

7:30 pm, Wednesday, May 15, 2019, the meeting of the Rolla City Council was called to order by Mayor John Hardy.

Council Members present: All; Absent: None

Others present: Romel Canapi; Jason Nordmark, TM Star; Jim Olson, AE2S.

### City Council Vacancy

Council Member Albert moved, Council Member Lange seconded to appoint Paula Wilkie  
All members on roll call voted "yes". None voted "no". Motion carried.

### Consent Agenda

Council Member Gottbreht moved, Council Member Hardy seconded to approve the Consent Agenda.  
All members on roll call voted "yes". None voted "no". Motion carried.

- Minutes: April 17, 2019 council meeting & April 30, 2019 special council meeting
- Financial Report – April 2019

### Bills:

Check	Vendor	Description	Amount
Paid Chk# 001536E	PAYMENT SERVICE NETWORK	PSN GATEWAY FEE JANUARY 2019	\$89.95
Paid Chk# 001537E	STARION BANK	Service Charge 2019 February	\$4.00
Paid Chk# 001538E	DACOTAH BANK	2015 Pickup #5418859	\$595.27
Paid Chk# 001539E	DACOTAH BANK	SKIDSTEER LOAN #5426721	\$720.78
Paid Chk# 001540E	ND CHILD SUPPORT DIVISION	re: CHILD SUPPORT W POITRA 04/	\$381.60
Paid Chk# 001541E	ND STATE TAX COMMISSIONER	1st QTR ND WH TAX PYMT	\$1,198.87
Paid Chk# 001542E	ND PUBLIC FINANCE AUTHORITY	SEAL COAT & CRACK SEAL PRINCIP	\$108,961.33
Paid Chk# 001543E	NORTHERN PLAINS ELECTRIC	JDA Loan Interest Payment #82	\$145.86
Paid Chk# 001544E	VERIZON WIRELESS	POLICE JET PACKS MAY	\$414.75
Paid Chk# 001545E	ND CHILD SUPPORT DIVISION	re: ID# W Poitra	\$381.60
Paid Chk# 001546E	ND PUB. EMPLOYEE RET. DEF. COM	DEFERRED COMP 0515PR	\$62.50
Paid Chk# 001547E	ND PUB. EMPLOYEE RET. DEF. COM	DEFERRED COMP 04/30/19PR	\$50.00
Paid Chk# 001549E	ND PUBLIC EMPLOYEES RET. INS	MAY 2019 NDPERS HEALTH INSURAN	\$6,984.20
Paid Chk# 001550E	ND CHILD SUPPORT DIVISION	Child Support 02/15/19 PR	\$1,078.69
Paid Chk# 001551E	PAYMENT SERVICE NETWORK	PSN GATEWAY FEE APRIL 2019	\$94.95
Paid Chk# 001552E	AFLAC	MAY 2019 INVOICE	\$192.86
Paid Chk# 001553E	VERIZON WIRELESS	PUBLIC WORKS MAY INVOICE	\$263.20
Paid Chk# 001554E	INTERNAL REVENUE SERVICE	941 05/15/19 PR	\$5,134.97
Paid Chk# 001555E	INTERNAL REVENUE SERVICE	941PR 04/30/2019	\$5,376.66
Paid Chk# 001556E	STARION BANK	Service Charge 2019 March	\$4.00
Paid Chk# 001557E	INTERNAL REVENUE SERVICE	941 03/01/19PR	\$7,258.74
Paid Chk# 001558E	INTERNAL REVENUE SERVICE	941 03/01/19PR	\$5,873.12
Paid Chk# 001559E	ND PUB. EMPLOYEE RET. DEF. COM	DEF. COMP 02/28/19 PR	\$62.50
Paid Chk# 001560E	INTERNAL REVENUE SERVICE	Q4 2018 ADJUSTED AMOUNT DUE	\$194.05
Paid Chk# 057379	US POSTAL SERVICE	Utility Bills for April 2019	\$140.00
Paid Chk# 057380	WRIGHT, RACHELLE	Bond Refund after payoff	\$405.00
Paid Chk# 057381	B & G ELECTRIC	VFD'S FOR HIGH SERVICE PUMPS I	\$3,450.00
Paid Chk# 057382	BANK OF NORTH DAKOTA	JDA-RE: JOSH MUNRO	\$3,086.22
Paid Chk# 057383	CAMERON, DARYL L	DURALAST GOLD BATTERY	\$177.36
Paid Chk# 057384	CENEX FLEET CARD	POLICE - GAS	\$1,067.13
Paid Chk# 057385	DOWNTOWN FLORAL	ADMINISTRATIVE ASSISTANT DAY F	\$55.00
Paid Chk# 057386	ENVIRONMENTAL EQUIPMENT	PUH Curtain Set-BAH, Boxed, W/	\$420.84
Paid Chk# 057387	FIRST STATE INSURANCE	NDIRF -POLICY ENDORSEMENT AUTO	\$85.00
Paid Chk# 057388	GALL'S LLC	CHIEF COLLAR PINS 2 @ \$9.70	\$896.35
Paid Chk# 057389	GIBBENS LAW OFFICE	LEGAL FEES- PATRICIA ELLER CAS	\$150.00
Paid Chk# 057390	GUSTAFSON OIL	CLIFF UNIT 1	\$5,167.45
Paid Chk# 057391	HAWKINS, INC	Valve ASM, INJ CK 2 @ \$105.26	\$10,939.88
Paid Chk# 057392	INFORMATION TECHNOLOGY DEPT	MULTIFACTOR AUTHENTICATION 6 U	\$776.20
Paid Chk# 057393	KELLER PAVING	Contractors Application for Pa	\$13,083.11
Paid Chk# 057394	LADUCER SANITATION	APRIL 19 GARBAGE CONTRACT	\$17,890.00
Paid Chk# 057395	LEGACY COOPERATIVE	Auto Parts	\$127.49
Paid Chk# 057396	MEARS AUTO PARTS	BATH TISSUE -CITY HALL	\$201.82
Paid Chk# 057397	MICHAEL TODD	30" WHT/RED HI/AL STOP 3 @ \$55	\$667.23
Paid Chk# 057398	Danielle Mickelson	MILEAGE TO MINOT 232 MILES @ \$	\$126.44
Paid Chk# 057399	MUNRO ACE HARDWARE	CREDIT RETURN	\$653.36
Paid Chk# 057400	MURPHY, MAE	WORKING W/AUDITOR 6 HRS X \$35	\$210.00
Paid Chk# 057401	NORTHERN PLAINS ELECTRIC	LAGOON acct# 3709000	\$77.45
Paid Chk# 057402	OTTER TAIL POWER CO	RCC ELECTRIC MAY 2019	\$802.51
Paid Chk# 057403	PREBLE MEDICAL	PRE-EMPLOYMENT CLINIC FEE- M.	\$200.00
Paid Chk# 057404	MT PLEASANT SCHOOL	CITY SALES TAX-DONATION FOR NE	\$5,000.00
Paid Chk# 057405	RURAL DEVELPMNT.FINANCE CORP	PRINCIPAL	\$5,118.62
Paid Chk# 057406	REBECCA SHERIDAN	REIMBURSE BOOKS PURCHASED AT M	\$98.89
Paid Chk# 057407	STARION BANK	PETTY CASH CHANGE BAG	\$22.75
Paid Chk# 057408	STITCHES AND STUFF	SEWED 4 PATCHES ON UNIFORM SHI	\$42.50
Paid Chk# 057409	THEEL MOTORS	LABOR- ROLLA POLICE DEPT	\$278.09
Paid Chk# 057410	TURTLE MT. COMMUNICATIONS	LIBRARY	\$632.90
Paid Chk# 057411	TM STAR	Clean Up Days	\$1,110.28
Paid Chk# 057412	TUOMALA PLUMBING & HEATING	SERVICE CALL SEWER PLUGGED, SN	\$3,453.29
Paid Chk# 057413	PELTIER SHERRI	Bond Refund Re: S.Novacek	\$50.00
Paid Chk# 500192E	Hourly-Semi Month ACH		\$6,848.98
Paid Chk# 500193E	Semi-Monthly- Salary ACH		\$9,028.14
Paid Chk# 500194E	Semi-Monthly- Salary ACH		\$540.06
Paid Chk# 500195E	Hourly-Semi Month ACH		\$6,921.87
Paid Chk# 500196E	Semi-Monthly- Salary ACH		\$8,827.66

Council Member Mitchell moved, Council Member Lange seconded, to pay bills as submitted. All members on roll call voted “yes”. None voted “no”. Motion carried.

Council Member Gottbreht moved, Council Member Hardy seconded, to accept the second reading of City Ordinance 421, an amendment to City Ordinance 411. All members on roll call voted “yes”. None voted “no”. Motion carried.

**Engineer Report**

Engineering agreement presented by Jim Olson, AE2S, to state them as the new engineering firm for the City of Rolla.

**Committee Reports**

**Administrative:**

Council Member Albert moved, Council Member Gottbreht seconded, to accept the revision made to 5.02 COMPENSATION, paragraph 2, to read as follows:

*All permanent full-time employees may receive a salary increase up to 5% upon satisfactory completion of their six-month probationary period.*

All members on roll call voted “yes”. None voted “no”. Motion carried.

Council Member Gottbreht moved, Council Member Hardy seconded, to accept the revision made to 5.02 COMPENSATION, paragraph 7, to read as follows:

*Incentive raises are available and will be added permanently to that employee’s base salary.*

All members on roll call voted “yes”. None voted “no”. Motion carried.

**Public Works Committee:**

Director report and committee report submitted

**Police:**

Council Member Lange moved, Council Member Mitchell seconded, to approve the purchase of new body cameras and new tires as presented by the Police Committee.

All members on roll call voted “yes”. None voted “no”. Motion carried.

**Library:**

Council Member Lange moved, Council Member Mitchell seconded, to approve the new Library board members, Tara Okerson, Bill Fischer, and Kateri Azure.

All members on roll call voted “yes”. None voted “no”. Motion carried.

**Forestry:**

No report submitted

**Cemetery:**

No report submitted

**Fire Hall:**

Garage door repairs are needed in the fire hall. Estimates Prouty Remodeling and Garage Doors were presented.

Council Member Lange moved, Council Member Gottbreht seconded to accept the presented estimate as submitted.

All members on roll call voted “yes”. Motion carried.

Council Member Gottbreht moved, Council Member Mitchell seconded, to approve the committee reports. All members on roll call voted “yes”. Motion carried.

**Building Permits**

Chad Davis, deck; Sandra Olson, shed; Romel Canapi, split-level rental; Jessie Mickelson, addition to garage; Pat Hemmy, fence; Bethany McCloud, Addition to garage; Seth Bercier, addition to house; Chris Albertson, fence

Council Member Albert moved, Council Member Gottbreht seconded to approve all building permits as submitted

All members on roll call voted “yes”. None voted “no”. Motion carried.

**Gaming Permits**

Munich Area Development Corp, Bilmar Hotel, Prairie Lanes, Viking (annual); Dunseith Community Betterment, Mueller’s Main Street Saloon (annual)

Council Member Gottbreht moved, Council Member Albert seconded to approve both gaming permits as submitted.

All members on roll call voted “yes”. None voted “no”. Motion carried.

**Tax Abatement Application – Terry Sarkilahti**

Council Member Lange moved, Council Member Albert seconded to table discussion until next city council meeting.

All members on roll call voted “yes”. Motion carried.

There being no further business, Mayor Hardy adjourned the meeting at 9:25pm

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John Hardy, Mayor

ATTEST:

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Kerry Schlenvogt, Deputy City Auditor