

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
COUNCIL MEETING**

**MEETING MINUTES  
February 18, 2020**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Joan Hinterschied, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; President Pro-Tem, Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Ms. Shannon Stinemetz, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer  
Mr. Tim Reese, Maintenance Supervisor  
Mr. Joe Freyhof, Police Chief  
Ms. Dianne Gauder, Mayor's Court Clerk  
Mr. Dave Wallace, Russells Point  
Ms. Sharon DeVault, 209 Elliott, Russells Point

Minutes: **February 3, 2020 Council Meeting**

*Mr. John Huffman moved to approve the February 3, 2020 Council Meeting Minutes as submitted. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;*

*Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nays*

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the January 2020 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,522,194.81. It was also reported that Central Collection Agency (CCA) will be at the village Thursday, March 12, 2020 from 3:00 to 6:00 p.m. to prepare Russells Point income tax forms free of charge.

*Mr. Greg Iiams moved to approve the Fiscal Officers Report as submitted. Ms. Shannon Stinemetz seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;*

*Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nays*

**Code Enforcement Report –**

Mr. Brown reported on recent permits, contractor registrations, and notices of violations.

**Sidewalk Repair SR 708:** Mayor Reames provided information and reported that there is a possible grant opportunity through ODOT Transportation Alternative Program (TAP) which could be used to apply for funding for the sidewalk repair on St. Rt. 708. Unfortunately, funding will not be awarded until April of 2021. Mayor Reames asked if the council would like to pursue this grant opportunity.

Council discussed options and pros and cons of using Village funds to pay for the project in its entirety and assess the amount to property taxes; issuing notices of violation to the effected residents; and waiting until grant funding is available.

Council decided that a meeting of the whole will need to take place with Engineer Cale Jacobs and Solicitor, Lynnette Dinkler, to further discuss options and procedures.

**Maintenance Department Report –**

As requested in a prior meeting, Mr. Reese inspected the roadway that was reported as needing repair from a water dig. The area in question is outside the village corporation limit north of the Willow Isle entrance. The road was cut and patched due to a water main repair. The water main from Orchard Island Bridge to the north is the property of Jim Reed who is responsible for the water main repair. Mr. Reed hired Vogel Plumbing to make the repair and was assisted by the Russells Point Water Department. Since the water main is not village owned and the property is outside the corporation limits, it was agreed that this is not the village's responsibility to repair the roadway. Mr. Reese will contact Washington Township to let them know of the road condition. It was also noted during the inspection that the transition between the Orchard Island Bridge and the roadway has a large gap. ODOT District 7 will be contacted regarding this issue.

Mr. Reese also reported that the department has been working on cleaning up brush near on Fairview Avenue near the railroad right-of-way and installing a border around the nature area parking lot.

**Indian Joint Fire District Report –**

Ms. Maxwell reported on the fire board meeting from earlier today.

**Indian Lake EMS Report –**

Mayor Reames reported on the last EMS meeting.

**Police Report –**

Mayor Reames reported that the Chief has been working with the local churches to get ready for the annual Easter Egg Hunt. She also reported that April 25, 2020 will be the Medication Take-Back Day.

**ORDINANCES & RESOLUTIONS:****A. Ordinance 20-1179; Indigent Burials (second reading)****AN ORDINANCE ENACTING TITLE ELEVEN/CHAPTER 201 – INDIGENT BURIAL, OF THE CODIFIED ORDINANCES OF THE VILLAGE OF RUSSELLS POINT, OHIO TO PROVIDE FOR THE DISPOSITION OF INDIGENT RESIDENTS.**

*Mr. Greg Iiams made a motion to accept Ordinance 20-1179 on the second reading. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nays.*

**B. Ordinance 20-1180; Unconventional Vehicles****AN ORDINANCE REPEALING AND AMENDING SECTIONS 377.01, 377.02, 377.03, 377.04, AND 377.06 OF THE VILLAGE OF RUSSELLS POINT CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.**

*Mr. Greg Iiams made a motion to waive the three-reading rule. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nays.*

Amendment: The ordinance title and section 1 references section 337.02 – this should reference section 377.02.

*Mr. Greg Iiams made a motion to accept Ordinance 20-1180 by title as amended. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, nay; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 5 yeas – 1 nay.*

**C. Resolution 20-930; ODOT Memorandum of Understanding****A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE REPAIR OF GUARDRAILS, AND DECLARING AN EMERGENCY.**

Mayor Reames reported that this agreement is the result of a recent meeting that ODOT had with the her and Mr. Tim Reese. There are two sections of guardrail and fencing that needs to be repaired. ODOT informed the Mayor that these repairs are the responsibility of the village, however they have agreed to make the repairs on our behalf, but all future repairs must be made by the village. ODOT will provide a list to the village of contractors that make these types of repairs.

*Mr. John Huffman made a motion to waive the three-reading rule. Mr. Greg Iiams seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nays.*

*Mr. Greg Iiams made a motion to accept Resolution 20-930 by title. Ms. Shannon Stinemetz seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nays.*

**D. Resolution 20-931; IGS Agreement****A RESOLUTION AUTHORIZING THE MAYOR OF RUSSELLS POINT, OHIO TO ENTER INTO A COMMERCIAL GENERATION SUPPLY AGREEMENT WITH INTERSTATE GAS SUPPLY, INC. IN THE VILLAGE OF RUSSELLS POINT, OHIO, AND DECLARING AN EMERGENCY.**

*Mr. John Huffman made a motion to waive the three-reading rule. Ms. Joan Hinterschied seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nays.*

*Mr. John Huffman made a motion to accept Resolution 20-931 by title. Ms. Shannon Stinemetz seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nays.*

**CITIZEN COMMENTS:** None

**OLD BUSINESS:****A. Council Rules**

As requested, the proposed 2020 council rules were amended to include the manner of voting in section E. Mr. Iiams requested that “via email” be removed from section B number 31 and said that it should be left blank. He also commented that he did not receive his packet via email until Sunday evening which did not give him enough time to thoroughly review the information. After a lengthy debate over when council packets should be delivered, Mr. Huffman suggested that council accept the proposed rules as is and change later if council agrees to different language.

*Mr. John Huffman made a motion to remove the 2020 Council Rules discussion from the table. Ms. Kelly Huffman seconded the motion.*

*The Vote: Ms. Joan Hinterschied, nay; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, nay; Ms. Joan Maxwell, nay; Ms. Shannon Stinemetz, yea.*

*The motion passed: 3 yeas – 3 nays.*

*Due to the tie vote, Mayor Reames cast her vote as yea, and the matter was removed from the table. After further discussion, Ms. Kelly Huffman suggested using the 2019 Council Rules with the changes in the manner of voting in section E. Ms. Joan Hinterschied noted that accepting the 2019 rules would not incorporate the other changes as suggested by the solicitor.*

*Mr. John Huffman made a motion to accept the 2020 Council Rules as presented. Ms. Joan Hinterschied seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;  
Mr. Greg Iiams, nay; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 5 yeas – 1 nay.*

#### B. Smoke/Fire Alarm System

As requested by council, a second quote was obtained for smoke & fire alarm for the municipal building. Northwestern Ohio Security Systems, Inc quoted \$39,584.25 for the project which included several more detectors than the quote received from Habitec. Northwestern did not feel that the original quote from Habitec included enough detectors based on the radius of detection for each unit. Mr. Huffman questioned as to whether this information was relayed to Habitec to ensure that the coverage was adequate. Mayor Reames did discuss this with Habitec and they feel that the number of detectors they quoted was enough. During further discussion council agreed to move forward with the Habitec quote for \$22,717.74.

*Mr. John Huffman made a motion to send the matter to the finance committee. Ms. Shannon Stinemetz seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;  
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nay.*

After further discussion, it was agreed that there is no reason to send it to the finance committee if all of council was in agreement and there is no further information being requested, that appropriations be amended to incorporate the funds for the project.

*Ms. Kelly Huffman made a motion to amend the appropriations to allow for the installation of the smoke and fire alarm system. Ms. Shannon Stinemetz seconded the motion.*

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;  
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

*The motion passed: 6 yeas – 0 nay.*

#### C. Playground Equipment Repairs

Mr. Huffman asked if there is any update on the installation of the playground equipment replacement parts as discussed in the prior meeting. Ms. DeVault has emailed the equipment manufacturer and the installer but has not received a reply.

### **NEW BUSINESS:**

#### A. The Ohio Plan Insurance Renewal

Mr. Weidner met with Stolly Insurance to update information for the policy renewal. Initial estimates show an increase in premium of around \$1,829.00 for the year. Council was also informed that in accordance with HB 291, municipalities are no longer required to obtain surety bonds by public officials and authorizes them to utilize an insurance policy in place of a surety bond. This would require the village to increase the employee dishonesty policy of the Ohio Plan from \$25,000 to \$75,000 due to bond requirements of the village's USDA loan. Stolly is working on getting an updated quote to include the increased dishonesty policy. If council wishes to change the bonding to be covered under the Ohio Plan, a resolution will need to be passed by council.

#### B. Chief Freyhof Report

Chief Freyhof reported he is working on getting a release of lien on the impounded vehicle from Indiana, and that he graduated the CLEE training program. He also reported on a stolen car chase he was involved with earlier today that ended in an accident in Huntsville. The cruiser he was driving suffered minimal damage to the bumper and reported that it may need to be realigned.

*Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Mr. Greg Iiams.  
The meeting was adjourned at 8:56 p.m.*

Next Ordinance: 20-1181 Next Resolution: 20-932

Scheduled Meetings:

- A. **Council Meeting: Monday, March 2, 2020 at 7:00 p.m.**
- B. Board of Public Affairs Meeting: Monday, February 24, 2020 at 6:00 p.m.

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Fiscal Officer Jeff Weidner

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Mayor Robin Reames

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Date Passed