JUPITER INLET COLONY

REGULAR COMMISSION MEETING

Immediately following LPA Meeting at 7:00 p.m.

3/6/2018
Town Administration Building

MINUTES

1. The meeting was called to order by Mayor Comerford at 7:06 p.m.

   Roll call for the record:
   Mayor Daniel Comerford                      Town Attorney William P. Doney
   Vice-Mayor Chip Block                        Town Administrator John Pruitt
   Commissioner Jerry Legerton
   Commissioner Richard Busto
   Commissioner Saeed Khan

   Others in attendance: 27 members of the community.

2. Public Comments: Leanna Landsmann said she loves the new stop sign on Colony Road at Lighthouse Drive. Mavis Sheridan inquired about the plantings on the curve of Lighthouse Drive across from the entrance to the marina. The Mayor said that Code Enforcement has talked to the owners about removing the plants that are in the right of way. The residents and Mayor talked about the traffic hazard in that curve. The Commission said that the owners will have to move the plants next to the road in that curve. A resident inquired if a third stop sign was considered at the northern intersection of Lighthouse Drive and Colony road. The residents and Commission discussed the issue. 10 people said they wanted a three-way stop and 7 people said they didn’t want a three way stop there. Pat Schinto stated that people are parking on the grass in Town. People walking on the street are walking several people wide and are creating a dangerous situation. The Mayor talked about residents belittling officers and employees and said residents should address complaints to the Chief or Mayor. Traci Siani said that the incivility in Town is intolerable. Don French said he would like the community to keep its charm and he is against rooftop entertainment areas. He said we should all work with our neighbors. Cindy Keim asked about the triangle at Shelter and Colony. It was discussed by the Commission.

3. Vote: to approve Consent Agenda
   a. February 2018 General Operating Fund Budget Report
   b. February 2018 Cash in Banks/Trial Balance Report
   c. February 2018 Check Register/General Fund Report
   d. February 2018 Check Register/NRP Fund Report
   e. Minutes from February 12, 2018 Regular Commission Meeting
Discussion: Commissioner Legerton talked about the Zoning Consultant and requested information on the spending for the Zoning Consultant. He said we are in the evaluation stage and he wants to know how much has been spent on each phase. The Mayor said that we can break out the Zoning Consultant costs so that it can be easily understood.

MOTION: Vice-Mayor Block SECOND: Commissioner Legerton VOTE: Unanimous Motion passed.

4. Commission and Staff Reports:
   a. Administrative Officer: We will have a booth set up at TurtleFest on March 24, 2018 and will be fitting and distributing bicycle helmets and giving away free safety information.
   b. Chief of Police: See above.
   d. Town Attorney: No Report.
   e. Building and Zoning Commissioner: Commissioner Legerton said he would like to turn this section over to Dr. Whiteford. No workshops or B&Z Committee Meetings were held. Dr. Whiteford talked about upcoming zoning changes that will be discussing at the Commission Meeting on March 29th. He talked about some highlights of the proposed ordinances. He asked residents to bring zoning issues to his attention and he will address them.
   f. Health, Safety and Beautification Commissioner: Vice-Mayor Block talked about the teenager who was pulled out of the water at Coral Cove but passed away. This is one of the reasons we need the no wake zone north of the bridge. There are upcoming meetings regarding the issue. Jupiter is still working on the Inlet Village. The Vice-Mayor is pushing for the Eco-park for Suni Sands. It is important to protect the shoreline and archaeological value of the area. Traci Siani asked if there were endangered species in that area, and if it would be beneficial to bring up.
   g. Roads and Walkways Commissioner: Dr. Khan said that he would like to second what Traci Siani said about incivility in Town.
   h. Special Assignments Commissioner: Commissioner Busto said it is hazardous to come across the intersection of US 1 onto Beach Road due to the construction and traffic. He would like a representative from Tequesta to be at the next Commission Meeting to listen to our concerns. Vice-Mayor Block said that FDOT is paying for the work and a representative from FDOT should be asked to come to the next meeting.
   i. Vice-Mayor: See Beautification Report.
   j. Mayor: The Mayor was honored to be asked to be on the selection committee for the new chief of police in Tequesta. They chose the former Deputy-Chief of Newark New Jersey, Gus Medina. Thanks to Cindy Keim for talking with Scott Baruch in reference to coming up with an alternate design for the proposed small building at the entrance. The Mayor met with engineers, LRD and the contractor and completed a walk-through inspection of the Town. Pizza in the Park with Police is this coming Sunday at 5:00 p.m., in the park at Shelter and Colony. Large trees and plants have been installed in the park and it should look nice by the weekend. The Mayor talked about the traffic island at Shelter and Colony Road. The price to remove the island is $46,000. Tom Jensen worked out a price of $28,000 to remove it. The Mayor thinks it would be a waste of money to remove it.
Cindy Keim said that Giannetti should take it out on good faith. She is strongly against the triangle because she has seen trucks and cars go over it. Bob Holloway talked about everything that the Commission has put together, it is easy to look at ideas on paper but people are against it when it is built. No matter what you do, people are for or against it. Dick Busto said, since a traffic engineer recommended installing the triangle as a traffic separator, we should leave it there for a while to see if it causes any issues. Traci Siani asked if the bricks could be taken out and plantings put there or if another softer surface should be installed. Vice-Mayor Block said that we have to look at what is most important, monitor stop signs or remove bricks and install plants. Dr. Specter said that he is in agreement with the Vice-Mayor regarding the importance of high visibility police presence in maintaining a safe community. Don French said it has a hard look and maybe an artistic touch can soften it.

5. Vote: First Reading: Ordinance 03-2018

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 4 BUILDINGS AND BUILDING REGULATIONS, ARTICLE I. IN GENERAL TO AMEND SECTIONS 4-2, 4-3 AND 4-10 TO REDESIGNATE DUTIES AND RESPONSIBILITIES OF THE BUILDING AND ZONING COMMISSIONER AND BUILDING AND ZONING COMMITTEE; BY AMENDING CHAPTER 9 NUISANCES, SECTION 9-8 FUGITIVE DUST OR BLOWING SAND TO SPECIFY THAT THE BUILDING OFFICIAL WILL PERFORM THE DUTIES AND FUNCTIONS PREVIOUSLY ASSIGNED TO THE BUILDING COMMISSIONER; BY AMENDING CHAPTER 15 SIGNS, SECTION 15-3 TO DELETE REFERENCES TO THE BUILDING COMMISSIONER IN THE PERMITTING PROCESS; BY AMENDING CHAPTER 16 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, ARTICLE II. PUBLIC RIGHTS-OF-WAY AND EASEMENTS, DIVISION 2. PERMIT AND LICENSE, SECTION 16-38 UTILITY FACILITIES REQUIRED TO BE UNDERGROUND; PERMITS FOR OVERHEAD UTILITY FACILITIES PROHIBITED IN ORDER TO PROVIDE THAT THE PLANNING AND ZONING ADMINISTRATOR SHALL PERFORM THE DUTIES PREVIOUSLY ASSIGNED TO THE BUILDING AND ZONING COMMISSIONER; BY AMENDING CHAPTER 18 UTILITIES, ARTICLE IV. UTILITIES REQUIRED TO BE UNDERGROUND, SECTIONS 18-55 AND 18-57 TO PROVIDE THAT THE PLANNING AND ZONING ADMINISTRATOR SHALL PERFORM THE FUNCTIONS PREVIOUSLY ASSIGNED TO THE BUILDING AND ZONING COMMISSIONER; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Mayor read and explained the purpose of the ordinance.
MOTION: Commissioner Legerton SECOND: Vice-Mayor Block
VOTE: Unanimous Motion passed.

6. Vote: First Reading: Ordinance: 04-2018

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING THE FOLLOWING PROVISIONS OF
APPENDIX A-ZONING CODE, ARTICLE I. GENERAL PROVISIONS AS FOLLOWS: AMENDING SECTION 1. DEFINITIONS AND RULES OF CONTRUCTION TO PROVIDE THAT THE BUILDING OFFICIAL RATHER THAN THE BUILDING COMMISSIONER SHALL DETERMINE GRADE ISSUES AND TO PROVIDE NEW DEFINITIONS OF "BASE BUILDING LINE" AND "PLANNING AND ZONING ADMINISTRATOR"; BY AMENDING SECTION 3. AUTHORITY. TO PROVIDE THAT THE PLANNING AND ZONING ADMINISTRATOR WILL PERFORM THE FUNCTIONS AND DUTIES FORMERLY PERFORMED BY THE BUILDING AND ZONING COMMISSIONER AND BY MODIFYING THE RESPONSIBILITIES OF THE BUILDING AND ZONING COMMITTEE; BY AMENDING SECTION 4. VARIANCES; APPLICATION PROCEDURE; NOTICE OF HEARING, SUBSECTIONS (C) AND (E), SECTION 10. RESTRICTIONS UPON LANDS, BUILDINGS AND STRUCTURES, SECTION 12. CONDITIONAL USES, SECTION 13. BUILDING HEIGHT REGULATIONS, SECTION 17 GENERAL PROVISIONS AND EXCEPTIONS AND SECTION 21. ADMINISTRATION TO FURTHER DEFINE FUNCTIONS AND DUTIES OF THE PLANNING AND ZONING ADMINISTRATOR; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Mayor explained the ordinance. Commissioner Legerton said that he did not agree with review of applications, not impacting zoning, being reviewed solely by the Building Official. Commissioner Legerton wants the Planning and Zoning Administrator to review as to whether an application impacts zoning. Dr. Whiteford said that a competent Building Official should be able to make that determination. The Commission agrees to change language to make sure that the Building Official is not the arbiter to decide of whether an application impacts zoning.

MOTION: Vice-Mayor Block                      SECOND: Commissioner Busto
VOTE: Unanimous                                Motion passed.

7. Discussion: to appoint Hy-Byrd, Inc. as a Deputy Building Official for the Town

Discussion: The Mayor explained the need to hire another deputy Building Official to cover the needs of the Town regarding Building Official services.

MOTION: Vice-Mayor Block                      SECOND: Commissioner Khan
VOTE: Unanimous                                Motion passed.

8. Neighborhood Rehabilitation Project Update

The punch list is close to being finished. Driveway aprons are being finished.

Myra Khan asked about the plantings in the park. The Mayor explained that plants without thorns are being installed on the arbors. He explained other types of plants to be installed.

The Mayor said that we sent out a notice to set a special meeting on March 20th. The Mayor said we are required to have an organizational meeting and normally would have it on March 26th.
He asked for Commission input. Dr. Legerton will try to be on the phone on March 20th so we can have the Organizational Meeting and Special Meeting.

9. Vice-Mayor Block motioned to adjourn the meeting.
   SECOND: Commissioner Khan

   The meeting was adjourned at 8:40 p.m.

Approved by:

Mayor Daniel J. Comerford III ___________________________ Date

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Town Clerk Jude Goudreau ___________________________ Date