. Mykola Myronowskyj spoke to Ed Paul and he advised that the audit should be completed soon, Mr. Paul is still waiting for information from the state. Mr. Paul further advised that none of the audits for any of the fire districts have been completed.

At the November meeting Andrew Bellone Jr. suggested another type of reward structure be created for active fire fighters that respond to fires. He suggested a few different types of rewards such as clothing allowance, fuel cost reimbursement, etc. Andrew Bellone Jr. wants to investigate an additional rewards system. Mykola Myronowskyj reminded him that we already have LOSAP as the rewards system and he is not sure if a second type of reward is legal, but we will need to review.

5. New Business

Mykola Myronowskyj reported:

Resolution 2023-01 to appoint a single source vendor to perform routine vehicle maintenance was approved with a unanimous vote of yes. . MRA will be the single source vendor for the 2023 calendar year. The regular maintenance quotes are on file.

The ballots for the 2023 Fire District Election have been received from the printer. Mykola Myronowskyj will hand deliver 400 ballots to the Gloucester County Election Board as requested for the mail in ballots. Ballots numbers 400 to 600 will be sent.

The Board received the new VFIS renewal quote. The Board members reviewed the quote and it was approved.



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5. New Business Continued

The Board received a letter from Bowman & Company regarding the 2022 financial audit. It was a questionnaire confirming the amount of revenue that the Board received from taxes. The amount was confirmed and the letter was returned.

The CPI adjustment for 2022 was received. Pursuant to the LFN 2023-01, the Fire District LOSAP CPI adjustment will be 7.3%.

6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Samuel Scapellato.

Meeting was adjourned at 19:32 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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5:44 PM
01/24/23
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	4,457.70
Newfield Savings 9924	901,048.89
Total Checking/Savings	905,506.59
Total Current Assets	905,506.59
TOTAL ASSETS	905,506.59
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	520,782.69
Net Income	44,595.10
Total Equity	609,981.95
TOTAL LIABILITIES & EQUITY	905,506.59



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01/24/23
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of January 31, 2023

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	01/24/2023	13037	Advance Treads, Inc.	-2,358.00
Bill Pmt -Check	01/24/2023	13038	AJAK Fire Protection LLC	-405.00
Bill Pmt -Check	01/24/2023	13039	Capital One Trade Credit	-220.18
Bill Pmt -Check	01/24/2023	13040	Comcast (Xfinity)	-30.01
Bill Pmt -Check	01/24/2023	13041	Dennis Allonnardo	-75.68
Bill Pmt -Check	01/24/2023	13042	Dival Safety Equipment, Inc.	-245.00
Bill Pmt -Check	01/24/2023	13043	DTA Solutions LLC	-125.00
Bill Pmt -Check	01/24/2023	13044	Forest Grove Fire Co	-2,942.47
Bill Pmt -Check	01/24/2023	13045	Genna Electric	-330.00
Bill Pmt -Check	01/24/2023	13046	GenServe	-900.00
Bill Pmt -Check	01/24/2023	13047	Graphic Techniques	-175.00
Bill Pmt -Check	01/24/2023	13048	Joseph S Scapellato	-300.00
Bill Pmt -Check	01/24/2023	13049	Mes PA	-1,139.00
Bill Pmt -Check	01/24/2023	13050	Mykola Myronowskyj	-90.00
Bill Pmt -Check	01/24/2023	13051	Riggins	-282.69
Bill Pmt -Check	01/24/2023	13052	Santander Leasing LLC	-12,221.97
Bill Pmt -Check	01/24/2023	13053	Staples	-346.47
Bill Pmt -Check	01/24/2023	13054	TransUnion	-75.00
Bill Pmt -Check	01/24/2023	13055	Verizon Wireless 197	-192.16
Bill Pmt -Check	01/24/2023	13056	Vineland Auto Electric	-2,550.76
Total Newfield Na Bk 0505				-25,004.39
Newfield Savings 9924				
Total Newfield Savings 9924				-
TOTAL				-25,004.39